



COMMONWEALTH OF MASSACHUSETTS  
**Board of Registration**  
**of**  
**Hazardous Waste Site Cleanup Professionals**

**MINUTES**  
**of**  
**BOARD MEETING**  
**Held on August 13, 2024**  
[Approved: September 10, 2024]

Meeting Location: **100 Cambridge Street, Boston, MA and remotely via ZOOM**

Prepared by: Terry Wood

**List of Documents Used at the Meeting:**

1. Board Meeting Agenda
2. Draft June 11, 2024 Board Meeting Minutes
3. Renewal Dockets

1. **Call to Order:** Diane Baxter, Board Chair, called the meeting to order at 12:45 p.m. Present remotely via ZOOM: Gail Batchelder, Kathleen Campbell, Craig Ellis, Kirk Franklin, Patrick Herron, Gregg McBride, and Paul McKinlay. Board members present in the room: David Austin and Diane Baxter. Board members absent: Jamie Smith.

Staff members present in the room were: Chris Borges, Matthew Lyne, and Terry Wood. Staff members present remotely via ZOOM: Notoshia Dix.

Also present remotely via ZOOM were: Wendy Rundle, LSPA Executive Director; Kristi Lefebvre, LSPA Communications Manager; and Nancy Fitzpatrick, MassDEP.

2. **Announcements:** None
3. **Agenda:** The Board members agreed to follow the agenda as written.
4. **Minutes:** The Board members reviewed the draft minutes of the meeting held on June 11, 2024 and approved by all members without changes by roll call vote with the exception of Kathleen Campbell who abstained.
5. **Old Business:** None.
6. **Decisions Regarding Licensing of Applicants:**

**A. Vote on Application Review Panel Docket**

There were no applications to vote on this month.

**7. License Renewals**

**A. Renewal Dockets.** The staff presented the following License Renewal Dockets:

**Renewal Docket No. 1**  
**Date: August 13, 2024**  
**Renewal Date: 7/30/2024**  
**New Expiration Date: 7/30/2027**  
Has completed all requirements for renewal:

	<b>LSP Number</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	7736	Charles		Young
2	9814	Eric		Henry
3	8513	Amy		Walkey
4	7432	Daniel		Felten
5	6581	James		Ash
6	8137	Jeffrey		Holden
7	9020	Neil		Schofield
8	4505	Edward		Weagle
9	4381	William		Burns
10	8204	Myron		Ritrosky
11	7155	Thomas		Fennick
12	7552	Kyle		Block
13	6297	Eric		Axelrod
14	3546	Matthew		Wagner

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15	9903	Gary		Hedman
16	2884	Lauren		McKinlay
17	7839	Robert		Smith

18	8882	Robert		Lucci
19	5107	Greg		Morand
20	9068	David		Melycher
21	1796	Kelly		McQueeney
22	6389	Sean		Healey
23	4130	John		Chambers
24	6928	Matthew		Oliveira
25	8614	Todd		Piskovitz
26	6815	Joel		Loitherstein
27	3412	Bryan		Massa
28	6176	George		Campbell
29	2858	Stephan		Landry
30	9552	Bob		Rego
31	3659	Katherine		Dilawari
32	8270	Joseph		Roman
33	1987	Matthew		Smith

**A motion was made and seconded to renew the licenses of the LSPs on Docket #1 for the dates indicated. All Board members voted in favor by roll-call vote with the exception of Paul McKinlay who was recused and did not vote.**

**Renewal Docket No. 2**  
**Date: August 13, 2024**  
**Renewal Date: July 30, 2024**  
**New Expiration Date: October 30, 2024**  
Have requested a 90-Day extension:

	<b>LSP Number</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	1286	Paul		Steinberg
2	3210	Christen		Sardano
3	2365	Todd		Kirton

**A motion was made and seconded to renew the licenses of the LSPs on Docket #2 for the dates indicated. All Board members voted in favor by roll-call vote.**

**Renewal Docket No. 3**  
**Date: August 13, 2024**  
**Renewal Date: 7/30/2023**  
**New Expiration Date: 10/30/2027**  
Has completed all requirements for renewal:

	<b>LSP Number</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	9360	James		Decoulos

**A motion was made and seconded to renew the licenses of the LSPs on Docket #3 for the dates indicated. All Board members voted in favor by roll-call vote.**

**Renewal Docket No. 4**  
**Date: August 13, 2024**  
**Renewal Date: 10/30/2023**  
**New Expiration Date: 10/30/2027**

Has completed all requirements for renewal:

	<b>LSP Number</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	7430	Authur		Cunningham

**A motion was made and seconded to renew the licenses of the LSPs on Docket #4 for the dates indicated. All Board members voted in favor by roll-call vote.**

**B. Renewal Report.** Matthew Lyne reported that 43 LSPs were on the renewal roster with July 30<sup>th</sup> renewal dates. 36 of those LSPs submitted complete renewal applications; 3 submitted 90-Day Extension requests; 3 had their licenses lapse; and 1 retired (Paul Feshbach-Meriney).

**8. Other Licensing Related Matters**

**A. Scheduling of Future Application Review Panels** – There are no new applications to assign today. Mr. Lyne indicated one application had been received by Board staff since the last meeting but staff had directed the LSP to amend the application.

**B. Inactive Status Report**

Ms. Dix reported the Total Number of LSPs on Inactive Status: 2

<b>LSP Number</b>	<b>License Status Date</b>	<b>License Status</b>	<b>Last Name</b>	<b>First Name</b>
7303	July 25, 2023	INACTIVE	Charron	Steve
7416	January 4, 2024	INACTIVE	Connolly	James

**C. Total Number of LSPs on Active Status: 414**

**D. Annual Fees Report:** Ms. Dix reported that the licenses of 4 LSPs remain Revoked due to nonpayment of their 2024 annual fee. She added that the Board was notified on 7/16 that LSP # 9096 Kathleen Colbert-Creighton had passed. Condolences have been expressed on behalf of the Board and Commonwealth.

9. **Examinations**

**Examination Committee Report:** Mr. Lyne reported that members of the exam committee met on July 24<sup>th</sup> and August 7<sup>th</sup>, are continuing to review existing questions for compliance with recent amendments to the MCP and are drafting new questions for a 4<sup>th</sup> version of the exam. The committee's next meeting is on August 21<sup>st</sup>.

10. **Continuing Education Committee Report:**

**A. Report from Today's Committee Meeting:**

Mr. Austin reported that the Committee met earlier in the day and voted to approve 12 new courses and to table one course.

11. **Professional Conduct Committee Report:**

Mr. Franklin reported that the Committee met earlier in the day and reviewed the active case list and that the screening team in Complaint 23C-01 had reported they had not had an opportunity to meet since the last meeting but planned to meet prior to the September meeting with the hope to have a recommendation whether or not to accept the complaint for investigation at the September meeting.

12. **Other Business:**

**A. Personnel, Budget and the Board's Paper Files:** Ms. Wood reported she had no new information regarding personnel or the Board budget. She also stated review of the Board's paper files is now complete. Documents that the staff was allowed by Massachusetts law to discard were discarded; the remaining paper files were either sent off-site for storage or filed at the Board staff's 100 Cambridge Street, Boston location.

**B. LSP Board Member Vacancies:** Ms. Baxter stated an applicant for the open environmental slot has been interviewed and recommended for appointment by the Governor's office.

13. **Other Business**

**A. Regulations Revision Update/ Regulations Subcommittee Report:** Ms. Wood reported that the regulations subcommittee had been scheduled to meet this morning but only three members ended up being available to attend and one of those was having trouble dialing into the meeting. Therefore, the subcommittee meeting was cancelled. The subcommittee will attempt to schedule another time to meet later this month.

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14. **Future Meeting:** The next meeting will be hold on September 10, 2024, both in person at 100 Cambridge Street, Boston and remotely via ZOOM.
15. Ms. Baxter noted that, after the Board meeting, the Board would meet in quasi-judicial session and not return to public session.
16. **Adjournment:** Meeting adjourned at 12:58 p.m.