



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, EXECUTIVE OFFICE
OF ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Office of Public Safety and Inspections
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

BOARD OF BUILDING REGULATIONS AND STANDARDS

July 23, 2024

11th Edition Process Subcommittee Minutes

Call to order at 10:03am

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- 1) Roll Call
 - Sy Nguyen – Absent
 - Lisa Davey – Present
 - John Nunnari – Present
 - Tarica Leskiw – Present
 - Luke McKneally – Present
 - 2) 11th edition drafting
 - a) Main drafting work - use of technical subcommittees
 - i) Areas to review
 - (1) Review of other 3rd party standards (NFPA, ASME, ASTM, etc.)
 - Discussion about when and how to assign work to subcommittees whether it is third party language, MA amendments, and possible issues that need to be addressed by subcommittees. The Board Counsel reminded the members that the role of this subcommittee is not to resolve any substantive issues, but rather to determine which subcommittees should be designated to handle these issues.
 - John Nunnari indicated a major area requiring attention is the state currently having essentially three energy codes, and clarifying the role of the BBRS in their drafting. Luke McKneally explained the problems with Building Officials feeling that they cannot enforce stretch energy code, though it was noted that the 10th edition may resolve this issue. Luke indicated that the EAC could be tasked with monitoring the other energy codes and ensure they are coordinated. **Official recommendation to ask the EAC to have a relationship with the DOER and report back to the BBRS Bimonthly.**
 - Discussion on Fire prevention committee restructuring, including building officials, architects, contractors / developers, and not just fire protection engineers. Staff will reach out to fire protection subcommittee to see if members are still active, what their titles / professions are, and report that back to the chair.



- Board members discussed the need for the subcommittees to have a clear process for considering code change proposals, starting with the code change proposal form. Members noted that since subcommittees should be charged with justifying amendments to model codes, the code change proposal form should reflect this mandate as well, with potential modifications to the form to include **“why is the ICC base code language not adequate / sufficient”** Motion made by John Nunnari to change code change proposal form to add above question for clarification (replacing background / rationale), also recommending that this form be filled out for all code change proposals including use by subcommittees. (All yes) (motion carries)

The subcommittee discussed potentially posting an advertisement to get members for potential new subcommittees. ED Rogers said he would discuss this request internally and report back.

ii) Areas assignable to existing subcommittees

- Members reviewed the “11th Edition Tracking Memorandum” memo compiled by Board Council to review which substantive areas should be assigned to which existing subcommittee.
- While the existing subcommittees may largely be sufficient, counsel recommended consideration be made if there are any other major code areas not currently assigned. In discussion, subcommittee members indicated a desire to create an IRC Subcommittee, which would need to be brought before the BBRS. This will be an agenda item for the BBRS meeting in September.
- Discussion on greenhouses (and/or cannabis) and the possibility of creating its own subcommittee to address the issues specific to greenhouses. This topic will be added as a discussion item for the next BBRS meeting.
- Subcommittee members discussed the draft anticipated assignments compiled by Board Counsel and agreed that this chart accurately reflects the tasks of each subcommittee, though additional tweaks may be necessary as the process continues.

Subcommittee	Anticipated Assignment
Building Official Certification	780 CMR 110.R7
Energy Advisory Committee	780 CMR 13 and 51(Chapter R11)
Existing Buildings Advisory Committee	780 CMR 34
Fire Protection/Fire Prevention	780 CMR 4, 7, 9, 33
Geotechnical Advisory Committee	780 CMR 18
Manufactured Buildings Study Group	780 CMR 110.R3
Structural Advisory Committee	780 CMR 16 and 34

- Discussion of tracking the code change proposals and having accurate internal tracking of the progress of all subcommittees. Board counsel discussed a draft tracking document that may be used to assist in this. Members discussed using such an internal document to show every chapter of the code and what subcommittee is tasked with addressing these specific issues with dates, and dates of review by BBRS.

The remaining agenda items were not discussed and will be addressed at the next meeting.

The meeting adjourned at 12:00pm

Items relied upon in the meeting

Items Relied upon

Agenda

Code change proposal form

11th Edition Tracking Memorandum