



B2B Center Cover Sheet

Service Center: _____

Complete this form **prior** to dropping off your work at the B2B Center. Complete a separate sheet for **each** bundle. The RMV strongly advises you to complete the fillable PDF using your PC or other device in advance of drop-off. If not, please ensure each field is legible.

Date: _____

Time of Drop-Off: _____

Runner's Employer ("Self" if self-employed): _____

Printed Name of Runner: _____

Contact Phone Number: _____ Extension: _____

Contact Email: _____

Business Names (that runner is dropping off for):

1. _____

2. _____

3. _____

4. _____

Total Number of Transactions: _____

Last 8 digits of each VIN for each transaction:

1. _____ 2. _____ 3. _____ 4. _____

5. _____ 6. _____ 7. _____ 8. _____

Check payment method below:

Check

Email (receiving the email for the payment): _____

Who will be receiving the email for payment?

Agent

Customer

Comments: