

COMMONWEALTH OF MASSACHUSETTS
THE SUPREME JUDICIAL COURT
BOARD OF BAR EXAMINERS

Application for Employment

ALL SECTIONS OF THIS APPLICATION MUST BE COMPLETED (except where optional) in order to be considered an applicant for Employment or promotion. Please type or print legibly all information: a resume or additional information you feel might favorably affect consideration of your application may be attached. Use page 3 of this application for additional space needed to complete an answer to any question asked below. For a listing of employment opportunities in the Board of Bar Examiners, visit our website at www.mass.gov/bbe.

Name:			Contact Information:		
(Last)	(First)	(MI)	Telephone/Cell Number		Email Address
Address:					
(No) (Street)			(City)	(State)	(Zip)
Position Desired			Date Available		
Have you ever been an employee of the Commonwealth of Massachusetts? Yes__ No__ If yes, please give name of Agency(s), position title(s) and dates of Employment.					
Do you hold or are you presently a candidate for any government agency (Federal, State, County, City/Town) Yes__ No__ If yes, please explain:					
NOTE: Supreme Judicial Court policies may require an employee who becomes a candidate for, or holds elective office to request a leave of absence.					
Immediate Family Working in Massachusetts State Government Per Chapter 93 of the Acts of 2011, please disclose any immediate family members, including those related to your immediate family by marriage, that are employed by the Commonwealth of Massachusetts. You are required to complete the information below. "Immediate family" is defined as a spouse, child, parent and sibling or spouse of candidate's parent, child or sibling. Include those employed in all branches of state government: judicial, legislative, executive, higher education and state authorities; and those employed as regular or contract employees, or elected officials. Attach additional pages if needed.					
Name of Relative:		Relationship:		Position Title:	State Agency:
_____		_____		_____	_____
_____		_____		_____	_____
_____		_____		_____	_____
Have you ever been terminated by an employer? Yes__ No__ If yes, please explain:					
Providing the following information is optional. The information will be used for internal fair employment purposes only. Please place a mark beside the applicable statements listed below: 1. Race: ____Black ____Hispanic ____Asian/Pacific Islander ____Cape Verdean ____American Indian/Alaskan Native ____White 2. Sex: ____Male ____Female 3. Are you a Veteran of United States Armed Forces? ____Yes ____No					

Employment History - Please provide information including Name of Firm, Supervisor contact information, dates of employment, Position and duties, and reason for leaving for each employment instance. Please indicate if it is permissible to contact the employer: ____ Yes ____ No.

PLEASE NOTE- References should not be included with this application. References will be requested at a later date.

Education History - Please list all schools attended and degrees obtained. Also include any additional skills and certifications, licenses or other additional training, including languages. This information should be included in a resume. This space can be used for additional comments.

I understand that any misrepresentation on this application may be reason for immediate dismissal, and that permanent employment depends on satisfactory replies from references, a favorable report on my medical examination where required, a criminal record check and successful completion of a probationary period of employment. I also understand that any offer of employment or appointment and any conditions thereto are contingent and become final only upon written approval of the Chief Justice of the Supreme Judicial Court. I also understand that I may be subject to transfer in accordance with the provisions of the General Laws. I further understand that pursuant to the provisions of the Immigration Reform and Control Act of 1986 I will be required to complete an Employment Eligibility Verification form (I-9) and submit specific document(s) that establish my identity and employment eligibility after an offer of employment is made.

Date _____ Signature _____

Pursuant to St. 1978, c. 478, sec. 328, no person who is not a resident of the Commonwealth shall serve as a officer in or an employee of the Judicial Branch; provided, however, that this provision shall not apply to those persons serving as officers in or employees of the Judicial Branch prior to the effective date of this section.

The policy of the Judiciary prohibits discrimination on the basis of age, race, religion, color, national origin, sex, sexual orientation, marital status, Vietnam Era veteran status, or disability. The Judiciary is also committed to employment practices which comply with the Americans with Disabilities Act.

It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.