

Form Name:
Submission Time:

Citizens Commission
February 1, 2019 4:19 pm

Name	Barbara Maskell
Address	[REDACTED] [REDACTED]
Phone	[REDACTED]
[REDACTED]	[REDACTED]
Citizenship Affirmation	I am a U.S. Citizen
Residency Affirmation	I am a resident of the Commonwealth of Massachusetts
Statement of Intent	I intend to comply with and advance the policy established by this Act.

Statement of Interest	<p>Thank you for the opportunity to apply for a position on this prestigious commission, and thank you for opening this process to the public. The influence of corporate funding on our elections affects everyone.</p> <p>My interest in politics and the political process began at a very young age. Ever since I was 8 and my mother made us stay in the motel room during our vacation to watch President Nixon's resignation speech because she said it was history in the making and we would tell our grandchildren about it someday. She also said that being aware and involved in what goes on in the government was part of our duty as Americans. I took that lesson very seriously and made every effort throughout my life to stay informed.</p> <p>I am currently living in Holbrook with my husband. I have two grown sons who also live in this state. I know that my sons are struggling with student loan debt and rising healthcare costs. I worry about the legacy we creating for them, and I want to do everything I can to provide a better county and a better state for their future and the welfare of my grandchildren to come.</p> <p>I hope that you will consider me for a position on this commission. I know that my passion for the subject matter and my experience with the federal regulation process as a grants manager would be an asset to this endeavor.</p> <p>Thank you for your consideration</p>
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Résumé or Summary of Qualifications Upload	https://s3.amazonaws.com/files.formstack.com/uploads/3282862/71887710/474554724/71887710_bmaskell_resume.pdf
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Political Party Affiliation, if any, over the previous five years	Unenrolled
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City or Town where you reside	HOLBROOK
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Employment Status	Employed
Occupation	Grants Management Specialist
Employer	National Fire Protection Association

Barbara Maskell



EDUCATION

Emmanuel College, Boston, MA
B.S. Business Administration
GPA 3.8
Graduation Date: December 2008

Quincy College
Associate in Science Degree
Graduation Date: June 1997

RELEVANT WORK EXPERIENCE

National Fire Protection Association (NFPA), Quincy, MA 11/06 – present

Current Position – Sr. Grants and Contracts Administrator 03/01 – present

- Calculate project budget and prepare supporting documentation for grant and contract proposals
- Negotiate with awarding entities of contracts and grants to secure the best possible terms and conditions
- Track spending against budget for all contract and grant expense categories and inform management of grant status on a regular basis
- Oversee all internal and external audits of NFPA contracts and grants activity
- Direct the development and revision of policies as needed in regards to grant and contract administration
- Identify potential funding opportunities and evaluate appropriateness of these opportunities relative to NFPA policies and goals

Previous Position – Accounting and Reporting Specialist 11/86 – 03/01

- Prepare and distribute monthly financial statements
- Provide data input and analysis as requested by General Accountants
- Reconcile bank statements for NFPA accounts and research questionable charges

CERTIFICATIONS AND ASSOCIATIONS

- Grants Management Certification, Management Concepts, August 2004
- Certified Grants Management Specialist, National Grants Management Association, April 2012
- National Grants Management Association (NGMA), Member 2003 – present
Chairperson, Finance & Budget Committee 2009-2011