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REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Minutes

Board of Elevator Regulations

**This meeting was held remotely via Microsoft Teams
February 23, 2021 at 9:00 a.m.**

Board Members Present:

Eric Morse, Acting Chairman
Sarah Wilkinson
Jacob Nunnemacher
David Gaudet
Cheryl Davis
David Morgan

Board Members Absent:

Brian Ronan

Division of Professional Licensure Staff:

Peter M. Kelley
Ruthy Barros

The Board discussed the following:

The Board reviewed the Acting Chairs' proposed edits to 524 CMR section 3.00: Elevator, Escalator, Dumbwaiters and Moving Walks: Definitions. Counsel to the Board will explore if there are other sections with unique definitions. The Board suggested possibly removing "35.00" from the noted statement in section 3.00, which states the locations that all definitions are contained. Following, the Board reviewed section 4.00: Accident and Injury Reporting Requirements. The Board unanimously agreed to revisit section 4.01 (2): Reports of accidents or unsafe conditions mandated by M.G.L. c. 143, § 66 requirements.

The Board then went on to approve the meeting minutes:

February 16, 2021 [Exhibit 4]

A motion was put forth by Cheryl Davis to accept the minutes with the noted corrections.

The motion was seconded by Jacob Nunnemacher. **Vote: 6-0; Granted.**

Roll Call Vote:

- | | | |
|---------------------|-----------------------------------------|------------------------------|
| • David Gaudet | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Jacob Nunnemacher | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Cheryl Davis | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Sarah Wilkinson | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Eric Morse | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • David Morgan | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |

Lastly, the Board reviewed section 5.00: Elevator Contractors. The Board suggested that DPL provide the Board with a list of DPL policies pertaining to the annual inspection checklist. Chief Sarah Wilkinson will provide this information, along with a detailed definition of “seriously bodily injury” to the Board at the next code review meeting. David Gaudet also volunteered to provide the Board with accident reporting history from 524 CMR and ELV2. The Board will continue with Board review on March 30, 2021.

Motion to Adjourn: Jacob Nunnemacher

Seconded: Sarah Wilkinson

Vote: 6-0; Adjourned.

Roll Call Vote:

- | | | |
|---------------------|-----------------------------------------|------------------------------|
| • David Gaudet | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Jacob Nunnemacher | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Cheryl Davis | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Sarah Wilkinson | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Eric Morse | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • David Morgan | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |

Meeting concluded at 10:59 a.m.

Prepared by: Ruthy Barros

Exhibit List:

- Exhibit 1: 524 CMR Section 3.00

- Exhibit 2: 524 CMR Section 4.00
- Exhibit 3: 524 CMR Section 5.00
- Exhibit 4: Meeting minutes from February 16, 2021