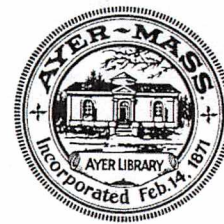


**Office of the Board of Selectmen
Office of the Town Manager**



Town of Ayer | Ayer Town Hall | 1 Main Street | Ayer, MA 01432 | 978-772-8220 | www.ayer.ma.us

August 12, 2019

Sean R. Cronin
Senior Deputy Commissioner of Local Services
Division of Local Services
PO Box 9569
Boston, MA 02114

Dear Sean,

The Town of Ayer would like to thank the Commonwealth for the award and the ongoing support from the State IT office.

We have completed the project that was funded by the Community Compact Best Practices Grant Award in the amount of \$7,000. We have installed a backup server at the Ayer Fire Station which receives copies of the local backups on two of our primary servers: DPW and Town Hall. The local backups execute hourly with copies being uploaded to the backup server. Each backup point can be restored down to the file and folder level or virtualized depending on the data recovery requirements. We receive nightly verification of the virtualizing environment start up. This enables us to bring up our servers in a virtual environment in the event of hardware failure.

Thank you for providing the Town with this grant and for your support.

Robert A. Pontbriand
Town Manager

8/12/2019
Cindy Knox
IT Director