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OCCUPATIONAL LICENSURE

**Meeting Minutes**

**Board of Elevator Appeals**

**This meeting was held remotely via Microsoft Teams**  
**April 16, 2024, at 12:00 p.m.**

**Board Members Present**

Janet Moore, Chair  
James Read  
Chris Longchamps  
Pat Sampson  
Anthony Leonard Jr.

**Division of Occupational Licensure**

Jamie Dalton  
Gayle Richardson  
Anthony Buonopane  
Jay Ryan

Meeting called to order: 12:02 p.m.

1. Attendance was taken via roll call. No members of the public were present.

• Janet Moore	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
• Anthony Leonard Jr.	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
• James Read	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
• Chris Longchamps	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent
• Pat Sampson	<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent

2. Approval of meeting minutes from March 7, 2024. [Exhibit 1]

Patrick Sampson moved to accept the minutes as presented. The motion was seconded by Chris Longchamps. Vote: 4-0-1

**Motion: Patrick Sampson**  
**Seconded: Chris Longchamps**  
**Vote: Accepted as presented**

• Janet Moore	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain
• James Read	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain
• Anthony Leonard Jr.	<input type="checkbox"/> aye	<input type="checkbox"/> nay	<input checked="" type="checkbox"/> abstain
• Chris Longchamps	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain
• Pat Sampson	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain



3. Approval of meeting minutes from March 29, 2023. [Exhibit 2]

Anthony Leonard moved to accept the minutes as presented. The motion was seconded by Patrick Sampson. Vote: 5-0-0

**Motion: Anthony Leonard**  
**Seconded: Patrick Sampson**  
**Vote: Accepted as presented**

• Janet Moore	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain
• James Read	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain
• Anthony Leonard Jr.	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain
• Chris Longchamps	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain
• Pat Sampson	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain

4. Closed adjudicatory conference pursuant to G. L. c. 30A, § 18 for discussion of APP-BEA24-0001. [Exhibit 3]

Patrick Sampson made a motion to move into a closed adjudicatory conference pursuant to G. L. c. 30A, § 18 for discussion of APP-BEA24-0001. The motion was seconded by Anthony Leonard. Vote 5-0-0

**Motion: Patrick Sampson**  
**Seconded: Anthony Leonard**  
**Vote: Move to a closed adjudicatory conference**

• Janet Moore	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain
• James Read	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain
• Anthony Leonard Jr.	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain
• Chris Longchamps	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain
• Pat Sampson	<input checked="" type="checkbox"/> aye	<input type="checkbox"/> nay	<input type="checkbox"/> abstain

During the closed adjudicatory conference, the Board reached a written decision on APP-BEA24-0001. The written decision issued shortly thereafter reflected that the appeal was granted for relief from 524 CMR 35, Section 2.27.3.3.1(d) through August 31, 2025.

The closed adjudicatory conference began at 12:09 p.m. and the meeting was adjourned from the closed session at 12:18 p.m.

**List of Exhibits:**

Exhibit 1: Meeting Minutes from March 7, 2024.  
Exhibit 2: Meeting Minutes from March 29, 2024.  
Exhibit 3: Draft Written Decision for APP-BEA24-0001.

Minutes prepared by Gayle Richardson.