**BOARD OF BUILDING REGULATIONS AND STANDARDS**

**Public Meeting Minutes**

**August 8, 2023 @ 10 a.m. until approximately 1 p.m.**

**Virtual Meeting**

**Roll Call, by BBRS Chair:**

David Riquinha  present  absent

Lisa Davey  present  absent

Michael McDowell  present  absent

John Couture  present  absent

Jeffrey Clemons  present  absent VACANT  present  absent Darien Crimmin  present  absent

Tarica Leskiw  present  absent

Betsy Pettit  present  absent

Atiya Rahim  present  absent

Sy Nguyen  present  absent

VACANT  present  absent

Sarah Wilkinson, or designee  present  absent

John Davine, or designee  present  absent Elizabeth Mahony,or designee  present  absent

The meeting was called to order at 10:13 AM

**Regular Meeting Agenda**

1. **Review \Vote** BBRS meeting minutes for July 11, 2023

Micheal McDowell made a **Motion** to approve the BBRS minutes from July 11, 2023. Jeffrey Clemons **Seconded** the motion. A **Roll Call** vote was taken where David Riquinha voted **YES**, Michael McDowell voted **YES**, Jeffrey Clemons voted **YES**, Tarica Leskiw voted **YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES,** Kristen McDonough voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

1. **Review \Vote** BCAB meeting minutes for May 23, 2023, June 1, 2023, and June 20, 2023.

Jeffrey Clemons made a **Motion** to approve the BCAB minutes from May 23, 2023, June 1, 2023, and June 20, 2023 for informational purposes only. Micheal McDowell **Seconded** the motion. A **Roll Call** vote was taken where David Riquinha voted **YES**, Michael McDowell voted **YES**, Jeffrey Clemons voted **YES**, Tarica Leskiw voted **YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES,** Kristen McDonough voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

1. **Review \Vote** BOCC meeting minutes for June 6, 2023

Micheal McDowell made a **Motion** to approve the BOCC minutes from June 6, 2023 for informational purposes. Jeffrey Clemons **Seconded** the motion. A **Roll Call** vote was taken where David Riquinha voted **YES**, Michael McDowell voted **YES**, Jeffrey Clemons voted **YES**, Tarica Leskiw voted **YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES,** Kristen McDonough voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

1. **Review \Vote** Executive Director Report
   1. Construction Supervisor License totals for the month of July

There were 141 Construction Supervisor Licenses issued, 1701 Construction Supervisor Licenses renewed, and 0 Construction Supervisor Licenses reinstated in the month of July 2023.

* 1. Online License Update

Executive Director Shaynah Munro informed the board of the Division of Occupational Licensure’s initiative to migrate from printing licenses once issued to an online format. This change would be made in tandem with an email blast to all licensees with information on how to access their licenses online.

* 1. Status of Subcommittees

The Inspector Continuing Education Subcommittee meeting is expected to appear before the full board at the September 12, 2023, meeting with any proposals decided upon for review and approval. Once this subcommittee’s purpose has been fulfilled, the CORI Subcommittee formed with the direction to develop a CORI policy related to licensing will begin to be scheduled. After that subcommittee returns to the board with a proposal, the Subcommittee for the 11th editions of 780 CMR will begin.

1. **Review \Discuss** Report from BOCC regarding Designee

Jeffrey Clemons, Chair to the BOCC, informed the board that the BOCC nominated Andrew Bobola for consideration by the board as the BOCC designee. Jeffrey Clemons made a **Motion** to appoint Andrew Bobola as the BOCC designee to the Board of Building Standards and Regulations (BBRS). Micheal McDowell **Seconded** the motion. A **Roll Call** vote was taken where David Riquinha voted **YES**, Michael McDowell voted **YES**, Jeffrey Clemons voted **YES**, Tarica Leskiw voted **YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES,** Kristen McDonough voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

1. **Review \Vote** Construction Supervisor License Waivers

Micheal McDowell made a **Motion** to approve the Constructions Supervisor License Waivers. Jeffrey Clemons **Seconded** the motion. A **Roll Call** vote was taken where David Riquinha voted **YES**, Michael McDowell voted **YES**, Jeffrey Clemons voted **YES**, Tarica Leskiw voted **YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES,** Kristen McDonough voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

1. **Discuss** other matters not reasonably anticipated 48 hours in advance of meeting.

Chair David Riquinha requested that any communication submitted to DOL staff that is addressed to the BBRS board be brought to the attention of the Chair and forwarded to the board in a timely manner. Board members inquired of the status of the 10th edition promulgation. The 10th edition is being reviewed by A&F and will next go to the Governor’s Office for review.

Jeffrey Clemons made a **Motion** to adjourn and Sy Nguyen **Seconded** the motion. A **Roll Call** vote was taken where David Riquinha voted **YES**, Michael McDowell voted **YES**, Jeffrey Clemons voted **YES**, Tarica Leskiw voted **YES**, Sy Nguyen voted **YES**, Richard Baldacci voted **YES,** Kristen McDonough voted **YES**, and Ian Finlayson voted **YES**. The motion passed **Unanimously**.

**Documents Used During Meeting**

BBRS meeting minutes for July 11, 2023

BCAB meeting minutes for May 23, 2023, June 1, 2023, and June 20, 2023

BOCC meeting minutes for June 6, 2023

CSL Totals for July

Construction Supervisor License Waivers