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BOARD OF BUILDING REGULATIONS AND STANDARDS VIRTUAL MEETING MINUTES
Solar Setbacks Subcommittee
March 14, 2025 Meeting called to order 9:02am.
Meeting Minutes

1. Roll Call

Attendee	Present	Absent
John Couture	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mark Durrenberger	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Luke McKneally	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ian Finlayson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Darren Crimmin	<input type="checkbox"/>	<input type="checkbox"/>
Patty Sheehan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kristin McDonough or designee (Jake Nunnemacher, present)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sam Pillsbury	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jason Ferschke	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2. Approval of minutes from 1/24/25 – tabled to next meeting

3. Work product to be created by this subcommittee

a. Proposed amendments to the 10th edition of the building code regarding solar installations
Luke McKneally presented a recap of work to date. The committee then reviewed the code change proposal form with regards to Section R 324.6. Specifically, the committee reviewed completed drafting work regarding solar rooftop access and solar setbacks, solar arrays, roof plan area, and access pathways.

Jake Nunnemacher posed a question of collaboration with the Board of Fire Prevention Regulations to ensure that BFPR and BBRS work together and resolve issues regarding enforcement. Committee members discussed their role, BBRS legal Counsel Charles Kilb then addressed the Committee and noted that while there have been agency level contacts, the matter may need to be resolved at the BBRS level, this Committee would not be able to resolve any jurisdictional disputes. Counsel noted that the Committee was performing its role well in addressing concerns of different authorities and working towards common solutions. He noted that the purpose of this Committee is to propose amendments to the building code, the BBRS will need to address the final product.



Jake Nunnemacher reviewed proposals to the language in sections R324.6 and R324.7. For R324.6.3, proposed verbiage changes reviewed to pathway minimums, emergency escapes and rescue openings. For R324.7 proposed verbiage changes reviewed for ground mounted photovoltaic – setbacks, requirements for ground mountings. Members indicated support of most language, however, they agreed not to include vegetation management language.

Jake Nunnemacher reviewed proposals with the Committee for additional language to R324 regarding existing homes with existing panels and something being changed to the home or a new roof being added (AJ108). Discussion followed about reconfigured/relocation/rearranging verbiage for photovoltaic arrays and noted the meaning of reconfigured.

Upon completion, members noted that a complete draft was ready.

Ian Finlayson made a motion to refer the proposed change to the full BBRS, seconded by Sam Pillsbury.

During discussion, members noted that it would be appropriate to take one final review of the work product before deeming the work concluded. Based on discussion, the Motion was withdrawn.

- a. Draft guidance clarifying permitting requirements for solar installations

No action was taken on this agenda item.

4. Matters not reasonably anticipated 48 hours in advance of meeting
Next Solar Setbacks Meeting to take place Friday, March 28, 2025 1-3 PM.

Luke McKneally made a motion to adjourn the meeting at 11:02 AM, seconded Mark Durrenberger

Items Relied Upon

Agenda

Draft Minutes

Draft code changes