

**CHARLES D.  
BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**MIKE KENNEALY**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts  
Division of Professional Licensure**

1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**EDWARD A. PALLESCHI**  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**LAYLA R. D'EMILIA**  
COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

**Minutes**

**Board of Elevator Regulations**

**This meeting was held remotely via Microsoft Teams  
May 25, 2021 at 9:00 a.m.**

**Board Members Present:**

Sarah Wilkinson  
Christopher Towski  
David Gaudet  
Cheryl Davis  
David Morgan  
Brian Ronan

**Division of Professional Licensure Staff:**

Peter M. Kelley  
Ruthy Barros

**Board Members Absent:**

Eric Morse, Acting Chairman

**The Board discussed the following:**

The discussion and review of 524 CMR Section 9.00: Operation of Non-Automatic Elevators, Section 10.00: Requirements for Permits and Inspections of Existing Elevators Undergoing Alterations and Replacements, and Section 11.00: Elevators Placed Out of Service or Decommissioned, was tabled until the next code review on June 29, 2021.

The Board went on to further discuss additional information/research needed so to allow continued hearings on June 22, 2021 for outstanding variance petitions. Board members expressed their concerns of sprinklers being installed in elevator machine rooms and hoistways. The Board also had follow-up questions to possible solutions for the specific facilities seeking a variance from 524 CMR 35.00 Section 3.7 – Machinery Spaces, Machine Rooms, Control Spaces, and Control Rooms. A motion was put forth by

Christopher Towski to form a subcommittee comprised of all members currently present specifically to discuss machine room and hoistway sprinkler coverage and to report recommendations to the full Board. The motion was seconded by David Morgan.

**Motion:** Christopher Towski

**Seconded:** David Morgan

**Vote: 6-0; Subcommittee formed.**

Roll Call Vote:

- |                      |   |                              |
|----------------------|---|------------------------------|
| • David Gaudet       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Christopher Towski | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Brian Ronan        | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Sarah Wilkinson    | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Cheryl Davis       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • David Morgan       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |

**Approval of meeting minutes:**

**April 6, 2021 [Exhibit 1]**

A motion was put forth by Cheryl Davis to accept the minutes as written. The motion was seconded by David Morgan. **Vote: 5-0; Granted.** Christopher Towski abstained.

Roll Call Vote:

- |                      |   |                              |
|----------------------|---|------------------------------|
| • David Gaudet       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Christopher Towski | Abstained                               |                              |
| • Brian Ronan        | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Sarah Wilkinson    | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Cheryl Davis       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • David Morgan       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |

**April 20, 2021 [Exhibit 2]**

A motion was put forth by Cheryl Davis to accept the minutes with the noted correction. The motion was seconded by David Morgan. **Vote: 5-0; Granted.** Christopher Towski abstained.

Roll Call Vote:

- |                      |   |                              |
|----------------------|---|------------------------------|
| • David Gaudet       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Christopher Towski | Abstained                               |                              |
| • Brian Ronan        | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Sarah Wilkinson    | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Cheryl Davis       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • David Morgan       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |

### **April 27, 2021 [Exhibit 3]**

A motion was put forth by David Gaudet to accept the minutes with the noted correction.

The motion was seconded by Cheryl Davis. **Vote: 5-0; Granted.** Christopher Towski abstained.

#### **Roll Call Vote:**

- |                      |   |                              |
|----------------------|---|------------------------------|
| • David Gaudet       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Christopher Towski | Abstained                               |                              |
| • Brian Ronan        | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Sarah Wilkinson    | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Cheryl Davis       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • David Morgan       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |

### **May 5, 2021 [Exhibit 4]**

A motion was put forth by Christopher Towski to accept the minutes as written. The

motion was seconded by Brian Ronan. **Vote: 6-0; Granted.**

#### **Roll Call Vote:**

- |                      |   |                              |
|----------------------|---|------------------------------|
| • David Gaudet       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Christopher Towski | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Brian Ronan        | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Sarah Wilkinson    | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Cheryl Davis       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • David Morgan       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |

### **May 18, 2021 [Exhibit 5]**

A motion was put forth by Christopher Towski to accept the minutes as written. The

motion was seconded by David Morgan. **Vote: 5-0; Granted.** Brian Ronan abstained.

#### **Roll Call Vote:**

- |                      |   |                              |
|----------------------|---|------------------------------|
| • David Gaudet       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Christopher Towski | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Brian Ronan        | Abstained                               |                              |
| • Sarah Wilkinson    | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Cheryl Davis       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • David Morgan       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |

**Motion to Adjourn:** David Morgan

**Seconded:** Christopher Towski

**Vote: 6-0; Adjourned.**

#### **Roll Call Vote:**

- |                |   |                              |
|----------------|---|------------------------------|
| • David Gaudet | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
|----------------|---|------------------------------|

- |                      |   |                              |
|----------------------|---|------------------------------|
| • Christopher Towski | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Brian Ronan        | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Sarah Wilkinson    | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • Cheryl Davis       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |
| • David Morgan       | <input checked="" type="checkbox"/> yea | <input type="checkbox"/> nay |

Hearing concluded at 9:49 a.m.

Prepared by: Ruthy Barros

**Exhibit List:**

- Exhibit 1: Meeting minutes from April 6, 2021
- Exhibit 2: Meeting minutes from April 20, 2021
- Exhibit 3: Meeting minutes from April 27, 2021
- Exhibit 4: Meeting minutes from May 5, 2021
- Exhibit 5: Meeting minutes from May 18, 2021