**BOARD OF BUILDING REGULATIONS AND STANDARDS**

**Public Meeting Minutes**

**February 14, 2023 @ 10 a.m.**

**Virtual Meeting**

**Roll Call, by BBRS Chair:**

David Riquinha [x]  present [ ]  absent

Lisa Davey [x]  present [ ]  absent

Michael McDowell [x]  present [ ]  absent

John Couture [x]  present [ ]  absent

Jeffrey Clemons [x]  present [ ]  absent Kent Vinson [ ]  present [x]  absent Darien Crimmin [ ]  present [x]  absent

Tarica Leskiw [x]  present [ ]  absent

Betsy Pettit [x]  present [ ]  absent

Atiya Rahim [x]  present [ ]  absent

Sy Nguyen [x]  present [ ]  absent

Layla D’Emilia, or designee [x]  present [ ]  absent

Peter Ostroskey, or designee [x]  present [ ]  absent Patrick Woodcock,or designee [x]  present [ ]  absent

The meeting was called to order at 10:02 AM

1. **Review \Vote** BBRS meeting minutes for January 10, 2023

After a review of the minutes from the BBRS January 10, 2023, meeting, Jeffrey Clemons made a **Motion** to approve the minutes with an edit that his opposition to hard copies of licenses no longer being printed be added to item #4 the minutes. Lisa Davey seconded this motion. A **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, Jeffrey Clemens voted **YES**, Kent Vinson voted **YES,** Darien Crimmin voted **YES**, Tarica Leskiw voted **YES**, Betsy Pettit voted **YES**, Atiya Rahim voted **YES**, Sy Nguyen **Abstained**, Richard Baldacci voted **YES**, Ian Finlayson voted **YES**, and Kristen McDonough voted **YES**. The motion passed **Unanimously.**

Another brief discussion was had regarding the minutes after the vote, as board member John Couture joined the meeting. Jeffrey Clemens made a **Motion** to reconsider item #1, and subsequently add to the approve minutes that John Couture also opposed the implementation of online only licenses and had suggested lengthening the renewal period to alleviate the workload on agency staff. John Couture **Seconded** the motion. **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Jeffrey Clemens voted **YES**, Kent Vinson voted **YES,** Darien Crimmin voted **YES**, Tarica Leskiw voted **YES**, Betsy Pettit voted **YES**, Atiya Rahim **voted YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES**, Ian Finlayson voted **YES**, and Kristen McDonough voted **YES**. The motion passed **Unanimously.**

1. **Review \Vote** BOCC meeting minutes for January 3, 2023

After a review of the meeting minutes from the January 3, 2023, BOCC meeting, Lisa Davey made a **Motion** to approve the minutes. John Couture **Seconded** the motion. A **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Jeffrey Clemens voted **YES**, Kent Vinson voted **YES,** Darien Crimmin voted **YES**, Tarica Leskiw voted **YES**, Betsy Pettit voted **YES**, Atiya Rahim **voted YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES**, Ian Finlayson voted **YES**, and Kristen McDonough voted **YES**. The motion passed **Unanimously.**

1. **Review \Vote** BCAB meeting minutes for December 30, 2022, and January 5, 2023

David Riquinha made a **Motion** to approve both minutes, with an edit made to item #2 on the January 5, 2023, meeting minutes where “R313.11” should be replaced with “R313.1.1” John Couture **Seconded** the motion. A **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Jeffrey Clemens voted **YES**, Kent Vinson voted **YES,** Darien Crimmin voted **YES**, Tarica Leskiw voted **YES**, Betsy Pettit voted **YES**, Atiya Rahim **voted YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES**, Ian Finlayson voted **YES**, and Kristen McDonough voted **YES**. The motion passed **Unanimously.**

1. **Review \Discuss** Executive Director Report on the Draft 10th Edition

Executive Director Greer Spatz and Board Counsel Charles Kilb informed the Board that the BCCC had voted to approve the promulgation of the 10th edition. Further internal review through multiple agencies is now ongoing which must be completed before a public hearing date can be set. Counsel indicated that staff completed all prerequisites and filing required for this review, thus it is out of their hands. Staff noted that at least one hearing is required, but multiple hearings could be held in person and/or virtually and could include a written comment period, further discussions will occur with the Board as to how those hearing or hearings will be arranged. Ian Finlayson suggested a draft plan to be drafted for the public hearings that the BBRS could discuss at a future meeting, so that once the internal review is completed it will be ready to go. Staff will follow-up but no formal action was taken.

1. **Review \Discuss** Policy Guidance for inter-departmental permitting

Executive Director Greer Spatz informed the board that there had been complaints against Building Officials who are not issuing a response to building permits requests within 30 days due to different departments holding up outside approval despite not being dependent on that department’s outside approval. Constituents are inquiring of the board what is the proper process for addressing these concerns as they come up. Gordon Bailey informed the board that there is draft language in the 10th edition of 780 CMR to allow for a building official to approve the permit request and still allow other departments to prevent construction from occurring until their departmental requirements are met. He reminded the board the contents of the proposal may be subject to change throughout the promulgation process. Chair David Riquinha also noted that the building code already references certain areas, such as zoning, which can still hold up a building permit response. Board Counsel Charles Kilb confirmed the Chair’s statement and informed the board that should any guidance be issued following this meeting, it would need to be based on the 9th edition of 780 CMR as the most recently promulgated version of the building code. No formal action was taken.

1. **Review \Discuss** Procedures for future code cycles

Tarica Leskiw shared with the Board a desire to improve the process of reviewing and updating the 11th edition of 780 CMR, utilizing the experiences of newer board members and board members who have gone through previous code cycles to improve and shorten the process. Board Counsel Charles Kilb informed the board that how often a new edition is drafted and promulgated is up to the discretion of the board, so long as the reviews occur at least every 5 years as required by statute. Staff is to determine from the Attorney General if the next code cycle, the 11th edition, should occur after the release of the 2024 ICC, or if a longer timeframe, possibly between 3 and 5 years after the 10th edition promulgation. No formal action was taken.

1. **Review \Vote** Construction Supervisor License Waivers and Medical Reinstatements

John Couture made a **Motion** to approve the requested waivers pending staff approval. Michael McDowell **Seconded** the motion. A **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Jeffrey Clemens voted **YES**, Tarica Leskiw voted **YES**, Betsy Pettit voted **YES**, Atiya Rahim voted **YES**, Richard Baldacci voted **YES**, Ian Finlayson voted **YES**, and Kristen McDonough voted **YES**.

1. **Review** Construction Supervisor License totals for the month of January

Executive Director Greer Spatz informed the board that 119 Construction Supervisor Licenses were issued, 1865 Construction Supervisor Licenses were renewed, and 14 Construction Supervisor Licenses were reinstated.

1. **Discuss** other matters not reasonably anticipated 48 hours in advance of meeting

A request was made by some board members to include an item on a future agenda regarding making some minor changes to the CSL application. Staff informed the board that this could be added to a future agenda.

1. **Adjournment**

John Couture made a **Motion** to adjourn. Michael McDowell **Seconded** the motion. A **Roll Call** vote was made where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Jeffrey Clemens voted **YES**, Kent Vinson voted **YES,** Darien Crimmin voted **YES**, Tarica Leskiw voted **YES**, Betsy Pettit voted **YES**, Atiya Rahim voted **YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES**, Ian Finlayson voted **YES**, and Kristen McDonough vited **YES**. The motion passed **Unanimously.**

The meeting adjourned at 11:57 AM.

*Documents Used During Meeting*

BBRS meeting minutes for January 10, 2023

BOCC meeting minutes for January 3, 2023

BCAB meeting minutes for December 30, 2022, and January 5, 2023

Procedure Review for Future Code Cycles

CSL Waivers and Medical Reinstatements