

MASSACHUSETTS WORKFORCE DEVELOPMENT SYSTEM

# Mass Workforce Issuance

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**100 DCS 13.106**

☐ Policy

☒ Information

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**To:** Chief Elected Officials  
Workforce Board Chairs  
Workforce Board Directors  
Title I Administrators  
Career Center Directors  
Title I Fiscal Officers  
DCS Operations Managers

**cc:** WIOA State Partners

**From:** Alice Sweeney, Director  
Department of Career Services

**Date:** March 30, 2016

**Subject:** **Availability of Guide-Cards for the Trade Adjustment Assistance - Trade Adjustment Assistance Reauthorization Act of 2015 (TAARA 2015)**

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**Purpose:** To notify Local Workforce Boards, One-Stop Career Center Operators and other local workforce partners that guide-cards outlining the key changes in the law associated with TAARA 2015 are available.

**Background:** The DCS Trade Unit has produced guide-cards for one-stop career centers that highlight the important changes in the law for each benefit under the TAARA 2015.

Guide-cards were distributed to staff who attended recent TAARA 2015 training. The Trade Unit will send additional cards upon request. Please send additional requests to [Sthompson2@detma.org](mailto:Sthompson2@detma.org).

Please note guide-cards are also posted on the Trade Unit's website under Resources at: <http://www.mass.gov/lwd/employment-services/business-services/trade-transition-assistance-taa/resources.html>

## Action

**Required:** Please disseminate this information and assure that all appropriate staff members receive a set of guide-cards.

**Inquiries:** Questions related to the Trade Program should be directed Beth Goguen at [bgoguen@detma.org](mailto:bgoguen@detma.org) or 617-626-6053.