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**BOARD OF BUILDING REGULATIONS AND STANDARDS**  
**NOTICE OF VIRTUAL MEETING**  
*Climate Resiliency Subcommittee*

In accordance with the provisions of G.L. c. 30A § 20, notice is hereby given that the Climate Resiliency Subcommittee of the Board of Building Regulations and Standards (BBRS) will convene a meeting in accordance with G.L. c143 § 97 on:

**Meeting called to order on Monday, February 9, 2026, at 1:03 PM**  
**Meeting Minutes**

Dawn Guarriello, Architect	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Rebecca Haney, EEA	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Anne Howard, Building Official	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Jaclyn Kinson, Engineer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Mark LaLumiere, Building Official	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent
Mia Mansfield, EEA	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Katie Moniz, Engineer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Elsa Mullin, Developer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Ross Seavey, DOL	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent

Executive Director Tammy Gropman noted that a chair had not yet been nominated and conducted roll call.

**1) Welcome and Introductions**

Executive Director Tammy Gropman introduced topic of Welcome and Introductions. E.D. Gropman introduced Board Counsel Charles Kilb, DOL Commissioner Sarah Wilkinson, & Associate Executive Director Andrew Chase, who provided introductions and clarified roles. Subcommittee members provided introductions and description of backgrounds.

**2) Legal Counsel Overview**

Board Counsel Kilb provided overview of open meeting law, agendas, quorum, public records requests, model code and front-end amendment process, authority of BBRS and subcommittees, and BBRS review process.

**3) Review**

E.D. Gropman introduced topic of subcommittee charge, timeline, and tracking log.

a) Charge of Subcommittee

E.D. Gropman outlined subcommittee charging document, discussed relevant code chapters assigned by BBRS, code proposal form, role of Chair and Secretary & front-end amendments.

b) Timeline

E.D. Gropman described estimated timeline of six to eight months as well as meeting frequency of other subcommittees,

c) Tracking Log

E.D. Gropman provided overview of tracking log and described version control. Mia Mansfield raised question of which proposals required BBRS pre-approval prior to delegation to tracking log.

**4) Nominate/Vote - Chair**

E.D. Gropman introduced topic of nomination of Chair. Rebecca Haney nominated Mia Mansfield for Chair. Mia Mansfield seconded herself. Ross Seavey nominated himself, seconded by Anne Howard. Mia Mansfield provided background of her research on resiliency in building code and advancing safety. Ross Seavey discussed committee work, flood plain experience, and floodplain education. Board Counsel Kilb described roll call voting process. A roll call vote was held:

Mia – Rebecca Haney Jaclyn Kinson, Mia Mansfield, Katie Moniz, Elsa Mullin, Ross Seavey  
Ross – Anne Howard

Mia Mansfield elected Chair of subcommittee by majority. It was noted that E.D. Gropman would continue administering for duration of meeting.

**5) Nominate/Vote - Secretary**

E.D. Gropman introduced topic of nomination of Secretary. Board counsel Charles Kilb noted importance of Secretary position. Katie Moniz questioned whether Ross Seavey would be interested. Committee reached consensus that the nomination of Secretary would be tabled for next meeting.

**6) Determine Meeting Cadence - Frequency, Duration, and Time**

E.D. Gropman introduced topic of meeting cadence, frequency, duration, and time. E.D. Gropman described duration and frequency of other subcommittees. Committee members discussed potential days and times for the following meeting, and reached consensus that E.D. Gropman would coordinate schedule of following meeting with Chair.

**7) Discuss - Other Matters Not Reasonably Anticipated 48 Hours in Advance of Meeting**

E.D. Gropman introduced topic of other matters not reasonably anticipated 48 hours in advance of meeting. Rebecca Haney raised question regarding code change proposals being pre-approve by BBRS.

Elsa Mullin motioned to adjourn, seconded by Anne Howard. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

**Meeting adjourned at 1:57 PM.**

Items Relied Upon

Agenda

Subcommittee Charge Document