

DEPARTMENT OF DEVELOPMENTAL SERVICES
LICENSURE AND CERTIFICATION
PROVIDER FOLLOW-UP REPORT

Provider: BROCKTON AREA MULTI-SERVS
 INC _____

Provider Address: 10 Christy Drive , Brockton

Name of Person Jill Conlon
Completing Form: _____

Date(s) of Review: 12-JAN-25 to 13-JAN-25

Follow-up Scope and results :		
Service Grouping	Licensure level and duration	# Indicators std. met/ std. rated
Residential and Individual Home Supports	2 Year License	1/3

Residential and Individual Home Supports Areas Needing Improvement on Standard not met - Identified by DDS

Indicator #	L63
Indicator	Med. treatment plan form

DEPARTMENT OF DEVELOPMENTAL SERVICES

LICENSURE AND CERTIFICATION

PROVIDER FOLLOW-UP REPORT

Area Need Improvement	Five of twenty-four of the agency's medication treatment plans did not include all the required components: including identification of medications and/or clinical indications for the adjustment or termination of the medications. The agency needs to ensure that medication treatment plans include all required components.
Process Utilized to correct and review indicator	BAMSI reviewed regulations with clinical, nursing, and administrative leaders. We migrated our Med Treatment Plan to eHana, our electronic healthcare record. The new form rolled out in early January 2025. Program leaders are in the process of being trained on the new form. The new form has the fading requirement.
Status at follow-up	The five Med Treatment Plans which did not include all the required components were updated with all the required plan components.
Rating	Met

Indicator #	L67
Indicator	Money mgmt. plan
Area Need Improvement	Twenty-one of twenty-two funds management plans had not obtained written agreement by the individual and/or guardian. The agency needs to ensure that when there is shared or delegated management responsibilities for individuals ' funds, there is written agreement.
Process Utilized to correct and review indicator	BAMSI revised the Funds Management Plan forms and inserted the signature line for individuals/guardians. The form rolled out in early January 2025. It is expected that the new forms are implemented immediately by program supervisors. Our internal leadership teams will review when conducting audits.

DEPARTMENT OF DEVELOPMENTAL SERVICES

LICENSURE AND CERTIFICATION

PROVIDER FOLLOW-UP REPORT

Status at follow-up	The 21 plans which did not have written agreement by the individual or guardian were submitted to individuals/guardians for review. One of the individuals passed away. The remaining 20 plans are in different stages: (a) 15 of the plans have person served/guardian signatures; (b) 5 have been updated and sent to the guardians - guardian signatures are pending.
Rating	Not Met

Indicator #	L91
Indicator	Incident management
Area Need Improvement	In eighteen of twenty-two locations, incident reports were either not created or finalized within required timelines. The agency needs to ensure that incident reports are created and finalized within required timelines.
Process Utilized to correct and review indicator	BAMSI's QI department are running daily reports of all Incident Reports. They will be notifying supervisors of the reports and deadlines for finalizing. Notifications will be shared with Directors and Senior Directors.
Status at follow-up	BAMSI ran a report to cover December 1, 2024 through January 21, 2025. In this timeframe, there were 71 incident reports filed in BAMSI's DDS residential network. Of those, 29 missed the deadlines; 59% were filed and finalized by timelines.
Rating	Not Met