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BOARD OF BUILDING REGULATIONS AND STANDARDS
Public Minutes

January 9, 2024 @ 10 a.m.

Virtual Meeting

The meeting was called to order at 10:02 AM

AGENDA

Roll Call, by BBRS Chair:

David Riquinha	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	Tarica Leskiw	<input type="checkbox"/> present <input checked="" type="checkbox"/> absent
Lisa Davey	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	VACANT	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
Michael McDowell	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	Atiya Rahim	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
John Couture	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	Sy Nguyen	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
Jeffrey Clemons	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	Sarah Wilkinson, or designee	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
VACANT	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	Jon Davine, or designee	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent
Darien Crimmin	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent	Elizabeth Mahony, or designee	<input checked="" type="checkbox"/> present <input type="checkbox"/> absent

Regular Meeting Agenda

- Review \Vote** BBRS meeting minutes for December 12, 2023
Lisa Davey made a motion to accept the BBRS meeting minutes for December 12, 2023. Michael McDowell seconded the motion. The motion passed unanimously.
After this item, Ian Finlayson joined and participated in all later recorded votes.
- Review \Vote** BOCC meeting minutes for December 5, 2023
Jeff Clemons made a motion to accept the BOCC meeting minutes for December 5, 2023. Michael McDowell seconded the motion. The motion passed unanimously.
- Review \Discuss** Public Hearing for 10th Edition
After a discussion of availability among board members, February 14th in Boston, February 21st a virtual hearing, and February 28th in Springfield at 10 AM are the dates and locations for the hearings. Specific locations will be announced on the BBRS website.



After this item, John Couture joined and participated in all later recorded votes.

4. **Review \Vote** C23-00048

Counsel reviewed this matter in which an individual sought review of a disciplinary action against a CSL license. Counsel advised that if the members agreed with the hearing officer's decision, they could vote immediately, but if they wanted to deliberate and potentially amend the decision, a closed session would be necessary. Michael McDowell made a motion to deny the request to review the appeal. Lisa Davey seconded the motion. The motion passed unanimously.

5. **Review \Discuss** Board Counsel Report

Board Counsel informed the board that he is available as a resource for Public Hearing questions the board may have and encouraged them to reach out with any questions or concerns that they may have. BBRS Chair David Riquinha inquired if the BBRS elections for Chair and Vice Chair could continue to be held every May. Board Counsel advised that it was up to the discretion of the board if the elections should go back to being held at the January meeting, however by the unanimous consent of the members, a yearly vote at the regular May meeting would suffice for electing the chair and vice Chair of the BBRS.

6. **Review \Discuss** Report from BOCC Designee

BOCC Designee Andrew Bobola was not in attendance at this meeting, and BOCC Chair Jeff Clemons informed the BBRS that the subcommittee is currently working with staff on revising the forms the BOCC utilizes for review of qualifications and related requests. Staff are also working with the subcommittee on updating different BOCC processes and the website with information regarding the CEUs.

7. **Review \Discuss** Executive Director Report

a. Construction Supervisor License totals for the month of December

There were 107 Construction Supervisor Licenses issued, 1375 Construction Supervisor Licenses renewed, and 0 Construction Supervisor Licenses reinstated in the month of December.

b. Status of Subcommittees

The BOCC is currently having applications reviewed and forms updated to be reviewed at the upcoming February BOCC meeting. The ICES and CORI subcommittees will be scheduled around the 10th Edition public hearings.

8. **Review \Vote** Construction Supervisor License Waivers

After a discussion regarding what the board needs to consider a waiver or reinstatement application complete for CSLs seeking an exemption, Michael McDowell made a motion to approve the CSL waiver requests pending staff review. John Couture seconded the motion. The motion was passed unanimously. The board requested that all future requests contain proof of illness from the applicants'

doctor on letterhead per the application requirements. This information does not need to be forwarded to the board for future meetings.

9. **Discuss** other matters not reasonably anticipated 48 hours in advance of meeting.

John Couture asked for clarification regarding the meeting dates for the Public Hearings, and the above-listed dates and locations were restated. He also requested that the memo regarding Energy Storage Systems released by DOL be reviewed and revised as a future agenda item.

Patty Sheehan inquired about the process of submitting written comments and how the public comments will work at the in-person hearings. Board Counsel informed those in attendance that there will be a sign in sheet for in person meetings, and the chair will allow those wishing to comment a timeframe to do so and the board will keep comments under consideration after the public comment period has ended. He further elaborated that those wishing to submit written comments may do so until the public comment period closes one week after the final in person hearing, on March 6th. Ms. Sheehan inquired if the advisory committees would have a role in the finalization of the 10th edition of the code. Board Counsel responded that after the hearing process concludes and all comments have been compiled, there will be an agenda item at a future meeting on how the BBRS would like to proceed in the promulgation process.

Ian Finlayson suggested code change proposal forms be required for those wishing to see their suggestions added to the 10th edition. Board counsel informed the board that while members of the public are welcome to submit code change proposals should they choose to do so, as the public comment period is intended for comments on already approved code changes, the board cannot require those wishing to comment on the code to use the code change proposal form. He did indicate that he could include in hearing language a preference that commenters use the code change proposal form.

Micheal McDowell made a motion to adjourn the meeting. Lis Davey seconded the motion. The motion passed unanimously.

The meeting adjourned at 11:17 AM

Items Relied upon

Agenda

Minutes

C23-00048 petition and accompanying paperwork