

Authorized Signatory Listing

Instructions: Below please list individuals who are authorized to represent the company and fill out this application on behalf of the agency. Your listing of such individuals shall be accepted by this Department in lieu of a wet signature.

By signing below, I hereby certify that the following are true:

- I / We, the undersigned, do hereby certify that my business has complied with all laws of the Commonwealth of MA relating to: taxes, reporting of employees and contractors, and withholding and remitting of child support (M.G.L. c. 62C, § 49A(a)); unemployment insurance contributions (M.G.L. c. 151A, § 19A); workers' compensation insurance (M.G.L. c. 152, § 25A and 25C(6)); and classification of employees (M.G.L. c. 149, § 148B). I understand that compliance with these laws may be verified by multiple government entities and that false attestation of compliance may be considered just cause for denial of application and other penalties.
- My business will post the Massachusetts Minimum Wage and Hour Laws poster in a conspicuous place in my/our office. If I/we do not interview or otherwise interact with applicants, referrals, workers, employees, or placements in an office setting, I certify that I will provide a copy of the poster to each such applicant, referral, worker, employee, or placement.
- My business will comply with the requirements of M.G.L. c. 140, §§46A-46R and 454 CMR 24.00.
- If my business is a Staffing Agency (see Section II, question #6), my business will comply with M.G.L. c. 149, §159C. My business will post the notice of rights under the Temporary Workers Right to Know Law in a conspicuous place(s) and I have attached a sample job order form (or other documentation) that my agency provides to workers detailing the required information about each work assignment in accordance with M.G.L. c. 149, §159C(b) and 454 CMR 24.08.

I declare the above facts and supplemental documentation are true and complete to the best of my knowledge and understand that any false answer(s) will be considered just cause for denial of application or revocation of a license or registration. I understand that DLS has the right of inspection of any registered or licensed agency at any time and that information contained within this application can and will be verified using resources available to DLS. I understand that having a valid employment agency license or registration is a requirement of Massachusetts State Law. **Signed under the pains and penalties of perjury.**

AUTHORIZED SIGNATORY LISTING	TITLE