



COMMONWEALTH OF MASSACHUSETTS  
**Board of Registration  
of  
Hazardous Waste Site Cleanup Professionals**

**MINUTES  
OF  
BOARD MEETING  
Held on August 11, 2026  
[Approved: September 15, 2026]**

Meeting Location: **100 Cambridge Street, Boston, MA and remotely via ZOOM**

Prepared by: Terry Wood

**List of Documents Used at the Meeting:**

1. Board Meeting Agenda
2. Draft June 9, 2026 Board Meeting Minutes
3. ARP Dockets 1 and 2
4. Renewal Dockets 1 and 2
5. Historical LSP Exam Pass/Fail Rates

1. **Call to Order:** Diane Baxter called the meeting to order at 12:20 p.m. Present in the room: David Austin and Diane Baxter. Present remotely via ZOOM: Gail Batchelder, Kathy Campbell, Craig Ellis, Dave Gorden, Paul McKinlay, Deirdre Menoyo and Jamie Smith.

Board members absent: Kirk Franklin and Gregg McBride.

Staff members present in person: Chris Borges and Matthew Lyne. Staff members present via ZOOM: Notoshia Dix and Terry Wood.

Members of the public present remotely via ZOOM: Mariellen Morris, LSPA Executive Director; Kristi Lefebvre, LSPA Communications Manager; Rebecca Buswell and Nancy Fitzpatrick of MassDEP; Matthew Kissane; Rose Fitzgerald; Lori McCarthy; Seth Molofsky; and Sneha Kalagarla.

2. **Announcements:** Ms. Wood announced that she had the following addition to the agenda after review of the June 2026 board meeting minutes: **5. Update regarding the Board's On-line Platform.**
3. **Agenda:** The Board members agreed to follow the agenda as modified by Ms. Wood's announcement.
4. **Minutes:** The Board members reviewed the draft minutes of the meeting held on June 12, 2026. A motion was made and seconded to approve the draft minutes as written. All

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Board members in attendance voted to approve the draft minutes as written by roll call vote with the exception of Mr. Gorden who abstained.

5. **Update regarding the Board's On-line Platform:** Sneha Kalagarla, Senior Business Analyst/Project Manager for the Massachusetts Energy and Environmental Information and Public Access System (EIPAS) ePermitting/eLicensing team, joined the meeting to provide an update regarding changes with the Board's electronic platform since she last addressed the Board at the June 2026 meeting. Ms. Kalagarla reported: completed actions regarding the 2026 annual fee; the LSPs up for renewal on July 30, 2026 have been submitting their renewal applications; her team addressed several production issues which were all resolved within 48 hours; the team also recently completed two additional updates: clarification on the professional reference form for LSP applications regarding how to submit the completed form to the Board and a change in the language on the notice informing examinees they failed the exam to let the examinees know both their percentage score as well as the number of questions they answered correctly. The team also made updates to the initial application instructions.
6. **Old Business:** None
7. **Decisions Regarding Licensing of Applicants:**

### **A. Draft Denial Letter re: Bryan Gammons**

The Board members stated that they had difficulty opening the electronic copy of the draft denial letter that was included in the packet emailed to Board members last week. Ms. Wood stated that, since the Board members had not had a chance to review the draft letter, the Board members cannot vote on it today and the letter will have to be put on the docket for next month's meeting,

### **B. Application Dockets**

#### **New Application Docket Number 1**

ARP Members: Diane Baxter, Craig Ellis, Kirk Franklin

Recused Members: None

| ID # | Applicant Name/Company Name       | ARP # | REC. |
|------|-----------------------------------|-------|------|
| 5366 | Travis Hinman-Ramboll Consultants | 371   | A    |

Mr. Lyne stated that Mr. Hinman has a B.A. degree in Environmental Studies which is not among the listed standard track degrees; however, the ARP determined, based on the applicant's college coursework, that he met the qualifications to be a standard track candidate. Mr. Hinman claimed 12 years of Total Professional Experience (TPE) and over 6 years of Relevant Professional Experience (RPE). The ARP believed Mr. Hinman's application indicated he met the minimum requirement for RPE, had diverse

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work experience and his references confirmed his waste site cleanup decision-making experience. The ARP recommended that Mr. Hinman be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

### **New Application Docket Number 2**

ARP Members: Gail Batchelder, Paul McKinlay, Gregg McBride

Recused Members: None

| ID # | Applicant Name/Company Name               | ARP # | REC. |
|------|-------------------------------------------|-------|------|
| 1015 | Georgeanna Nugent-McFarland-Johnson, Inc. | 370   | D    |

Mr. Lyne stated that Ms. Nugent is a standard track candidate who claimed over 19 years of TPE and 5 years of RPE. The ARP believed that Ms. Nugent's application did not demonstrate sufficient waste site cleanup making experience. The application included one RPE project. The ARP believed Ms. Nugent failed to adequately demonstrate that she was acting as a principal decision maker in regard to the project. The ARP also noted that Ms. Nugent's references did not support she was acting as a principal decision maker. The ARP recommended that Ms. Nugent be denied to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

## **8. License Renewals**

**Renewal Docket No. 1**  
**Date: August 11, 2026**  
**Renewal Date: 7/30/2026**  
**New Expiration Date: 7/30/2029**  
Have completed all requirements for renewal:

|   | LSP<br>Number | First  | Middle | Last   |
|---|---------------|--------|--------|--------|
| 1 | 7565          | Robert |        | Berger |

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|    |      |            |  |                  |
|----|------|------------|--|------------------|
| 2  | 4695 | David      |  | Foss             |
| 3  | 5753 | Philip     |  | Peterson         |
| 4  | 1939 | Peter      |  | Grivers          |
| 5  | 2375 | Daniel     |  | LaFrance         |
| 6  | 6364 | Christophe |  | Henry            |
| 7  | 9984 | Kathleen   |  | Campbell         |
| 8  | 6809 | Neal       |  | Kelly            |
| 9  | 3605 | Jonathan   |  | Higgins          |
| 10 | 4334 | Janet      |  | Keating-Connolly |
| 11 | 6227 | Jason      |  | Wilkinson        |
| 12 | 6030 | Daniel     |  | Martin           |
| 13 | 8246 | Mary       |  | Brittan          |
| 14 | 9256 | Lawrence   |  | Hogan            |
| 15 | 7123 | Andrew     |  | Eckhardt         |
| 16 | 8439 | Nancy      |  | Nevins           |
| 17 | 9632 | Douglas    |  | Heely            |
| 18 | 2647 | David      |  | Leone            |
| 19 | 7688 | John       |  | Meyer            |
| 20 | 5539 | Shawn      |  | Rising           |
| 21 | 9923 | Benson     |  | Gould            |
| 22 | 5407 | Frederick  |  | Taylor           |
| 23 | 2359 | Richard    |  | Cote             |
| 24 | 5428 | John       |  | Jemsek           |
| 25 | 9749 | Jeffrey    |  | Curtis           |

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|    |      |         |  |           |
|----|------|---------|--|-----------|
| 26 | 8237 | Douglas |  | Larson    |
| 27 | 4938 | Marc    |  | Brochu    |
| 28 | 2107 | Matthew |  | Heil      |
| 29 | 3507 | Stephen |  | Vetere    |
| 30 | 9623 | John    |  | Kastrinos |
| 31 | 2154 | Lisa    |  | Campe     |
| 32 | 8972 | Robert  |  | Bird      |
| 33 | 1799 | Philip  |  | Warner    |

A motion was made and seconded to renew the licenses of the LSPs on Docket #1 for the date indicated. All Board members present voted in favor by roll-call vote with the exception of Ms. Batchelder and Ms. Baxter who were recused and did not vote.

## **Renewal Docket No. 2**

**Date: August 11, 2026**

**Renewal Date: 7/30/2026**

**New Expiration Date: 10/30/2026**

Have requested a 90-day extension:

|   | <b>LSP<br/>Number</b> | <b>First</b> | <b>Middle</b> | <b>Last</b> |
|---|-----------------------|--------------|---------------|-------------|
| 1 | 2527                  | Thomas       |               | Nunno       |
| 2 | 3163                  | William      |               | Betters     |
| 3 | 6241                  | Stephen      |               | Graham      |
| 4 | 7610                  | Kevin        |               | Kavanaugh   |

A motion was made and seconded grant a 90-day extension to the LSPs on Docket #2 for the date indicated. All Board members present voted in favor by roll-call vote.

## **Renewal Status Report.**

Mr. Lyne reported that 56 LSPs had a renewal date of 7/30/26. 46 of those LSPs were approved for renewal. Of the remaining 10 LSPs, 7 notified us they were retiring and 3 LSPs did not renew and, as a result, their licenses lapsed.

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Ms. Dix read off the list of the 7 LSPs who retired instead of renewing:

1. Elliot Steinberg – LSP 9663
2. Keith Johnson – LSP 9789
3. William Fabbri – LSP 9652
4. Thomas Cambareri – LSP 3788
5. Farooq Siddique – LSP 9845
6. Lyons Witten – LSP 8066
7. James Nuss – LSP 7349

Ms. Dix added that the following LSP who had a renewal date of 1/30/26 but had let his license lapse also recently informed the Board that he decided to retire:

Peter Nangeroni -LSP 4620.

### 9. **Other Licensing Related Matters**

#### **A. Scheduling of Future Application Review Panels**

Mr. Lyne reported that the ARP for Alexander Dewhirst (ARP # 369 - K. Campbell, J. Smith, D. Menoyo) have requested more information from the applicant. Once received, the ARP will meet to discuss it.

Mr. Lyne stated that a new ARP is needed for one new application: Cody Johnson, #2995 from WSP USA. Mr. Austin, Ms. Batchelder, and Mr. McKinlay indicated they would be willing to be on an ARP.

#### **B. Inactive Status Report**

Ms. Dix reported the Total Number of LSPs on Inactive Status: 2

| <b>LSP Number</b> | <b>License Status Date</b> | <b>License Status</b> | <b>Last Name</b> | <b>First Name</b> |
|-------------------|----------------------------|-----------------------|------------------|-------------------|
| 8467              | April 4, 2025              | INACTIVE              | Hansel           | Kelly             |
| 3984              | July 1, 2025               | INACTIVE              | Doherty          | James             |

C. Total Number of Active LSPs = 378

#### **D. Annual Fees Report**

Ms. Dix reported that on July 2<sup>nd</sup> the licenses of 3 LSP were revoked due to failure to pay the 2026 annual fee. 1 of those LSPs is currently in the process preparing a “limited license application” to reapply for a license.

### 10. **Exam Committee Update**

Ms. Wood stated that the exam subcommittee met on 7/15 and 7/22 to review some of the lowest-scoring questions from the last three exam administrations as well as comments regarding specific questions received from recent examinees. Of the 46 lowest-scoring questions, 24 are old (i.e. questions that appeared on older versions of the exam prior to the recent exam update) and 22 are new. Of the total questions on the current versions of

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the exam, approximately 326 questions (63%) are old and 208 are new (37%). She stated that the subcommittee made edits to several of the lowest-scoring questions and decided to replace two questions with others from the bank of available unused questions.

Ms. Wood reported that, in response to a request from the LSPA, the subcommittee asked Chris Borges to calculate historical exam passing rates. Mr. Borges calculated passing rates from 2015 (when the exam first became electronic) through 2024. A copy of the passing rates was included in today's packet. Historical passing rates are in the range of 36% to 87%.

Ms. Wood stated that the subcommittee also recommends that the Board approve allowing future examinees access to both a paper and electronic version of the MCP. The subcommittee recognizes that LSPs often refer to the electronic rather than paper version of the MCP and allowing examinees to do electronic searches of the MCP mirrors what LSPs do in practice. Due to the number of guidance documents relevant to the exam and the fact guidance documents are periodically updated, the subcommittee does not recommend making electronic versions of guidance documents available to examinees at this time. Ms. Menoyo asked whether examinees are given access to the guidance documents relevant to the exam. Ms. Wood stated that examinees are given a list of all guidance documents they should familiarize themselves with prior to the exam. Ms. Wood stated that the Board should vote whether to allow future examinees access to both a paper and electronic version of the MCP but not to electronic versions of the guidance documents. A motion was made and seconded to allow future examinees access to both a paper and electronic version of the MCP but not to electronic versions of the guidance documents. The motion passed unanimously by roll-call vote. Ms. Wood stated she would work with MassDEP's IT department regarding what devices can be used for the electronic version of the MCP and would see if she could get sign-off to provide electronic MCPs in time for the next round of exams scheduled for November 3-5 at the Worcester DEP-CERO office

Ms. Wood said that Mr. Borges is working on pulling information regarding which subject matter area each exam question falls from the database of the psychometrician the Board used to score the exam into the Board's exam database. The purpose is to be able to provide strength/weakness reports to examinees who fail regarding how they did in terms of subject matter areas. The subcommittee hopes the Board will have the ability to print out strength/weakness reports in time for the November 2026 exams. She stated that Board members could provide their thoughts regarding the strength/weakness reports. The consensus of the Board was that it was a good idea to provide strength/weakness reports. Mr. Smith stated that, once the Board is capable of providing strength/weakness reports, Board staff should provide reports to other people who recently failed but are still eligible to take the exam. Ms. Wood indicated that the staff could send these reports.

Ms. Campbell asked how many of the people who sat for the exam in the last three administrations were first-time test-takers. Ms. Wood stated that she did not know without looking back at the exam records.

11. **Continuing Education Committee Report**

Mr. Austin reported that the Committee met earlier in the day, Mr. Lyne provided an update regarding the status of approved on-demand courses that contain out-of-date material, the Committee approved the meeting minutes from last month's meeting, eight new courses and two re-offerings.

13. **Other Business**

**A. Personnel, Budget and Fees:** Ms. Wood stated the final fiscal year 2027 budget for the LSP Board is \$386,896, down from the 2026 budget of 394,154. She stated that the 2027 amount should be sufficient for the staff to carry out its' work.

**B. LSP Board Course:** Ms. Wood stated that she, Ms. Batchelder and Ms. Campbell have started discussing development of a new LSP Board course to present with the LSPA. She said the course will deal with issues that have arisen in past Board disciplinary cases and advisory opinions. She added that she will reach out to Mariellen Morris to ask when the course might work best for presentation.

**C. Helpful Hints Document re: Applications:** Ms. Wood stated that after the Board's discussion at the June meeting for Board staff to draft a helpful hints document regarding preparing an application to become an LSP she asked Mr. Lyne to provide her a list of suggestions Board members had made while reviewing applications. She stated that the suggestions Mr. Lyne had noted (such as telling applicants to get a variety of work experiences or for applicants to review the regulatory definitions relevant to applications) were either not the type of suggestions conducive to a concise helpful hints document for applicants filling out the LSP application or were repetitive of information already provided in the current application instructions. Mr. Smith stated that he thinks there likely are some concise tips that could be useful and are appropriate for a helpful hints document. He said he would send some ideas to Board staff. Ms. Wood recommended any other Board members that had ideas to email them to staff and any ideas received could be discussed at the September Board meeting.

14. **Future Meeting:** The Board will next meet on September 8, 2026.

15. **Adjournment:** The meeting was adjourned at 12:57 p.m.