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Meeting Minutes

Board of Elevator Examiners

This meeting was held remotely via Microsoft Teams
February 5, 2025, at 9:00 a.m.

Board Members Present

Jeff Halley, Chair
Edward Sandell
John Rubyck
George Ramian
Marty Guiod
Earle Oliver
Michael Morton
Walter Zalenski

Division of Occupational Licensure

Peter Kelley
Gayle Richardson
Anthony Buonopane
Jay Ryan
Thomas Lacey

Meeting called to order: 9:01 a.m.

The Board discussed the following:

1. Roll Call.
2. Approval of meeting minutes from December 4, 2024. **[Exhibit 1]**

Gayle Richardson informed the board that there was a typo in the December 4, 2024, meeting minutes submitted. A motion was made by Walter Zalenski to accept and approve the edited meeting minutes for December 4, 2024. The motion was seconded by Edward Sandell. **Vote: 8-0-0 Accepted with edit**

Vote:

- | | | | |
|-------------------------|---|------------------------------|----------------------------------|
| • Jeff Halley, Chairman | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Edward Sandell | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • John Rubyck | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Earle Oliver | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Marty Guiod | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • George Ramian | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |



- Walter Zalenski ☒ aye ☐ nay ☐ abstain
- Michael Morton ☒ aye ☐ nay ☐ abstain

3. Approval of applications for State Elevator Mechanic's License Examination scheduled for February 19, 2025. **[Exhibits 2-41]**

Walter Zalenski moved, unless otherwise determined by the board, to vote upon all the presented elevator mechanic exam applications (see Exhibit List 3-41) collectively, following Board review and comment on each, and to vote at the end. The motion was seconded by George Ramian.

Vote 8-0-0

Vote:

- Jeff Halley, Chairman ☒ aye ☐ nay ☐ abstain
- Edward Sandell ☒ aye ☐ nay ☐ abstain
- John Rubyck ☒ aye ☐ nay ☐ abstain
- Earle Oliver ☒ aye ☐ nay ☐ abstain
- Marty Guiod ☒ aye ☐ nay ☐ abstain
- George Ramian ☒ aye ☐ nay ☐ abstain
- Walter Zalenski ☒ aye ☐ nay ☐ abstain
- Michael Morton ☒ aye ☐ nay ☐ abstain

Walter Zalenski inquired of Peter Kelley, Board Counsel, if an applicant had reached out to him directly with questions and he wanted to verify if he must recuse himself from reviewing and voting on that specific application. Peter Kelley informed Walter that if he answered the applicants' questions of a general nature and he can still treat the applicant fairly and impartially, then there is no need to be recused. Mr. Zalenski confirmed that the questions were general and that he can be fair and impartial.

The board reviewed the submitted applications, and the Exam Applicant List **[Exhibits 2-13]**.

George Ramian moved to table the review of the application submitted by John C. Forshaw **[Exhibit 14]**. Martin Guiod seconded the motion.

Peter Kelley, Board Counsel, reminded the board that all votes must be roll call votes as the meeting is remote.

Roll Call Vote:

- Jeff Halley, Chairman ☒ aye ☐ nay ☐ abstain
- Edward Sandell ☒ aye ☐ nay ☐ abstain
- John Rubyck ☒ aye ☐ nay ☐ abstain
- Earle Oliver ☒ aye ☐ nay ☐ abstain
- Marty Guiod ☒ aye ☐ nay ☐ abstain
- George Ramian ☒ aye ☐ nay ☐ abstain
- Walter Zalenski ☒ aye ☐ nay ☐ abstain
- Michael Morton ☒ aye ☐ nay ☐ abstain

The board continued the review of the submitted applications, and the Exam Applicant List [Exhibits 2, 15-41].

Walter Zalenski moved to approve the presented elevator exam applications of applicants 1 - 11 and 13 - 38 [Exhibits 3-13 and 15-41], as read. The motion was seconded by George Ramian. **Vote 8-0-0**

Roll Call Vote:

- | | | | |
|-------------------------|---|------------------------------|----------------------------------|
| • Jeff Halley, Chairman | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Edward Sandell | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • John Rubyck | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Earle Oliver | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Marty Guiod | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • George Ramian | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Walter Zalenski | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Michael Morton | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |

The board reviewed the submitted application of John C. Forshaw, [Exhibit 14].

Walter Zalenski moved to deny John C. Forshaw's application as incomplete, for failing to provide written proof of completion of an apprenticeship under the direct and immediate field supervision of a licensed elevator mechanic in the Commonwealth of Massachusetts. The motion was seconded by George Ramian. **Vote 8-0-0**

Roll Call Vote:

- | | | | |
|-------------------------|---|------------------------------|----------------------------------|
| • Jeff Halley, Chairman | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Edward Sandell | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • John Rubyck | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Earle Oliver | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Marty Guiod | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • George Ramian | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Walter Zalenski | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Michael Morton | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |

4. Jeff Halley addressed the board with information regarding the Department of Licensure moving to 1 Federal Street Boston in March. Logistics and outreach for the move are currently being addressed and planned.
5. Walter Zalenski moved to Adjourn the meeting. Motion was seconded by George Ramian. **Vote 8-0-0**

Roll Call Vote:

- | | | | |
|-------------------------|---|------------------------------|----------------------------------|
| • Jeff Halley, Chairman | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Edward Sandell | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • John Rubyck | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Earle Oliver | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Marty Guiod | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • George Ramian | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |

- | | |
|-------------------|---|
| • Walter Zalenski | <input checked="" type="checkbox"/> aye <input type="checkbox"/> nay <input type="checkbox"/> abstain |
| • Michael Morton | <input checked="" type="checkbox"/> aye <input type="checkbox"/> nay <input type="checkbox"/> abstain |

Meeting adjourned at 9:26 a.m.
Prepared by: Gayle Richardson

Exhibit List:

- Exhibit 1: Meeting minutes for December 4, 2024
- Exhibit 2: Applicant List for February 19, 2025, Elevator Mechanic's Exam
- Exhibit 3: AUTUMN R ALDEN – Application for Elevator Mechanic's License
- Exhibit 4: MICHAEL J BANKS – Application for Elevator Mechanic's License
- Exhibit 5: ALEX H BEHERRELL – Application for Elevator Mechanic's License
- Exhibit 6: KENNETH A BROOK – Application for Elevator Mechanic's License
- Exhibit 7: NATHAN F COOK – Application for Elevator Mechanic's License
- Exhibit 8: RYAN J CORBETT – Application for Elevator Mechanic's License
- Exhibit 9: THOMAS M CORLISS – Application for Elevator Mechanic's License
- Exhibit 10: CONNOR DORAN – Application for Elevator Mechanic's License
- Exhibit 11: LOUIS R FABRIZIO – Application for Elevator Mechanic's License
- Exhibit 12: VINCENT J FARRELL – Application for Elevator Mechanic's License
- Exhibit 13: DANIEL G FOLK – Application for Elevator Mechanic's License
- Exhibit 14: JOHN C FORSHAW – Application for Elevator Mechanic's License
- Exhibit 15: CHRISTINA L GINGRAS – Application for Elevator Mechanic's License
- Exhibit 16: DESALIA PINA GOMES – Application for Elevator Mechanic's License
- Exhibit 17: OLIVIO C GONCALVES – Application for Elevator Mechanic's License
- Exhibit 18: KYLE R GRANT – Application for Elevator Mechanic's License
- Exhibit 19: DEVIN M GUILFOYLE – Application for Elevator Mechanic's License
- Exhibit 20: STEPHEN J HARDIMAN – Application for Elevator Mechanic's License
- Exhibit 21: DANIEL G HAWLEY – Application for Elevator Mechanic's License
- Exhibit 22: MARYKATE B KELLY – Application for Elevator Mechanic's License
- Exhibit 23: JAMES F LAYDEN – Application for Elevator Mechanic's License
- Exhibit 24: MIKAYLA M LOUGHLIN – Application for Elevator Mechanic's License
- Exhibit 25: JACOB M MARANI – Application for Elevator Mechanic's License
- Exhibit 26: MARLA MARCELIN – Application for Elevator Mechanic's License
- Exhibit 27: BRIAN C MAY – Application for Elevator Mechanic's License
- Exhibit 28: JONATHAN MCCOURT – Application for Elevator Mechanic's License
- Exhibit 29: WILLIAM D MCHUGH – Application for Elevator Mechanic's License
- Exhibit 30: STEVEN D MORGAN – Application for Elevator Mechanic's License
- Exhibit 31: CHRISTOPHER M MORRIS – Application for Elevator Mechanic's License
- Exhibit 32: COLBY J MURPHY – Application for Elevator Mechanic's License
- Exhibit 33: STEPHEN P MURPHY – Application for Elevator Mechanic's License
- Exhibit 34: MARC OLIVEIRA – Application for Elevator Mechanic's License
- Exhibit 35: CHRISTOPHER M POTVIN – Application for Elevator Mechanic's License
- Exhibit 36: GEOFFREY M PUDSEY – Application for Elevator Mechanic's License
- Exhibit 37: DANIEL J REARDON – Application for Elevator Mechanic's License
- Exhibit 38: PHILIP R SHERMAN – Application for Elevator Mechanic's License
- Exhibit 39: JOSHUA P VELOZE – Application for Elevator Mechanic's License
- Exhibit 40: NATHAN B WEEMAN – Application for Elevator Mechanic's License
- Exhibit 41: WILLIAM J WILSON – Application for Elevator Mechanic's License