

**COMMONWEALTH OF MASSACHUSETTS  
BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE  
BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**(OPEN SESSION)**

**Tuesday, December 16, 2025**

**12:30 p.m.**

**General Session is open to the public and will be held via Zoom at:**

**<https://zoom.us/j/92553676679?pwd=kkYHtpRz8uJANgonjaRUPgQ1CnDLRW.1>**

**Call-In Telephone number: 1-929-436-2866**

**Webinar ID: 925 5367 6679**

**Passcode: 252652**

**Agenda**

**All votes must be via roll call**

<b>Time</b>	<b>Item #</b>	<b>Item</b>	<b>Staff Contact</b>
12:30p.m.	<b>I</b>	<b>Call to Order &amp; Introductions Determination of Quorum Notice of Electronic Recording</b>	Board Chair
	<b>II</b>	<b>Approval of Agenda</b>	Board Chair
	<b>III</b>	<b>Executive Session (Roll call vote)</b> The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, §21(a)(1) to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.	Board Chair

Board of Certification of Community Health Workers

***ADA Compliance Notice: If you need reasonable accommodations in order to participate in the meeting, contact Stacy Hart the DPH ADA Coordinator at phone number 857-274-1120 in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.***

		<p>1. Specifically, the Board will consider approval of prior executive session minutes in accordance with M.G.L. c.30A, § 22(a) for previous executive sessions of the board, and decide whether to issue certification for a good moral character matter.</p> <p>The Board will not reconvene in open session subsequent to the closed session.</p>	
	<b>IV</b>	<b>Adjournment:</b> Next meeting scheduled for January 13, 2026.	Board Chair

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**COMMONWEALTH OF MASSACHUSETTS**  
**BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS**  
**250 Washington Street**  
**Boston, MA 02108**

**Tuesday, December 16, 2025**  
**Via Zoom**

**GENERAL SESSION MINUTES (OPEN SESSION)**

**BOARD MEMBERS**  
**PRESENT:**

Joanne Calista (Vice Chair), Community Health Worker Training Organization Representative  
Bayleigh Britton, Public Member  
Morgan Eldredge, Community-Based Community Health Worker  
Luz Ortega, Community Health Worker  
Hugo Santos, Community Health Worker  
Nicole Simpson, Massachusetts League of Community Health  
Geovanni Vazquez, Community Health Worker

**BOARD MEMBERS**  
**NOT PRESENT:**

Brittany Brown (Chair), Commissioner's Designee

**STAFF PRESENT:**

Tracy Tam, Executive Director, Multi-Boards 1, BHPL, DPH  
Kayla Mikalauski, Executive Director, Multi-Boards 2, BHPL, DPH  
Tracy Ottina, Board Counsel, Office of the General Counsel, BHPL, DPH  
Danielle Macfarland, Project Coordinator, Multi-Boards, BHPL, DPH

**I. CALL TO ORDER | DETERMINATION OF QUORUM**

At 12:36 p.m., Ms. Tracy Tam, Executive Director, called the General Session meeting to order. Ms. Tam reminded Board members the meeting was being recorded and asked for a roll call vote to determine quorum.

Roll call as follows: Ms. Bayleigh Britton: present, Ms. Joanne Calista: present, Ms. Morgan Eldredge: present, Ms. Luz Ortega: present, Mr. Hugo Santos: present, Ms. Nicole Simpson: present, Mr. Geovanni Vazquez: present.

## **II. APPROVAL OF GENERAL SESSION AGENDA | CONFLICT OF INTEREST**

**Discussion:** The Board reviewed the General Session Agenda.

**Action:**

Motion to approve the agenda as written was made by Ms. Luz Ortega, seconded by Ms. Bayleigh Britton, and was passed by roll call vote as follows: Ms. Bayleigh Britton: yes, Ms. Joanne Calista: yes, Ms. Morgan Eldredge: yes, Ms. Luz Ortega: yes, Mr. Hugo Santos: yes, Ms. Nicole Simpson: yes, Mr. Geovanni Vazquez: yes.

**Document:** December 16, 2025, General Session Agenda

## **III. EXECUTIVE SESSION**

**Discussion:** The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, §21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. 1. Specifically, the Board will meet in Executive Session to approve prior Executive Session minutes and discuss a good moral character matter for certification as a Community Health Worker. The Board will not reconvene in open session subsequent to the closed session.

**Action:**

At 12:39 p.m., motion to move into Executive Session was made by Ms. Nicole Simpson, seconded by Ms. Luz Ortega, and was passed by roll call vote as follows: Ms. Bayleigh Britton: yes, Ms. Joanne Calista: yes, Ms. Morgan Eldredge: yes, Ms. Luz Ortega: yes, Mr. Hugo Santos: yes, Ms. Nicole Simpson: yes, Mr. Geovanni Vazquez: yes.

## **IV. ADJOURNMENT**

At 12:47 p.m., motion to adjourn the meeting was made by Ms. Luz Ortega, seconded by Mr. Jugo santos, and was passed by roll call vote as follows: Ms. Bayleigh Britton: yes, Ms. Joanne Calista: yes, Ms. Morgan Eldredge: yes, Ms. Luz Ortega: yes, Mr. Hugo Santos: yes, Ms. Nicole Simpson: yes, Mr. Geovanni Vazquez: yes.

*Let the record show the meeting adjourned at 12:47 p.m.*

The next meeting of the Board of Certification of Community Health Workers is scheduled for Tuesday, January 13, 2026, at 12:30 p.m. via Zoom.

Respectfully submitted by:

The Board of Certification of Community Health Workers