

**MINUTES FOR THE 1207<sup>th</sup> BOARD MEETING**  
**STATE BOARD OF RETIREMENT**

**DATE:** August 30, 2018

**TIME:** 10:08 A.M.

**PLACE:** One Winter Street – 8<sup>th</sup> Floor, Boston, MA

The meeting of the State Board of Retirement was called to order with Members present for all or part of the meeting: Deborah Goldberg, Treasurer & Receiver General; James MacDonald, First Deputy Treasurer/Designee; Theresa McGoldrick, Elected Member; Francis Valeri, Elected Member; Patricia Deal, Appointed Member; Archie Gormley, Chosen Member.

Board staff present for all or part of the meeting were: Nicola Favorito, Deputy Treasurer/Executive Director; Marianne Welch, Deputy Executive Director; Melinda Troy, Senior Board Counsel; Kathryn Doty, Associate Board Counsel; Lori Krusell, Associate Board Counsel; Paula Daddona, Communications Coordinator; Janice Coen, Executive Assistant / Office Manager; Mohammed Ali, Finance Director; Kimberly Griffin, Manager of Information Systems; Chanese Brown, Disability Unit Manager; Marceline Vilmont, Disability Unit; Joisei Horton, Disability Unit; Lisa Zale, Disability Unit; Pamela Diggs, Paralegal; Glenn Aissis, Training Manager; and Jeffrey Lin, MARIS Administrator.

Treasury staff present for all or part of the meeting were: Crystal Chow-Matthews, Deputy General Counsel; Michael Bergquist, Legislative Affairs; Elizabeth Zelnick, Legislative Affairs; Emma Sands, Treasury Communications.

Other parties in attendance for all or part of the meeting were: John Malone, Gartner Consulting; Manoj Punwani, Sagitec; Satish Kumar, Linnea Solutions.

*There being a quorum present, the meeting was called to order.*

*Treasurer Goldberg announced in accordance with the Commonwealth's Open Meeting Law that any person may make a video or audio recording of an open session of a meeting of a public body, and she was obligated to inform attendees of any recording at the beginning of the meeting. She then asked that anyone present who is making any recording identify themselves as doing so. No person present indicated that he/she was making a recording.*

**MINUTES OF THE 1206<sup>th</sup> BOARD MEETING:** On a motion by Ms. Deal and seconded by Mr. Valeri the Board voted unanimously to approve the Regular and Executive Session Minutes of the 1206<sup>th</sup> Board Meeting, held on July 26, 2018.

**ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:**

Ms. Goldberg	Yes
Ms. Deal	Yes
Ms. McGoldrick	Yes
Mr. Valeri	Yes
Mr. Gormley	Yes

**REPORT OF THE EXECUTIVE DIRECTOR**

**1. Robert C. Minue / MARIS Implementation Update - Monthly Status Report**

MSRB Manager of Information Systems Kimberly Griffin updated the Board on the ongoing MARIS implementation and related activities.

The August pension payroll warrant closed with 335 new retiree, dependent and survivor payees being added. This is the 20<sup>th</sup> consecutive warrant. The weekly disbursement (refund / rollover) warrants were executed successfully.

On August 6<sup>th</sup> the MSRB welcomed Jeffrey Lin as its new MARIS System Administrator. Ms. Griffin added that MSRB and the Production Support team have been actively engaged in getting Jeffrey enabled on MARIS support processes and activities so he may support the business operation. In addition, MSRB in conjunction with Treasury HR has posted for MARIS Business Analyst and Software Engineer positions and have been actively interviewing candidates.

System improvements were implemented to support the annual Student Verification process which generated 235 student verification letters. Dependents 18 years of age and older must return the letter verifying full-time student status to continue receiving benefits.

MSRB successfully generated the third (and final) reminder letters to support the biennial benefit verification ("BVF") process. The letters will go out this month with a late September return date. Benefits will be suspended for members who do not comply with the benefit verification request.

MSRB completed the first mailing of §91A non-compliance letters for those required to file earnings statements for 2017; a second mailing is scheduled for the end of August and a third and final mailing the end of September. Following the third mailing, benefits will be suspended for members who do not meet filing requirements.

The MSRB and Production Support teams successfully delivered MARIS Support Release 35.

As previously mentioned, MSRB and Gartner are developing a MARIS Services Statement of Work (SOW) that defines ongoing support services and related development. The intent is to utilize the SOW for further negotiations with Sagitec on potential modifications to Sagitec's current support services contract. Since the last Board meeting, MSRB and Gartner completed the PIR analysis and reconciliation delivering a comprehensive set of requirements that defines the SOW scope. MSRB and Gartner with Treasury Legal finalized the SOW documents and submitted to Sagitec for response. MSRB and Gartner conducted discussions with Sagitec to walkthrough the SOW and address Sagitec's feedback. Sagitec is preparing a response to the SOW. Sagitec's response will facilitate negotiations to finalize the SOW by end of September.

Negotiations were completed and a new IV&V and support services contract for up to a twelve-month period was agreed upon with Gartner. The agreement contemplates ongoing discussions around the 120-day mark to refine the scope of services beyond December 31, 2018 to consider the impact of the MARIS Services Statement of Work.

John Malone of Gartner updated the Board on two issues related to their oversight observations. First, it was unclear from the ongoing discussions related to the SOW that Sagitec's response would be finalized by the end of August as originally planned. Mr. Malone indicated that Sagitec was working in earnest to reply.

Second, MSRB and Gartner had maintained their request for additional Business Analysts to be provided. While discussions around options and availability (on site vs. off-site) were ongoing with Sagitec no commitments have been finalized. Additional resources are being sought to help address some of the ongoing work streams and complete them so other BA's can begin focusing on end of year tasks such as actuarial data reporting.

Treasurer Goldberg and Ms. McGoldrick indicated they hoped staff would convey to Sagitec the Board's desire to resolve this issue quickly and asked that the Board be kept updated on this item.

## **2. YTD Fiscal 2018 Operating & Capital Budgets**

Mr. Favorito referred the Board to the YTD Fiscal 2018 Operating and Capital Budgets vs. actuals (through July 31, 2018) which had been handed out as part of the Agenda materials. Projections by the Finance Unit indicate actual spending related to budgets will come in under the budgeted amounts.

## **3. Benefit Verification Update**

Mr. Favorito informed the Board that the response date for third BVF mailing had passed and 3,227 members had not returned their forms. The third mailing has been

issued with a September 28<sup>th</sup> return date. Thereafter, any members not having responded will be subject to having their benefits interrupted in October 2018.

#### **4. State Budget / Legislative Update**

Mr. Favorito updated the Board on recent legislative developments.

Chapter 148 augmented the cancer presumption within c.32 by including reproductive and breast cancer occurrences for qualifying individuals.

House 4821 would have increased to 1,200 the annual number of hours retirees could work in the public sector. Governor Baker vetoed the measure and returned it to the Legislature with amendments. After returning the bill to the Governor as originally proposed, the end of the legislative session prevented any further action.

On August 9, 2018 Chapter 218 added a limited service purchase for qualifying members who served in the United States Public Health Service Commissioned Corps or the National Oceanic and Atmospheric Administration Commissioned Officer Corps. This will become effective in ninety days.

#### **5. PRIM Update**

The Board reviewed the monthly investment performance information provided by PRIM through the month of July 2018. PRIM returned 9.5% net of fees in fiscal 2018 bringing its total asset value to \$72.9 billion for the fiscal year ending July 31.

#### **6. Legal Update**

Mr. Favorito noted the memo compiled by the Legal Unit contained summaries of any DALA and CRAB decisions which had been issued since the last Board meeting.

#### **7. MSRB Section 91A Policy**

Mr. Favorito and the Board reviewed the draft Section 91A policy. It formalizes the practices utilized by Board staff in administering this annual process for disability retirees. The Board took the policy under advisement and will offer any comments at the September meeting.

#### **8. UMass Payroll Reporting / Retirement Contributions**

Mr. Favorito and Ms. Welch summarized recent discussions with UMass staff that administers the University System's payroll for the campuses, medical school and President's Office. UMass has brought to the MSRB's attention some questions related

to proper pension withholding for certain supplemental pay items. A further update will be provided to the Board.

**9. Staff Activity /Communication**

Mr. Favorito reviewed various communications received by the Board from MSERS members regarding recent experiences with MSRB staff.

**10. PERAC Audit (7/1/2013 – 6/30/17)**

Mr. Favorito informed the Board that PERAC audit staff had finalized plans to commence its audit of MSRB operations and are expected to be on site starting the week of September 17, 2018.

**11. PERAC Executive Director Search**

Mr. Favorito updated the Board that PERAC had officially posted for the position of Executive Director.

**12. Board Member Education**

Mr. Favorito reminded the Board of upcoming educational opportunities for Board members and staff. These included PERAC's Emerging Issues Forum (September 13, 2018 at Holy Cross); NCPERS / Public Pension Funding Forum (September 16-18, 2018 in Cambridge).

**THE BOARD GOES INTO EXECUTIVE SESSION.** At approximately 11:07 A.M. the Board entered Executive Session to review applications for disability retirement, associated benefits, and to also consider the reputation, character, physical condition or mental health of individuals with business before the Board. The Board indicated that it would return to Open Session after the Executive Session.

**Mr. Gormley made a motion to enter Executive Session. Ms. Deal seconded the motion.**

**ON ROLL CALL THE VOTE WAS AS FOLLOWS:**

Treasurer Goldberg	Yes
Ms. Deal	Yes
Ms. McGoldrick	Yes
Mr. Valeri	Yes
Mr. Gormley	Yes

## **BOARD RETURNS TO OPEN SESSION**

**(Roll call required)**

**THE BOARD COMES OUT OF EXECUTIVE SESSION:** at 11:30 A.M. Mr. Valeri made a motion to come out of Executive Session and return to Open Session. Ms. McGoldrick seconded the motion.

### **ON ROLL CALL THE VOTE WAS AS FOLLOWS:**

Treasurer Goldberg	Yes
Ms. McGoldrick	Yes
Ms. Deal	Yes
Mr. Valeri	Yes
Mr. Gormley	Yes

(Unless otherwise noted all votes taken are unanimous.)

## **REQUEST FOR RETIREMENT DATE CHANGE**

1. Anthony J. Lachowetz
  - **Tabled;** Motion by Mr. MacDonald, seconded by Mr. Gormley.

## **REQUEST TO CHANGE RETIREMENT OPTION**

1. Jean Ball
  - **Denied;** Motion by Ms. Deal, seconded by Ms. McGoldrick.

## **REQUEST TO PURCHASE CREDITABLE SERVICE**

1. Ricky Barron
  - **Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal.

## **GROUP CLASSIFICATIONS**

**Pursuant to the Board's Classification Policy the following are reported as approved for Group 2 Classification:**

1. **Maureen Adams** – Probation Officer 2, MA Trial Court
2. **Judith Bessette** – RN, Hampden County Sheriff's Department
3. **Paul Bouley** – Paraprofessional, Bi-County Collaborative(deferred)
4. **Debra Chick** – Residential Supervisor C, SE Residential Svcs., DDS

5. **Karen Coughlin** – RN 4, Taunton State Hospital, DMH
6. **Wester Dorsica** – Nursing Assistant I, Tewksbury Hospital, DPH
7. **Donna Drea** – Occupational Therapist Assistant, Hogan Regional Center, DDS
8. **James Fraher** – Asst. Chief Probation Officer, MA Trial Court
9. **Joanne Griffin** – Occupational Therapist Assistant, North River Collaborative
10. **Donald Jamison** – Court Officer 2, MA Trial Court
11. **Lisa Kane** – LPN 2, Tewksbury Hospital, DMH
12. **Andrew LeClair** – LPN 2, NE Residential Services, DDS
13. **Dale Lessieur** – Paraprofessional, LABB Collaborative
14. **Jan Makosky** – Court Officer 2, MA Trial Court
15. **Martha McCaffrey** – RN 2, Tewksbury State Hospital, DPH
16. **Susan McDonough** – Probation Officer 2, MA Trial Court
17. **Laurie Monteiro** – Court Officer 3, MA Trial Court
18. **Gordon Mullett** – Habilitation Coordinator I, Wrentham Developmental Center, DDS
19. **Paul Scott Noe** – Chief Court Officer, MA Trial Court
20. **Rose Passy** – LPN I, Commonwealth Community Services, Central Residential Services, DDS
21. **Luis Perez** – Chief Court Officer, MA Trial Court
22. **Ann Severance** – RN, Central Residential Services, DDS
23. **Katherine Tamulevich** – Teacher Assistant, North River Collaborative
24. **Gerard Thornton** – Court Officer 2, MA Trial Court

#### **GROUP 2 TO BOARD**

1. **Anthony Abbuah** – Nursing Assistant I, Chelsea Soldier's Home
  - **Tabled**; Motion by Mr. MacDonald, seconded by Ms. McGoldrick.
2. **Cheryl Creamer** – Certified Nursing Assistant I, Chelsea Soldier's Home
  - **Tabled**; Motion by Ms. Deal, seconded by Mr. MacDonald.

**THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER.**

#### **GROUP 2 PRO RATE TO BOARD**

1. **Debra Antonelli**

**Chelsea Soldier's Home**  
 Certified Nursing Assistant I – 6/22/80 – 5/22/83  
 RN 2 – 5/23/83 – 12/7/86

  - **Tabled**; Motion by Ms. McGoldrick, seconded by Mr. MacDonald.

## **GROUP 2 TO BOARD**

1. **Jeffrey Harmat** – RN 3/Charge Nurse, Worcester Recovery Center, DMH  
**Denied;** Motion by Ms. Deal, seconded by Ms. McGoldrick
2. **Amy Johnson** – RN 2, Taunton State Hospital, WRAP Program, DMH  
**Tabled;** Motion by Ms. McGoldrick, seconded by Ms. Deal.
3. **Kathleen Kearney** – Clinical Social Worker D, Corrigan Mental Health Center, DMH  
**Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal.
4. **Rodlyn Moore** – RN 4/Admin. Supervisor, Worcester Recovery Center & Hospital, DMH  
**Denied;** Motion by, seconded by Ms. McGoldrick.
5. **Debra Ostroski** – Program Specialist, New Bedford Juvenile Resource Center, Office of Community Corrections, MA Trial Court  
**Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal.
6. **Thomas Santos** – Passenger Vehicle Driver, Middlesex Sheriff's Office  
**Denied;** Motion by Ms. Deal, seconded by Ms. McGoldrick.
7. **Vilma Sobrecarey** – RN 3/Oncology Nurse, Lemuel Shattuck, DPH  
**Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal.

## **GROUP 2 TABLED TO BOARD**

1. **Mary Ann Solis** –RN 2, Tewksbury Hospital, DPH – (Tabled July 2018)
  - **Reconsidered;** Motion by Ms. McGoldrick, seconded by Mr. MacDonald.
  - **Approved;** Motion by Ms. McGoldrick, seconded by Mr. MacDonald.

**TREASURER GOLDBERG DEPARTED THE MEETING AT 11:42 A.M. MR. MACDONALD ASSUMED CHAIR.**

## **GROUP 2 HSC/AB TO BOARD**

1. **Stephanie Bluhm Stone** – HSC A/B, Metro Region, DDS
  - **Approved;** Motion by Ms. McGoldrick, seconded by Ms. Deal.
2. **Dennis Curran** – HSC A/B, Central Middlesex, DDS
  - **Approved;** Motion by Ms. Deal, seconded by Ms. McGoldrick.



**Pursuant to the Board's Classification Policy the following are reported as approved for Pro-Rated Group 2 Classification:**

1. **Andrea Isabelle**                      **Department of Public Health**  
Nursing Assistant, Tewksbury Hospital  
10/20/78 – 8/3/85
2. **Brian McDonald**                      **Department of Correction**  
Director of Security – 7/15/12 – 8/20/16  
Deputy Superintendent of Operations – 8/21/16-12/28/18
3. **Susan Repotente**                      **Department of Public Health**  
RN I - Lemuel Shattuck – 2/11/90 – 3/2/91  
RN 2 – Lemuel Shattuck – 3/3/91 – 10/17/92

**GROUP 2 PRO-RATE TO BOARD**

1. **Andrea Isabelle**                      **Department of Public Health**  
  
Physical Therapist Aide, Tewksbury Hospital  
8/4/85 – 8/8/92
  - **Denied;** Motion by Ms. Deal, seconded by Ms. McGoldrick.
2. **Cheryl Sharpe**                      **Department of Developmental Services**  
  
RN 2/Health Coordinator, Community Service Center  
West  
8/15/87 – 11/04/14
  - **Denied;** Motion by Ms. McGoldrick, seconded by Mr. Gormley.

**GROUP 2 HSC/AB/C PRO RATE TO BOARD**

1. **Michael Grow**                      **Department of Mental Health**  
Mental Health Case Manager (HSC A/B)  
6/25/89 – 4/8/96
  - **Approved;** Motion by Ms. McGoldrick, seconded by Mr. Valeri.

2. **Laurie Trasatti**                      **Department of Developmental Services**

HSC A/B – 5/17/84 – 1/1/94

- **Approved**; Motion by Ms. McGoldrick, seconded by Mr. Valeri.

HSC C – 1/2/94 – 11/28/15

- **Denied**; Motion by Ms. Deal, seconded by Ms. McGoldrick.

**Pursuant to the Board's Classification Policy the following are reported as approved for Group 4 Classification:**

1. **Michael Allan** – CO 3, DOC
2. **David Anderson** – CO/Captain, Worcester County Sheriff's Office
3. **Paul Anglin** – CO 2, DOC
4. **Paul Bliss** – CO I, DOC
5. **Peter Bove** – Assistant Deputy Superintendent, Worcester Sheriff's Department
6. **Ed Brassil** – CO, Middlesex Sheriff's Department
7. **Antonio Cabral** – CO I, DOC
8. **Tammy Devasier** – CO/Captain, Hampden County Sheriff's Department
9. **Shaun Dewey** – Captain, DOC
10. **John Gilberti** – CO I, DOC
11. **Steven Grady** – CO, Barnstable County Sheriff's Department
12. **Melissa Hamm** – Environmental Police Officer, MA Environmental Police
13. **George Lafleur** – CO, Bristol County Sheriff's Office
14. **James Lander** – Assistant Superintendent, Essex County Sheriff's Department
15. **David Litchfield** – CO 3, DOC
16. **Michael McAuliffe** – Assistant Superintendent I, Essex County Sheriff's Department
17. **Teddi Pankowski** – CO I, DOC
18. **Gary Peterson** – CO, Worcester Sheriff's Department
19. **David Reilly** – Assistant Superintendent, Norfolk Sheriff's Office
20. **Michael Rogers** – CO 3/Lieutenant, DOC
21. **Kevin Roy** – Industrial Instructor 3, DOC
22. **Michael Ruel** – CO 2, DOC
23. **James Suprenant** – CO I, DOC
24. **Kevin Szafir** – CO/Chef, DOC
25. **Ronald Thomas** – CO/Sergeant, Hampshire Sheriff's Office

#### **GROUP 4 RECONSIDERATION TO BOARD**

1. **William Cremens** - CO, Middlesex Sheriff's Office (Denied June 2017)
  - **Reconsidered;** Motion by Ms. Deal, seconded by Mr. Gormley
  - **Approved;** Motion by Ms. Deal, seconded by Mr. Gormley.

#### **Pursuant to the Board's Classification Policy the following are reported as approved for Pro Rated Group 4 Classification:**

1. **Brian McDonald**  
**Department of Correction**  
CO 1 – 6/10/90 – 10/31/98  
CO 2 – 11/1/98 – 11/29/03  
CO 3 – 11/30/03 – 2/18/06  
Captain – 2/19/06 – 7/14/12

#### **GROUP 4 PRO RATE TO BOARD**

1. **Kevin Maguire**  
**Boston Municipal Police Division/**  
**Boston Municipal Protective Services**  
Police Officer – 5/22/85 – 6/4/99
  - **Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal.

#### **Pursuant to the Board's Classification Policy the following are reported as approved for 20/50 Group Classification:**

1. **Matthew Aubuchon** – CO 1, DOC
2. **Joseph Bianchi** – CO 1, DOC
3. **Daniel Calder** – CO 1, DOC
4. **Darrell Costa** - CO 2, DOC
5. **Mark Dansereau** – CO/Sergeant, Worcester Sheriff's Department
6. **Kevin Kennedy** – CO 2/Sergeant, DOC
7. **William Lugo** – Jail Officer, Suffolk County Sheriff's Department
8. **Mark Ouellette** – CO 1, DOC
9. **Donald Perry** – CO 2, DOC
10. **Ralph Ricci** – CO 2, DOC
11. **Tom Vivenzio** – CO/Corporal, Hampden County Sheriff's Department

## **20/50 TO BOARD**

1. **Nell French** – CO/Secretary, Middlesex Sheriff's Office
  - **Denied; Motion by Ms. McGoldrick**; seconded by Ms. Deal.

**THE FOLLOWING ITEM WAS TAKEN OUT OF ORDER.**

## **GROUP 2 RECONSIDERATION TO BOARD**

1. **Paula Bain** – RN 3/Clinical Charge Nurse, Tewksbury Hospital, DPH  
(Denied June 28, 2018)  
See Attorney's Affidavit in support of the reconsideration request.  
ATTENDING MEETING

- **Reconsideration Approved**; Motion by Mr. Valeri, seconded by Ms. McGoldrick.
- **Approved**; Motion by Ms. McGoldrick, seconded by Mr. Valeri.

**On a motion by MS. MCGOLDRICK and seconded by MR. VALERI, the Board voted to adjourn the meeting. The meeting was adjourned at 12:14 P.M.**

**THE NEXT REGULAR BOARD MEETING OF THE STATE BOARD OF RETIREMENT**

**WILL BE HELD ON Thursday, September 27, 2018 AT 10:00 AM.**

## **Documents Used at the State Board of Retirement Meeting of August 30, 2018**

- Agenda for August 30, 2018 Board meeting.
- Open Session and Executive Session Minutes of July 26, 2018 Board meeting.

Supporting documentation for Agenda items as referenced therein.