**BOARD OF BUILDING REGULATIONS AND STANDARDS**

**Public Meeting Minutes**

**July 11, 2023 @ 10 a.m. until approximately 1 p.m.**

**Virtual Meeting**

**AGENDA**

**Roll Call, by BBRS Chair:**

David Riquinha [x]  present [ ]  absent

Lisa Davey [x]  present [ ]  absent

Michael McDowell [x]  present [ ]  absent

John Couture [x]  present [ ]  absent

Jeffrey Clemons [x]  present [ ]  absent Kent Vinson [ ]  present [x]  absent Darien Crimmin [x]  present [ ]  absent

Tarica Leskiw [x]  present [ ]  absent

Betsy Pettit [ ]  present [x]  absent

Atiya Rahim [x]  present [ ]  absent

Sy Nguyen [x]  present [ ]  absent

Sarah Wilkinson, or designee [x]  present [ ]  absent

Peter Ostroskey, or designee [x]  present [ ]  absent Elizabeth Mahoney,or designee [x]  present [ ]  absent

The meeting was called to order at 10:03 AM. No recording of the meeting was taken.

1. **Review \Vote** BBRS meeting minutes for June 13, 2023

John Couture made a **Motion** to approve the BBRS minutes from June 13, 2023, with a small adjustment to indicate that David Riquinha had attended the meeting. Lisa Davey **Seconded** the motion. A **Roll Call** vote was taken where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Jeffrey Clemons voted **YES**, Darien Crimmin voted **YES**, Tarica Leskiw voted **YES**, Atiya Rahim voted **YES**, Sy Nguyen abstained, Richard Baldacci voted **YES,** Kristen McDonough voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

1. **Review \Vote** Executive Director Report
	1. Introduction of new Executive Director Shaynah Munro

General Counsel Greer Spatz introduced Shaynah Munro as the new Executive Director for the Public Safety Boards Unit, she will serve in the same capacity as previous Executive Directors to the BBRS.

* 1. Construction Supervisor License totals for the month of June

There were 122 Construction Supervisor Licenses issued, 1573 Construction Supervisor Licenses renewed, and 9 Construction Supervisor Licenses reinstated in June 2023.

* 1. Status of Subcommittees

The Inspector Continuing Education Subcommittee is on track to appear before the board at the September BBRS monthly meeting with an update. The CORI Policy Review Subcommittee and the Subcommittee for preparing for the 11th Edition of 780 CMR will begin to meet once the previous subcommittee’s proposals are submitted and resolved by the BBRS.

1. **Review \Discuss** Role of BOCC Designee

A brief discussion was had regarding the purpose and goals of the Building Official Certification Committee (BOCC) and the expectation of the BBRS Representative to the BOCC. A major requirement for the representative of the BBRS to be appointed would be a commitment to attend both the BBRS and BOCC monthly meetings. The board members indicated that the previous charge to the BOCC to provide nominations for the BOCC designee at the upcoming August 1, 2023, BOCC meeting should continue unchanged. No formal action taken.

1. **Review \Vote** Construction Supervisor License Waivers

John Couture made a **Motion** to approve the CSL Waivers submitted to the BRBS subject to staff review. Lisa Davey **Seconded** the motion. A **Roll Call** vote was taken where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Jeffrey Clemons voted **YES**, Darien Crimmin voted **YES**, Tarica Leskiw voted **YES**, Atiya Rahim voted **YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES,** Kristen McDonough voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

1. **Discuss** other matters not reasonably anticipated 48 hours in advance of meeting.

No matters were brought before the board that were not reasonably anticipated 48 hours in advance of the meeting. John Couture made a **Motion** to close the public portion of the meeting and move to closed session and to then adjourn the meeting from closed session. Micheal McDowell **Seconded** the motion. A **Roll Call** vote was taken where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Jeffrey Clemons voted **YES**, Darien Crimmin voted **YES**, Tarica Leskiw voted **YES**, Atiya Rahim voted **YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES,** Kristen McDonough voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

1. **Review/Vote** Quasi-Judicial closed session **-** CSL and Manufactured Building Matters

These matters were discussed in closed session; however the following is reported for the public record:

John Couture made a **Motion** to uphold the previous hearing officer decision regarding the CSL Matter, Micheal McDowell **Seconded** the motion. A **Roll Call** vote was taken where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Jeffrey Clemons voted **YES**, Darien Crimmin voted **YES**, Tarica Leskiw voted **YES**, Atiya Rahim voted **YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES,** Kristen McDonough abstained, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

Michael McDowell made a **Motion** to enter the consent agreements as presented in the Manufactured Building Matters, John Couture **Seconded** the motion. A **Roll Call** vote was taken where David Riquinha voted **YES**, Lisa Davey voted **YES**, Michael McDowell voted **YES**, John Couture voted **YES**, Jeffrey Clemons voted **YES**, Darien Crimmin voted **YES**, Tarica Leskiw voted **YES**, Atiya Rahim voted **YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES,** Kristen McDonough abstained, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

The meeting adjourned at 11:23 AM

*Documents Used During Meeting*

BBRS meeting minutes for June 13, 2023

Construction Supervisor License totals for the month of June

Construction Supervisor License Waivers