**BOARD OF BUILDING REGULATIONS AND STANDARDS**

**Public Minutes**

**November 14, 2023 @ 10 a.m. until approximately 1 p.m.**

**Virtual Meeting**

The meeting was called to order at 10:01 AM.

**Roll Call, by BBRS Chair:**

David Riquinha  present  absent

Lisa Davey  present  absent

Michael McDowell  present  absent

John Couture  present  absent

Jeffrey Clemons  present  absent VACANT  present  absent Darien Crimmin  present  absent

Tarica Leskiw  present  absent

VACANT  present  absent

Atiya Rahim  present  absent

Sy Nguyen  present  absent

Sarah Wilkinson, or designee  present  absent

John Davin, or designee  present  absent Elizabeth Mahony,or designee  present  absent

**Regular Meeting Agenda**

1. **Review \Vote** BBRS meeting minutes for August 8, 2023, and October 10, 2023

Lisa Davey made a motion to approve the BBRS meeting minutes for August 8, 2023, and October 10, 2023. Michael McDowell seconded the motion. The motion passed unanimously.

1. **Review \Vote** BCAB meeting minutes for September 7, and September 19, 2023.

Jeffrey Clemons made a motion to acknowledge the BCAB meeting minutes for September 7, and September 19, 2023. John Couture seconded the motion. The motion passed unanimously.

1. **Review \Vote** BOCC meeting minutes for October 3, 2023

Lisa Davey made a motion to approve the BOCC meeting minutes for October 3, 2023. John Couture seconded the motion. The motion passed unanimously.

1. **Review \Discuss** Board Counsel Report

Board Counsel Charles Kilb informed the board that the 10th edition has not yet been returned for review in a Public Hearing, but he indicated that they are being actively reviewed. He further noted that once the 10th edition process is complete, the process for the next updates will commence. He noted that when the regulations are approved, the board members will be notified immediately, and the hearings would be scheduled as soon as possible.

1. **Review \Discuss** Report from BOCC Designee

The BOCC designee was absent, however, Jeffrey Clemons reported to the Board that as the vacant seats within the subcommittee had been filled, there were no more issues with quorum for the subcommittee to complete their duties as an appointed body.

1. **Review \Vote** Request for further review of C23-00015

After a brief review of the matter regarding C23-00015 and related submissions, Michael McDowell made a motion to not act upon the request submitted to the board. John Couture seconded the motion. The motion passed unanimously. Kristen McDonough, John Davin’s designee, abstained from the vote.

1. **Review \Discuss** Executive Director Report
   1. Construction Supervisor License totals for the month of October

There were 87 construction supervisor licenses issued, 1648 construction supervisor licenses renewed, and 0 construction supervisor license reinstated in the month of October.

* 1. Status of Subcommittees

The ICES will have a proposal ready for the BBRS to review at the December 12, 2023, meeting, and upon completion of their direction, the CORI subcommittee will begin meeting to develop a CORI policy. The 11th Edition of 780 CMR will convene after the CORI policy subcommittee has concluded.

1. **Review \Vote** Construction Supervisor License Waivers

Micheal McDowell made a motion to approve the CSL waivers submitted to the board pending staff review to ensure completion of the application. Jeffrey Clemons seconded the motion. The motion passed unanimously. There was a brief discussion between staff and the board on the current process for how the waivers are reviewed by the board and staff and potential improvements that could be made to the process. No changes were made at this time, but the matter will be discussed further at a future meeting.

1. **Review \Discuss** Public Hearing pursuant to MGL c.143, s.97 – no petitions submitted by September 15, 2023, deadline.

As no petitions were submitted prior to the due date, the hearing was closed.

1. **Discuss** other matters not reasonably anticipated 48 hours in advance of meeting.

Members of the public inquired if there is a way to submit proposals for future meetings related to subcommittees and public hearings. Staff indicating emailing proposals to BBRS staff is the best way to get their requests reviewed by board members. A question of which vacancies are looking to be filled on the BBRS. The Expert in Commercial Building Energy Efficiency position, the Registered Professional Engineer who is a Mechanical Engineer position, and the Chief of a Local Fire Department positions are presently vacant.

Patty Sheehan indicated on behalf of the Board of Fire Prevention Regulations that a working group was formed with the Board of State Examiners of Electricians to review certain matters related to electrical permits and inspections; she inquired if a BBRS board member would be interested in joining this working group. Jeffrey Clemons volunteered to represent the BBRS in this matter, and Chair David Riquinha appointed him as such.

Jeffrey Clemons made a motion to adjourn the meeting. John Couture seconded the motion. The motion passed unanimously.

1. **Quasi-Judicial Closed Session** Pursuant to M.G.L. c. 30A, s. 18

As this matter was reviewed and voted on in item 6, the matter was not deliberated further in closed session. No further action was taken on this item.

The meeting adjourned at 10:48 AM.