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BOARD OF BUILDING REGULATIONS AND STANDARDS
11th Edition Process Subcommittee
September 23, 2024
Public meeting minutes

The meeting was called to order at 11:06

1. Roll Call, By BBRS Chair

Lisa Davey	Present
Luke McKneally	Present
John Nunnari	Present
Sy Nguyen	Present
Tarica Leskiw	Absent

2. Approval of Minutes from 08/29/24

John Nunnari made a motion to approve minutes from August 29, 2024, seconded by Sy Nguyen. A roll call vote was conducted, and the motion passed unanimously.

3. 11th edition drafting

a. Areas not currently covered by subcommittees

i. Subcommittee Work Product

Chairwomen Lisa Davey discussed briefly where the subcommittee left off last meeting. She noted the subcommittee largely agreed with the focus on code writing subcommittees, though final decisions hadn't been made regarding tracking their work.

ii. Consensus decisions

John Nunnari recommended subcommittees have a consensus before any new Massachusetts amendments are approved, though he indicated this wouldn't necessarily require unanimous approval. The matter may be reported to the full BBRS which could still approve a change, but otherwise base code language would remain unamended.

Luke McKneally suggested that when a subcommittee cannot gain a consensus, the reasons for the disagreement should be clear and well documented the reason for not coming to consensus. BBRS Attorney Charles Kilb at this point



reminded the group that each subcommittee will have minutes recording all actions which could be utilized for this purpose. John Nunnari suggested if consensus isn't reached the BBRS could bring in one person from the majority one from minority to make their case on the issue. Ideally the BBRS would then provide feedback within two meetings.

The committee then discussed what a non-unanimous consensus would be. The general view was that at least 70 percent of a subcommittee would represent consensus.

iii. Contested decisions

No separate discussion under this topic.

iv. Technical analysis and justification of Massachusetts amendments

Staff reported that the BBRS has approved changes to the code change proposal form to require justification why an amendment from I-code language is necessary.

The discussion thereafter returned to Subcommittee Work Product.

Luke McKneally recommend that each subcommittee consider one person be named code change leader responsible for taking their own meeting notes, and preparing code change proposal forms in advance. These steps would assist subcommittees in justifying their changes.

Thereafter, the subcommittee discussed at length a draft code tracking form developed by John Nunnari using excel. The members agreed to further consider the form at the next meeting, as it reflected many good ideas but may be difficult to maintain due to the number of fields the form would track.

4. Matters not reasonably anticipated 48 hours in advance.

None

Meeting adjourned via a motion by John Nunnari, seconded by Sy Nguyen at 12:57 pm

Items relied upon

Agenda

Draft minutes

Draft tracking form