

Massachusetts Workforce Investment Board
WIOA Steering Committee
Job Seeker & Employer Subcommittee

Performance Measurements Workgroup

August 6, 2015

Meeting Notes

Members in Attendance: Marilyn Boyle – DCS (Lead), Les Abramowitz - DCS (phone), Matthew Burke – DCS, Mike Doak – ETR (phone), Joe Eid – ValleyWorks CC (phone); Patricia Hart – MCB, Rena Kottcamp - DUA, Toby Maguire – ACLS; Joseph Mello – Rapid Response (phone); Brian Newquist - ACLS, William Noone - MRC, Yashira Pepin - EOLWD, Graham Porell – MRC, Cheryl Ransom – ACLS, Kimberly Rowe-Cummings – DTA ((phone), Steven Pereira– Bristol (phone)

DISCUSSION TOPICS:

Benchmark Data for Setting Performance Goals

- MCR, MCB, ACLS and DTA require wage record information for in order to develop benchmarks and goals for the Indicators of Performance as required for the State plan.
 - Marilyn Boyle and Rena Kottcamp explained that only summary wage data will be provided for use in benchmarking.
 - Les Abramowitz led a discussion on considerations for selecting participant records to use for benchmarking, particularly in relation to the wage record quarter required for each performance measure
 - Les also reviewed the probable format for the file to be submitted to DUA for wage matching.
 - Les offered to be available to answer questions to assist with development of the data for wage matching.
- Marilyn explained that the process for providing them the data had not been finalized. She will notify all with the specific file formats and transmittal instructions as soon as available.

Comments Requested on Information Collection for WIOA

- Marilyn distributed a set of the comments that had been posted to the Federal Register.
- The group decided to move further discussion to the next meeting after all had completed their review of the posted documents.

Development of State Metrics – Consolidation of Input from WIOA Workgroups

- Marilyn and Yashira Pepin had not received all input from other workgroups in time to present it to the group.

- This topic will be discussed at the next meeting.

ISA/MOU for Data Sharing

- Marilyn requested that each agency provide the name of the individual to be contacted regarding development of an ISA/MOU. This information would be passed to the DCS/DUA legal team.

NEXT MEETING:

WIOA Job Seeker & Employer Sub-Committee: Performance Measurements Workgroup

Date: Thursday, September 3, 2015

Time: 1:00 p.m. – 3:00 p.m.

Location: Charles F Hurley Building, 1st Floor Cambridge Conference Room

Address: 19 Staniford Street, Boston, MA

Questions and RSVPs:

Marilyn Boyle

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