



COMMONWEALTH OF MASSACHUSETTS
Board of Registration
of
Hazardous Waste Site Cleanup Professionals
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PROFESSIONAL CONDUCT COMMITTEE

Minutes of Meeting on August 13, 2024

Approved on: September 10, 2024

Prepared by: Terry Wood

Meeting Location: In person at 100 Cambridge Street, Boston and remotely via ZOOM

List of Documents Used at the Meeting:

1. Agenda
2. Draft Professional Conduct Minutes from June 11, 2024
3. Active Case List

1. Call to Order: Kirk Franklin called the meeting to order at 12:40 p.m.

Present remotely via ZOOM: Gail Batchelder, Kathleen Campbell, Craig Ellis, Kirk Franklin, Patrick Herron, Gregg McBride, and Paul McKinlay. Board members present in the room: David Austin and Diane Baxter. Board members absent: Jamie Smith.

Staff members present in the room were: Chris Borges, Matthew Lyne, and Terry Wood.
Staff members present remotely via ZOOM: Notoshia Dix.

Also present remotely via ZOOM were: Wendy Rundle-LSPA Executive Director, Kristi Lefebvre, LSPA Communications Manager, and Nancy Fitzpatrick-MassDEP.

2. Announcements: There were no announcements.

3. Review of Draft Minutes from June 11, 2024 Committee Meeting Minutes

The draft meeting minutes from the June 11, 2024 meeting were approved without changes by all members in attendance via roll-call vote with the exception of Kathleen Campbell who abstained.

4. Old Business

A. Status of Complaint Review Teams (CRTs)

The active case list was reviewed, and the status of each case was discussed.

B. Complaint 23C-01

Mr. Lyne reported that the Screening Team (David Austin and Jamie Smith, assisted by Mr. Lyne), had not had an opportunity to meet since the June committee meeting. The screening team plans to meet prior to the September meeting.

New Business - No new business.

5. Future Meeting – September 10, 2024 both in person at 100 Cambridge Street, Boston and remotely via ZOOM.

6. Adjournment: The meeting was adjourned at 12: 45 p.m.