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LAYLA D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

September 17, 2021 Meeting

This was a virtual Microsoft Teams meeting.

DRAFT

Roll Call, by HVAC License Working Group Chair:

Susan Gleason, Chair	√ present <input type="checkbox"/> absent	Frank Norton	√ present <input type="checkbox"/> absent
David Sullivan	√ present <input type="checkbox"/> absent	Manny Chaves	√ present <input type="checkbox"/> absent
John Annarelli	√ present <input type="checkbox"/> absent	Edward Kawa	√ present <input type="checkbox"/> absent
Joe McNamee	√ present <input type="checkbox"/> absent	Ian Finlayson	√ present <input type="checkbox"/> absent

General notes on format of these minutes

- *These minutes represent general points discussed by Board members and/or attendees. The minutes are not intended to be a verbatim account of discussions.*
- *Votes are noted as **MOTION** by, seconded by, and whether it was a unanimous or split vote.*
- *Agenda topics, as numbered, may\may not be in the same order as they appear on the meeting agenda.*
- *The meeting agenda is listed as **EXHIBIT A**; others are listed sequentially as addresses during the meeting.*

Regular Meeting Agenda

- 1. Vote/Discuss Draft Meeting Minutes.** The group discussed April 16, 2021, draft meeting minutes. Edward Kawa offered an amendment to the motion to recommend adoption of the proposal because He recalls voting in opposition to the motion. Also, swap the term “charge” to “change” in the first line of agenda item two. Also, Madam Chair offered in the last line of the motion on page two a typo with the word single.

Several expressed they did not understand that the motion was to recommend that the BBRS adopt an HVAC Specialty License. Rather, they thought the motion was to continue discussing the proposal. There was a request for edits to the motion. Joe McNamee said he doesn't have any edits to the draft minutes and wanted to have more time to discuss. Edward Kawa talked about creating the license does not solve the issues Manny Chaves explained are the issues the charge intended to resolve. Manny Chaves spoke about some of his colleagues have difficulty resolving permit issues with municipal building officials, and without the license, his folks have no way to resolve the disputes.



Manny Chaves offered a motion to approve the meeting minutes as amended, and John Annarelli seconded. The motion failed on **VOTE** by **ROLL CALL**. David Sullivan, Joe McNamee, Frank Norton, Ian Finlayson, Edward Kawa, and the Chair voted in the negative. Manny Chaves and John Annarelli voted in the affirmative.

The group discussed not having a consensus on providing the BBRS a recommendation to create an HVAC Specialty License. Madam Chair asked those interested to discuss the proposal more to identify the concerns and issues they would like to discuss. John Annarelli suggested having Manny Chaves bring to the next meeting the problems his constituents have with municipal building officials that cause them to propose the HVAC Specialty License. Ian Finlayson spoke about the group providing their issues with the proposal to Manny Chaves to explain how the license would affect the concerns brought forward. Frank Norton talked about believing the proposal causes several issues, but he did not provide any examples.

Madam Chair asked that everyone having issues with the proposal get their issues to Dan Walsh before October 8th and that will give Manny Chaves time to respond to them during the next meeting on October 22nd.

2. **Adjourn.** On a **MOTION** by Frank Norton, seconded by Joe McNamee, it was unanimously **VOTED** by **ROLL CALL** to adjourn the meeting @ approximately 3:48 p.m.

EXHIBITS:

- A. Meeting Agenda.
- B. Draft meeting minutes, April 16, 2021.
- C. HVAC CSL.Revised.3.29.21
- D. Code Sections Used During 3-12-2021 Meeting.