



THE COMMONWEALTH OF MASSACHUSETTS
STATE RECLAMATION AND MOSQUITO CONTROL BOARD



**BRISTOL COUNTY MOSQUITO
CONTROL PROJECT**

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COMMISSIONERS
JOSEPH BARILE, CHAIRMAN
CHRISTINE A. FAGAN
GREGORY D. DORRANCE
HENRY R. VAILLANCOURT, MD MPH, FAAFP
JOSEPH CARVALHO

SUPERINTENDENT
PRISCILLA MATTON, MS

Date: 1/13/2025

Attendance: Commissioners Christine Fagan and Greg Dorrance in person; and Chair Joseph Barile, Dr. Henry Vaillancourt and Joseph Carvalho via conference call; Superintendent Priscilla Matton in person.

Chair Barile called the meeting to order at 7:00am with Roll Call: Joe Barile, present: Christine Fagan, present: Greg Dorrance, present: Dr. Henry Vaillancourt, present: Joseph Carvalho, present.

Chair Barile welcomed the new Commissioner Carvalho and asked Commissioners to give a brief introduction of themselves.

MINUTES:

MOTION made by Greg Dorrance to accept the minutes of the December 16, 2024 meeting. Seconded: Christine Fagan. No further discussion, motion passes via roll call, 4-0 with Mr. Carvalho abstaining.

ADMINISTRATIVE ASSISTANT POSITION:

Superintendent Matton provided an updated job description for the administrative assistant's position. The new position will be part-time in the winter and full-time in the summer. Ms. Matton will work with HR and MassCareers for the posting.

WETLANDS COORDINATOR POSITION:

Superintendent Matton updated the Commissioners on the progress with HR regarding the change in job description. Discussion ensued about how to move forward at this point and next steps. Since some employees had to pick up extra duties outside their original job requirements discussion ensued about compensation.

MOTION made by Greg Dorrance to provide a stipend for any employee working outside of the job title. Seconded: Christine Fagan. After further discussion, the motion was withdrawn with no further action.

ENTOMOLOGY END OF SEASON REPORT:

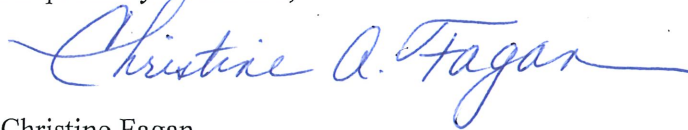
Entomologist Todd Duval provided a written report via email to the SRB and Commissioners. The Commissioners expressed their sincere appreciation and effort to Mr. Duval for his very complete report.

NEXT MEETING: Thursday February 13, 2025, at Project Headquarters at 7:00am

ADJOURN:

There being no further business to discuss, Christine Fagan made a **MOTION** to adjourn the meeting at 8:37am. Seconded: Henry Vaillancourt. No further discussion, motion passes unanimously via roll call, 5-0.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Christine A. Fagan". The signature is written in a cursive style with a long horizontal flourish at the end.

Christine Fagan