



The Commonwealth of Massachusetts  
State Reclamation and Mosquito Control Board



## Bristol County Mosquito Control Project

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COMMISSIONERS  
JOSEPH BARILE, CHAIRMAN  
GREGORY D. DORRANCE  
CHRISTINE A. FAGAN  
HENRY R. VAILLANCOURT, MD MPH, FAAFP

SUPERINTENDENT  
PRISCILLA MATTON, M.S.

Date: 2/21/2023

Attendance: Assistant Chair Christine Fagan and Commissioner Greg Dorrance in person; Chair Joseph Barile and Commissioner Dr. Henry Vaillancourt via conference call; Superintendent Priscilla Matton and Entomologist Todd Duval in person.

Chair Barile called the meeting to order at 7:00am with Roll Call: Joe Barile, present Christine Fagan, present: Greg Dorrance, present: Dr. Henry Vaillancourt, present.

### MINUTES:

**MOTION** made by Christine Fagan to accept the minutes of the January 17, 2023 meeting. Seconded: Greg Dorrance. No further discussion, motion passes via roll call unanimously, 4-0.

### EMPLOYEE REVIEW:

Superintendent Matton provided examples of other MCP review documents and the state's EPRS forms. Discussion ensued on what topics should be covered in employee reviews based on job description. Next steps will include Chair Barile creating a guidance document for the Commission including explanation of topics and grading criteria. Superintendent Matton will create a review form using examples from other MCPs.

### FY 24 BUDGET REQUEST:

Superintendent Matton requested further guidance on potential increase for FY24. The Commission supported a request for a 2.5% increase in November but a further look at FY23's budget was necessary. Current expenditures and unknown expenses were discussed, as a potential roll over amount for capital asset spending is determined. The Commission requested an updated FY23 budget spreadsheet with fixed cost for the remainder of the year. Discussion will continue at next meeting.

### END OF YEAR REPORTS:

Superintendent Matton reported the NPDES annual report was submitted electronically. The SRB end of the report was submitted as well.

### FOLLOW-UP ON ADDITIONAL FIELD WORK:

Following up on a request from Wetlands Coordinator Diana Brennan to include additional field work and coordination with tractor crew was conducted with BCMCP employees. The meeting went over changes to larvicide reporting using the Frontier Precision program. Further training will be necessary for these updates to be available by spring.

**SPRING AERIAL LARVICIDE UPDATE:**

Entomologist Duval provided an update on spring aerial larvicide plans. Using Plymouth County's airplane applications to the Hockomock and Bolton Swamp will be conducted. No methoprene application will be conducted because low water levels and *Cs. melanura* larval numbers from last fall. The *Cq. perturbans* application by helicopter to the cattail marsh in Easton is planned for the spring. Further details will be provided as they become available.

**NEW BUSINESS:**

Entomologist Duval reported that the new CDC Center for Excellence located at UMass is interested in testing mosquitoes for Jamestown Canyon virus free of charge. Follow up from MA DPH is needed before BCMCP will participate. Also the standard operating procedure document for *Ae. albopictus* is almost complete.

Superintendent Matton reported that MDAR's Commission John Lebeaux will be replaced by the new Administration shortly. No further information is available.

Superintendent Matton reminded the Commission that authorization for remote participation in public meetings is set to expire on March 31, 2023 in consideration for future meeting dates.

**NEXT MEETING: Tuesday March 7, 2023 at Project Headquarters at 7:00am**

**ADJOURN:**

There being no further business to discuss, Christine Fagan made a **MOTION** to adjourn the meeting at 8:14am. Seconded: Henry Vaillancourt. No further discussion, motion passes unanimously via roll call, 4-0.

Respectfully Submitted,

  
Christine Fagan