

## BOARD OF BUILDING REGULATIONS AND STANDARDS

### Meeting Minutes

In accordance with the provisions of G.L. c. 30A § 20, notice is hereby given that the Board of Building Regulations and Standards (BBRS) will convene a regular monthly meeting on:

**June 14th, 2022 @ 10 a.m. until approximately 2 p.m.**

It is anticipated that the topics shown below will be discussed at the aforementioned meeting:

### AGENDA

#### Roll Call, by BBRS Chair:

David Riquinha	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	Tarica Leskiw	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
Lisa Davey	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	Betsy Pettit	<input type="checkbox"/> present <input checked="" type="checkbox"/> absent
Michael McDowell	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	Atiya Rahim	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
John Couture	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	Layla D'Emilia, or designee	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
Steve Frederickson	<input type="checkbox"/> present <input checked="" type="checkbox"/> absent	Peter Ostroskey, or designee	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
Kent Vinson	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	Patrick Woodcock, or designee	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
Darien Crimmin	<input type="checkbox"/> present <input checked="" type="checkbox"/> absent		

### Regular Meeting Agenda

1. **Review \Vote** approval of May 10, 2022 Meeting Minutes

A **Motion** was made by Lisa Davey to approve the May 10, 2022 meeting minutes (Exhibit A) and was **Seconded** by Ian Finlayson. A **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Kent Vinson voted **YES**, Tarica Leskiw voted **YES**, Atiya Rahim voted **YES**, Richard Baldacci voted **YES**, Jen Hoyt voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

2. **Review \Vote** approval of May 26, 2022 Meeting Minutes

A **Motion** was made by Michael McDowell to approve the May 26, 2022 meeting minutes with amendments to items 15 and 16 to reflect the designee for Peter Ostroskey, Jen Hoyt as recorded taken votes, and the motion was **Seconded** by Lisa Davey. A **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Kent Vinson voted **YES**, Tarica Leskiw voted **YES**, Atiya Rahim voted **YES**, Richard Baldacci voted **YES**, Jen Hoyt voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

3. **Review \Vote** approval of April 19, 2022, May 5, 2022, May 24, 2022 BCAB draft minutes

A **Motion** was made by Jen Hoyt to approve the April 19, 2022, May 5, 2022, May 24, 2022 BCAB meeting minutes (Exhibit C) with amendments to request staff ensure the correct board members be mentioned by name as having been in attendance and accurately reflected in the votes for the April 19, 2022 and May 24, 2022 meeting minutes, and the motion was **Seconded** by Lisa Davey. A **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Kent Vinson voted **YES**, Tarica Leskiw voted **YES**, Atiya Rahim voted **YES**, Richard Baldacci voted **YES**, Jen Hoyt voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.



CHARLES D. BAKER  
GOVERNOR

KARYN E. POLITO  
LIEUTENANT GOVERNOR

MIKE KENNEALY  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Office of Public Safety and Inspections**  
1000 Washington Street, Suite 710  
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EDWARD A. PALLESCHI  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

LAYLA D'EMILIA  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

4. **Review \Vote** approval of June 3, 2022, BOCC draft minutes

A **Motion** was made by Michael McDowell to approve the June 3, 2022 BOCC meeting minutes, (Exhibit D) and the motion was **Seconded** by Lisa Davey. A **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Kent Vinson voted **YES**, Tarica Leskiw voted **YES**, Atiya Rahim voted **YES**, Richard Baldacci voted **YES**, Jen Hoyt voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

5. **Review** Code Overview

Executive Director Greer Spatz presented the status of each of the chapters that are being reviewed by the BBRS and indicated those that still needed to be reviewed and which had been posted or were to be posted to the website. After discussion as to the status of a few of the chapters, board members requested a method to locate the most recent copies of the code being reviewed and voted on. Several methods were entertained, but the question of availability to staff and logistics of access was raised for discussion. Staff was tasked with determining a method that would allow ease of access and simple document management to allow board members plenty of time to review relevant documents prior to board meetings.

6. **Review \Vote** 10<sup>th</sup> edition proposed amendments for Ch. 3, 4, 9 and 10 submitted by the Fire Protection and Fire Prevention Technical Advisory Committee.

After a short discussion as to the status of Chapter 9, a **Motion** was made by Jen Hoyt to table the discussion and vote of Chapter 3, 4, and 10 amendments to the July 12<sup>th</sup> meeting and subsequently any amendments made to Chapter 9 should be provided for review and vote by the BBRS no later than August 9<sup>th</sup>. The motion was **Seconded** by John Couture. A **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Kent Vinson voted **YES**, Tarica Leskiw voted **YES**, Atiya Rahim voted **YES**, Richard Baldacci voted **YES**, Jen Hoyt voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

7. **Review \Vote** Proposed edits for Chapter 4 and R3 from HED





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Board counsel Charles Kilb presented the comments on Chapter 4 (Exhibit E) and R3 (Exhibit F) as reviewed by HED. A discussion was had on if there was a code change or language proposals located within the comments. Counsel noted that former BBRS Counsel Kristina Gasson was in attendance and had some history on the matter. Counsel Gasson indicated HED spent a long time reviewing the chapters and felt in some cases certain matters needed refinement or clarification. Some proposals were made by the board members to help remedy the major issues raised by HED. Counsel Kilb agreed to convert HED's comments into draft code language which he would provide for review by the board at the June 23rd 2022 meeting. This topic was tabled for that meeting, and a vote was not taken.

8. **Discuss** Licenses for the month of May

There were 124 issued CSL's, 1705 renewed CSL's, and 6 reinstated CSL's for the month of May.

9. **Discuss** other matters not reasonably anticipated 48 hours in advance of meeting.

A brief discussion was had regarding the request for the Coastal Law Foundation Subcommittee due date to be extended to report on the July 12th BBRS meeting. A **Motion** was made by Ian Finlayson to Extend the CLF Subcommittee due date of 30 days to 60 days and to then report back to the board with a resolution. The motion was **Seconded** by John Couture. A **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Kent Vinson voted **YES**, Tarica Leskiw voted **YES**, Atiya Rahim voted **YES**, Richard Baldacci voted **YES**, Jen Hoyt voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

Another discussion was had regarding board members receiving documents well in advance of board meetings. A solution where prospective document management and distribution system would be researched, and a new timeline in which documents would be provided to staff to then be distributed to the board would be undertaken.

The meeting was adjourned at 12:08 PM

List of Exhibits:





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GOVERNOR

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LIEUTENANT GOVERNOR

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- Exhibit A: May 10, 2022 BBRS Meeting Minutes
- Exhibit B: May 26, 2022 BBRS Meeting Minutes
- Exhibit C: April 19, 2022, May 5, 2022, May 24, 2022 BCAB Meeting Minutes
- Exhibit D: June 3, 2022, BOCC meeting Minutes
- Exhibit E: Proposed edits for Chapter 4 from HED
- Exhibit F: Proposed edits for Chapter R3 from HED

