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BOARD OF BUILDING REGULATIONS AND STANDARDS
NOTICE OF VIRTUAL MEETING
Energy Advisory Subcommittee

In accordance with the provisions of G.L. c. 30A § 20, notice is hereby given that the Board of Building Regulations and Standards (BBRS) Energy Advisory Subcommittee will convene a meeting in accordance with G.L. c143 § 97 on:

Meeting called to order on November 19th, 2025, at 10:02 AM

Meeting Minutes

Rebecca Ansolabehere, Mechanical Engineer	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Michael Browne, HERS	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Nathan Darling, Municipal Building Official	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Ian Finalayson, DOER Staff	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Tarica Leskiw, BBRS Member	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Paulette McGhie, Industry Rep	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Vineet Nair, BBRS Member	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Rebecca Rahmlow, Architect	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent
Dan Walsh, DOL Appointee	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent

Executive Director Tammy Gropman opened the meeting and assumed role of interim Chair until such time that nominations/votes were held. E.D. Gropman then conducted roll call.

1) Welcome and Introductions

E.D. Gropman raised topic of welcome and introductions. Subcommittee members introduced themselves and provided brief background into respective positions. E.D. Gropman then introduced Board Counsel Charles Kilb and Chief Ross Seavey, both of whom provided positional background.

2) **Legal Counsel Overview**

E.D. Gropman then introduced topic of Legal Counsel Overview. Board Counsel Kilb discussed open-meeting law requirements including agendas, minutes, and avoiding deliberation outside of public meeting. Board Counsel Kilb also noted the statutory requirements relative to this subcommittee in the adoption of the latest edition of the IECC with more stringent amendments, as well as DOER involvement in process

3) **Review**

a) Charge of Subcommittee

E.D. Gropman introduced topic of subcommittee charge, outlining BBRs-delegated chapters of 780 CMR Chapter 13 and Chapter R11, as well as review of 2024 IECC. E.D. Gropman also noted that the subcommittee must provide written justification for code change proposals and that seventy percent consensus is required for an amendment vote to pass. E.D. Gropman also discussed code change tracking log as a responsibility of subcommittee Secretary. Ian Finlayson commented that the three documents referenced in the subcommittee's charge would result in one amended code. Board Counsel Kilb provided the subcommittee with a brief overview of the Massachusetts code adoption process.

b) Timeline

E.D. Gropman discussed projected six-month timeline set by BBRs, with potential to reconvene if necessary.

c) Tracking log

E.D. Gropman discussed code change tracking log.

4) **Nominate/Vote Chair**

E.D. Gropman introduced topic of nomination of subcommittee Chair. Board Counsel Kilb provided brief overview of voting procedures. Michael Browne nominated Ian Finlayson, seconded by Nathan Darling. No other individuals were nominated. A roll call vote was held, none opposed, none abstained. Motion passed unanimously.

It was noted that E.D. Gropman would continue as interim Chair for duration of meeting.

5) **Nominate/Vote Secretary**

E.D. Gropman introduced topic of nomination of subcommittee Secretary and gave brief overview of role. Chair Finlayson suggested matter of Secretary nomination be moved to the following meeting. E.D. Gropman noted that the Secretary nomination would be moved to the following meeting.

6) **Determine Meeting Cadence including frequency, duration, and times**

E.D. Gropman introduced topic of meeting cadence and provided brief overview of other subcommittee schedules. Chair Finlayson noted that a two-hour duration initially would be helpful and that the subcommittee could vote to expand that at a later date. E.D. Gropman and Board Counsel Kilb both noted that discussions solely about scheduling could occur outside of open meeting. Subcommittee discussed days and times that would and wouldn't work for individuals. Subcommittee reached general consensus of meeting the first and third Wednesday of each month beginning in January, with the next meeting date starting on Wednesday, December 3rd, 2025.

7) Review Assigned Code Sections

E.D. Gropman introduced topic of assigned code sections. Chair Finlayson discussed 2024 IECC, significant changes from 2021 IECC, and 780 CMR 10th edition amendments. Chair Finlayson also noted that he could provide a presentation at the next meeting summarizing changes to 2024 IECC. E.D. Gropman noted that resources that would be available to subcommittee as well as the SharePoint board packet. Chair Finlayson recommended subcommittee take up residential chapters first before moving to commercial.

8) Discuss other matters not reasonably anticipated 48 hours in advance of meeting

E.D. Gropman introduced topic of matters not reasonably anticipated within 48 hours of meeting. Chair Finlayson raised question of timing of submitting materials and code change proposals for review by subcommittee. E.D. Gropman noted that materials should be sent five to seven days prior to meeting to give members enough time to review. E.D. Gropman also noted agenda review meetings with Chair one week prior to meeting.

Nathan Darling motioned to adjourn, seconded by Tarica Leskiw. Motion passed unanimously.

Meeting adjourned at 11:20 AM.

Items Relied Upon

Agenda