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CHARLES D. BAKER  
Governor

KARYN E. POLITO  
Lt. Governor

DANIEL BENNETT  
Secretary

## MEETING MINUTES

### Building Code Coordinating Council (BCCC)

Department of Fire Services  
1 State Road, Stow, MA 01775  
Boards and Commissions Room

February 15, 2018  
1:00PM – 3:00PM

1. Co-Chair, Patrick McMurray, opened the meeting at approximately 1:09 p.m. and asked council members and staff introduced themselves.

#### 2. Council Members and Staff Introductions

The following board members were present at this meeting:

Patrick McMurray **Co-Chair**

Charles Borstel

William Miller

Peter Ostroskey

Anthony Caputo\*

Robert Anderson

Charles Kilb

Peter Kelly

Paul Halfmann

Jason Piques

\*Jennifer Hoyt designated to sit for Anthony Caputo

#### 3. Meeting Minutes:

- a. On a MOTION by Robert Anderson seconded by Jennifer Hoyt it was unanimously voted to approve the draft minutes for March 16, 2017 meeting as submitted.

#### 4. Old Business: None

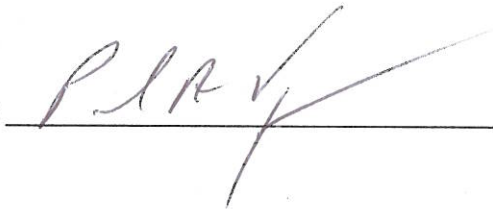
**5. New Business:**

- a. On a MOTION by Robert Anderson seconded by Peter Ostroskey it was unanimously voted to approve draft revisions to **105 CMR 430.000**: Minimum Standards for Recreational Camps for Children (State Sanitary Code, Chapter IV)
  - b. Discussion- worked offline to resolve any issues to the documents uploaded on the Flip Drive by Paul Halfmann on 1.19.18.
6. There were no additional matters not reasonably anticipated by the co-chairs two (2) business days in advance of meeting.

**7. Adjourn:**

On a MOTION by Paul Halfmann seconded by Peter Ostroskey it was unanimously voted to adjourn at approximately 1:15 pm.

Submitted by: \_\_\_\_\_



Date: \_\_\_\_\_

10/16/19