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Minutes

**Meeting of the
Board of Elevator Regulations
September 28, 2021 at 1:00 p.m.**

**1000 Washington Street
Boston, MA 02118
1st Floor – Room 1D**

Board Members Present:

Eric Morse, Acting Chairman
Christopher Towski
David Gaudet
Neil Mullane
Thomas McDermott
Brian Ronan

Division of Professional Licensure Staff:

Peter M. Kelley
Ruthy Barros
Terry Asci

Board Members Absent:

David Morgan

The Board discussed the following:

The Board continued discussion about the Office of Public Safety and Inspections' concern regarding the testing of the Stop Switch located on the car operating panel (COP) while the elevator is on Firefighters Emergency Operation (FEO) Phase II and potential violation of 2.27.3.3.1(d) of the Elevator Safety Code. The Board reviewed an inquiry from Motion Control Engineering (MCE), and it was discussed that when a car goes into Phase I recall, the firefighter can put it in Phase II and there is nothing in code that states it should go back into Phase I. Mr. Mullane stated he will review how KONE engineers are handling the issue. The Board asked Chief McDermott if Otis has responded to the

Office of Public Safety and Inspection (OPSI) with a remedy or action plan, Chief McDermott stated OPSI has not received a response from Otis. The Board continued to revise the proposed Constant Contact, which the Chief will review with counsel prior to issuing. The Board will place this matter on the next agenda for further discussion.

Next, The Board discussed the following topics brought to the Board's attention by Mr. Towski. First, Mr. Towski inquired about an escalator incident that had recently occurred, and the Chief stated that the incident was still under investigation. Afterwards, the topic of blind shafts was discussed, specifically dedicated access to every floor, instead of the elevator being grouped in pairs, making extractions on certain floors difficult when the elevator is placed into Fire Service. Next, the topic of car numbering was discussed, and Mr. Towski stated he may suggest language to the current code, which states each elevator must have a unique designation, no sequence described, and no consistency. Following, the topic of construction hoists was discussed, and Mr. Towski provided the Board with signage examples currently used by the Cambridge Fire Department. Mr. Mullane stated that hoist companies should make the training available to the local firefighters. Thereafter, the topic of SFMO 3502 reporting was discussed and the Board briefly reviewed OPSI's Firefighter's Emergency Elevator Operation and Elevator Extraction Response form. Lastly, the topic of sprinklers in automated parking garages were discussed. Later, Mr. Mullane proposed that the Board place thought on authorizing personnel who are not licensed but qualified, in machine rooms, and perhaps OPSI issuing a second license, similar to a system being used in Canada.

Motion to Adjourn: Christopher Towski

Seconded: Thomas McDermott

Vote: 6-0; Adjourned.

Hearing concluded at 3:44 p.m.

Prepared by: Ruthy Barros

Exhibit List:

- Exhibit 1: List of units with a potential violation of 2.27.3.3.1(d) of the Elevator Safety Code
- Exhibit 2: Email from Debbie Prince, Code Specialist of Motion Control Engineering

- Exhibit 3: Draft letter regarding a safety/code issue for emergency services utilizing Fireman's Service Phase II
- Exhibit 4: