

Massachusetts Workforce Investment Board
WIOA Steering Committee
Job Seeker & Employer Subcommittee

Performance Measurements Workgroup
August 6, 2015
Meeting Notes

Members in Attendance: Marilyn Boyle – DCS (Lead), Linda Bass – Metro North Workforce Board, Les Abramowitz - DCS (phone), Matthew Burke – DCS, Mike Doak – ETR (phone), Patricia Hart – MCB (phone), Rena Kottcamp - DUA, Brian Newquist - ACLS, William Noone - MRC, Yashira Pepin - EOLWD, Graham Porell – MRC (phone), Cheryl Ransom – ACLS, Mina Reddy – ACLS, Kimberly Rowe-Cummings – DTA ((phone), John Stella – DTA (phone), Sarah Stuart – DTA (phone), Joseph Viana – Bristol (phone)

DISCUSSION TOPICS:

Review of Workgroup Goals, Development of Metrics, and Readiness Status

- The group reviewed the goals for the group:
 - Review WIOA Performance Measures and readiness of core program agencies to respond.
 - Identify systems impacts and changes needed by partner agencies.
 - Identify new state level performance measure to reflect workforce system goals.
- Marilyn explained the expectation of other WIOA workgroups that the Performance Measurements Workgroup would coordinate the development of state level performance metrics.
- Yashira Pepin and Marilyn Boyle indicated they would consolidate information on metrics that other workgroups had identified and convene a meeting to bring representatives from all workgroups together. They will provide an update at the next meeting.
- The group will continue to work on the matrix depicting the impacts on and requirements for each partner agency to meet federal reporting deadlines.

Comments Requested on Information Collection for WIOA

- The Group reviewed the Federal Register Comment Request on WIOA Information Collection and discussed the supporting documentation.
- The FR Notice is located at <http://www.regulations.gov/#!docketDetail;D=ETA-2015-0007>.
- It was decided that the next meeting will cover a review of the proposed requirements and that the group would begin to develop comments to be submitted in response to the Federal Register Notice. Comments are due September 21, 2015.

Availability of Benchmark Data

Rena Kottcamp assured the group that DUA is working on a resolution to provide wage record information for agencies to develop benchmarks and goals for the Indicators of Performance as required for the State plan. She hoped to have more specific information within the next week.

Steering Committee Meeting and New Customer Flow

- Yashira Pepin provided an update on the WIOA Steering Committee Meeting held on July 28.
- Marilyn and Yashira discussed the Workforce Innovation Grant proposal that was submitted on July 22, 2015 to obtain funding for the IT infrastructure to support the new customer flow and staff co-location for those receiving services across the partner agencies.
- While the timeline for grant submittal did not allow for in-depth discussions, workgroup members will be essential to fleshing out the vision and developing RFPs for an IT Solution Provider and a Project Evaluator.

NEXT MEETING:

WIOA Job Seeker & Employer Sub-Committee: Performance Measurements Workgroup

Date: Thursday, August 20, 2015

Time: 1:00 p.m. – 3:00 p.m.

Location: Charles F Hurley Building, 1st Floor Cambridge Conference Room

Address: 19 Staniford Street, Boston, MA

Questions and RSVPs:

Marilyn Boyle

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