



MAURA HEALEY
GOVERNOR

KIM DRISCOLL
LIEUTENANT GOVERNOR

YVONNE HAO
SECRETARY, HOUSING AND
ECONOMIC DEVELOPMENT

Commonwealth of Massachusetts
Division of Occupational Licensure
Office of Public Safety and Inspections

1000 Washington Street, Suite 710
Boston, Massachusetts 02118

LAYLA R. D'EMILIA
UNDERSECRETARY, CONSUMER
AFFAIRS AND BUSINESS
REGULATION

SARAH R. WILKINSON
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Meeting Minutes

Board of Elevator Examiners

This meeting was held remotely via Microsoft Teams
September 11, 2024, at 9:00 a.m.

Board Members Present

Jeff Halley, Chair
Edward Sandell
John Rubyck
George Ramian
Marty Guidod
Earle Oliver

Division of Occupational Licensure

Peter Kelley
Gayle Richardson

Board Member(s) Absent

Michael Morton
Walter Zalenski

Meeting called to order: 9:03 a.m.

The Board discussed the following:

1. Roll Call.
2. Approval of Executive Session meeting minutes from March 7, 2024. **[Exhibit 1]**

Ed Sandell moved to accept the meeting minutes as presented. The motion was seconded by George Ramian. **Vote: 6-0-0**

Vote:

- | | | | |
|-------------------------|---|------------------------------|----------------------------------|
| • Jeff Halley, Chairman | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Edward Sandell | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • John Rubyck | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |
| • Earle Oliver | <input checked="" type="checkbox"/> aye | <input type="checkbox"/> nay | <input type="checkbox"/> abstain |



- Marty Guiod aye nay abstain
- George Ramian aye nay abstain

3. Approval of meeting minutes from June 12, 2024. **[Exhibit 2]**

Edward Sandell moved to table this item, due to technical difficulties viewing the document. The motion was seconded by George Ramian. **Vote 6-0-0**

Vote:

- Jeff Halley, Chairman aye nay abstain
- Edward Sandell aye nay abstain
- John Rubyck aye nay abstain
- Earle Oliver aye nay abstain
- Marty Guiod aye nay abstain
- George Ramian aye nay abstain

4. Review and approval of State Elevator Mechanic’s License Schedule for 2025 which includes the Elevator Mechanic’s application deadlines, the Board of Elevator Examiners meetings and the Elevator Mechanic’s exam dates. **[Exhibit 3]**

Ed Sandell move to accept the State Elevator Mechanic’s License Schedule for 2025 as presented. The motion was seconded by George Ramian. **Vote 6-0-0**

Vote:

- Jeff Halley, Chairman aye nay abstain
- Edward Sandell aye nay abstain
- John Rubyck aye nay abstain
- Earle Oliver aye nay abstain
- Marty Guiod aye nay abstain
- George Ramian aye nay abstain

5. Approval of applications for State Elevator Mechanic’s License Examination scheduled for September 18, 2024. **[Exhibits 4-8]**

Ed Sandell moved to vote upon all the presented elevator mechanic exam applications (see Exhibit List 5-8) collectively, following Board review and comment on each, and to vote at the end. The motion was seconded by George Ramian. **Vote 6-0-0**

Vote:

- Jeff Halley, Chairman aye nay abstain
- Edward Sandell aye nay abstain
- John Rubyck aye nay abstain
- Earle Oliver aye nay abstain
- Marty Guiod aye nay abstain
- George Ramian aye nay abstain

The board reviewed the submitted applications, and the Exam Applicant List [Exhibits 4-8].

George Ramian moved to deny James J. Higgins’s application as incomplete, for failing to provide written proof of completion of an apprenticeship under the direct and immediate field supervision of a licensed elevator mechanic in the Commonwealth of Massachusetts. The motion was seconded by Martin Guiod. **Vote 6-0-0**

Vote:

- Jeff Halley, Chairman aye nay abstain
- Edward Sandell aye nay abstain
- John Rubyck aye nay abstain
- Earle Oliver aye nay abstain
- Marty Guiod aye nay abstain
- George Ramian aye nay abstain

Ed Sandell moved to approve the remaining elevator exam applications of applicants 1-3 [Exhibits 5-7], as reviewed and presented. The motion was seconded by George Ramian. **Vote 6-0-0**

Vote:

- Jeff Halley, Chairman aye nay abstain
- Edward Sandell aye nay abstain
- John Rubyck aye nay abstain
- Earle Oliver aye nay abstain
- Marty Guiod aye nay abstain
- George Ramian aye nay abstain

6. Edward Sandell moved to Adjourn the meeting. Motion was seconded by George Ramian. **Vote 6-0-0**

Vote:

- Jeff Halley, Chairman aye nay abstain
- Edward Sandell aye nay abstain
- John Rubyck aye nay abstain
- Earle Oliver aye nay abstain
- Marty Guiod aye nay abstain
- George Ramian aye nay abstain

Meeting adjourned at 9:25 a.m.
Prepared by: Gayle Richardson

Exhibit List:

- Exhibit 1: Executive Session meeting minutes from March 7, 2024
- Exhibit 2: Meeting minutes for March 7, 2024

Exhibit 3: 2025 suggested schedule for EM app deadlines-Exam dates-BEE meetings
Exhibit 4: Applicant List for the September 18, 2024, Elevator Mechanic's Exam
Exhibit 5: ROBERT P BARRETT – Application for Elevator Mechanic's License
Exhibit 6: ROBERT W BAUMANN III – Application for Elevator Mechanic's License
Exhibit 7: MICHAEL BREAUULT – Application for Elevator Mechanic's License
Exhibit 8: JAMES J HIGGINS – Application for Elevator Mechanic's License