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## Meeting Minutes

### Board of Elevator Examiners

**This meeting was held remotely via Microsoft Teams**  
**September 6, 2023, at 9:00 a.m.**

#### **Board Members Present**

Jeff Halley, Chair  
Walter Zalenski  
Edward Sandell  
John Rubyck  
Earle Oliver  
Michael Morton

#### **Division of Occupational Licensure**

Peter Kelley  
Anthony Buonopane  
Gayle Richardson

#### **Board Member(s) Absent**

George Ramian  
Marty Guidod

Meeting called to order: 9:06 a.m.

Introductions made of all present in remote meeting.

The Board discussed the following:

#### **1. Approval of meeting minutes from April 5, 2023, and June 7, 2023. [Exhibit #12 and #13]**

A motion was made by Walter Zalenski to accept and approve the meeting minutes as presented for April 5, 2023, and June 7, 2023. The motion was seconded by Edward Sandell.

**Roll Call Vote: 6-0-0 Granted**

Roll Call Vote:

- |                         |   |                              |                                  |
|-------------------------|---|------------------------------|----------------------------------|
| • Jeff Halley, Chairman | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Walter Zalenski       | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Edward Sandell        | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • John Rubyck           | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Earle Oliver          | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |



- Michael Morton

☒ aye ☐ nay ☐ abstain

2. **Approval of applications for State Elevator License Examination Scheduled for September 20th, 2023 [Exhibits #1--11].** A Motion was made by Walter Zalenski to vote upon all the presented elevator exam applications (see Exhibit List 1-11) collectively, following Board review and comment on each, and to vote at the end. Seconded by Edward Sandell. **Roll Call Vote 6-0-0: Granted**

Roll Call Vote:

- Jeff Halley, Chairman ☒ aye ☐ nay ☐ abstain
- Walter Zalenski ☒ aye ☐ nay ☐ abstain
- Edward Sandell ☒ aye ☐ nay ☐ abstain
- John Rubyck ☒ aye ☐ nay ☐ abstain
- Earle Oliver ☒ aye ☐ nay ☐ abstain
- Michael Morton ☒ aye ☐ nay ☐ abstain

3. Jeff Haley suggested, related to Exhibit No. 3, to approve applicant Sean Desmond conditionally, given that his apprenticeship card is expired. Applicant must provide a current apprentice card or receipt for renewal of apprenticeship card prior to sitting for exam.
4. Walter Zalenski moved to approve the presented elevator exam applications (Exhibit List 1-11), including applicant No. 3 (Exhibit 3), as read. Seconded by Edward Sandell. **Roll Call Vote 6-0-0: Granted**

Roll Call Vote:

- Jeff Halley, Chairman ☒ aye ☐ nay ☐ abstain
- Walter Zalenski ☒ aye ☐ nay ☐ abstain
- Edward Sandell ☒ aye ☐ nay ☐ abstain
- John Rubyck ☒ aye ☐ nay ☐ abstain
- Earle Oliver ☒ aye ☐ nay ☐ abstain
- Michael Morton ☒ aye ☐ nay ☐ abstain

5. **Matters not reasonably anticipated 48 hours in advance of meeting.**

Walter Zalenski requested the board address the Elevator Operators Exam as based on CMR 524, at a future meeting. Concern examination may be outdated and should be updated. Walter requested that this be added to the next board meeting agenda. Walter requested that the board review CMR 524 and come up with suggestions to be reviewed at the next board meeting as a draft.

**Motion to Adjourn: Walter Zalenski at 9:23 a.m.**

**Seconded: Edward Sandell**

**Vote:6-0-0: Adjourned.**

Roll Call Vote:

- Jeff Halley, Chairman ☒ aye ☐ nay ☐ abstain
- Walter Zalenski ☒ aye ☐ nay ☐ abstain
- Edward Sandell ☒ aye ☐ nay ☐ abstain
- John Rubyck ☒ aye ☐ nay ☐ abstain
- Earle Oliver ☒ aye ☐ nay ☐ abstain

- Michael Morton

☒ aye ☐ nay ☐ abstain

Hearing concluded at: 9:24 a.m.

Prepared by: Gayle Richardson

**Exhibit List:**

Exhibit 1: Tyler Belmer - Application for Elevator Mechanic's License

Exhibit 2: Conor Boyle - Application for Elevator Mechanic's License

Exhibit 3: Sean Desmond - Application for Elevator Mechanic's License

Exhibit 4: Ryan Finnerty - Application for Elevator Mechanic's License

Exhibit 5: Daniel Gallant - Application for Elevator Mechanic's License

Exhibit 6: Richard Hill - Application for Elevator Mechanic's License

Exhibit 7: Christopher Martin - Application for Elevator Mechanic's License

Exhibit 8: Derek Redinbaugh - Application for Elevator Mechanic's License

Exhibit 9: Anthony Sperrazza - Application for Elevator Mechanic's License

Exhibit 10: Paul Mullen - Application for Elevator Mechanic's License

Exhibit 11: John Dudley - Application for Elevator Mechanic's License

Exhibit 12: Meeting minutes for April 5, 2023

Exhibit 13: Meeting minutes for June 7, 2023