

THE COMMONWEALTH OF MASSACHUSETTS  
STATE RECLAMATION AND MOSQUITO CONTROL BOARD



## BRISTOL COUNTY MOSQUITO CONTROL PROJECT

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COMMISSIONERS  
JOSEPH BARILE, CHAIRMAN  
CHRISTINE A. FAGAN  
GREGORY D. DORRANCE  
HENRY R. VAILLANCOURT, MD MPH, FFAFP  
JOSEPH CARVALHO

SUPERINTENDENT  
PRISCILLA MATTON, MS

Date: 2/13/2025

Attendance: Commissioners Christine Fagan and Greg Dorrance in person; and Chair Joseph Barile, Dr. Henry Vaillancourt and Joseph Carvalho via conference call; Superintendent Priscilla Matton in person.

Chair Barile called the meeting to order at 7:02am with Roll Call: Joe Barile, present: Christine Fagan, present: Greg Dorrance, present: Dr. Henry Vaillancourt, present: Joseph Carvalho, present.

### MINUTES:

**MOTION** made by Greg Dorrance to accept the minutes of the January 13, 2025 meeting. Seconded: Christine Fagan. No further discussion, motion passes unanimously via roll call, 5-0.

### ADMINISTRATIVE ASSISTANT POSITION:

Superintendent Matton updated the Commission on 23 applications received for the position. HR is working with me to establish interview questions and interviewer panel. Superintendent Matton hopes to complete the process by the end of February.

### CAPITAL ASSESTS:

Superintendent Matton reported that the new tablets for recording the larvicide and adulticide pesticide applications have been ordered. This was planned in the budget. BCMCP needs an IT hardware update and reached out to Whalley Computer for a quote. Three desktops are using Windows 7 operating systems and can no longer be updated and our pesticide recording software does not work on them. The quote was significantly higher than expected and not in the FY 25 budget. In the meantime, State EEA IT has reached out about MCPs IT systems being managed by the state. Until further information is available, only three desktops will be purchased and integrated into the system. Discussion ensued and the Commission agreed to wait for additional IT updates before additional hardware purchases.

### END OF YEAR REPORTS:

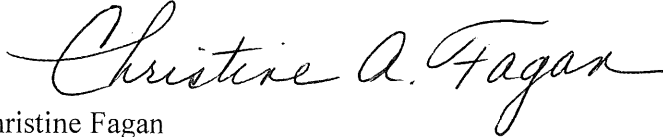
Superintendent Matton completed the following reports before their deadlines: SRB Operational Report, NPDES Use Report, MA State Pesticide Use Report, legal aerial newspaper notice and SRB's Budget Notification to member cities and towns.

**NEXT MEETING: Wednesday March 12, 2025, at Project Headquarters at 7:00am**

**ADJOURN:**

There being no further business to discuss, Gregory Dorrance made a **MOTION** to adjourn the meeting at 7:24am. Seconded: Henry Vaillancourt. No further discussion, motion passes unanimously via roll call, 5-0.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Christine A. Fagan". The signature is written in black ink and is positioned above the printed name.

Christine Fagan