

COMMONWEALTH OF MASSACHUSETTS

THIS AGENDA CONSTITUTES NOTICE OF THE SCHEDULED MEETING OF THE COMMUNITY HEALTH WORKER TRAINING PROGRAM COMMITTEE IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Tuesday, March 03, 2026

12:30 p.m.

CHW Training Program Committee Meeting is open to the public and will be held via Zoom at:

<https://zoom.us/j/98880292352?pwd=p7kGF9qp3nEiuvAMFsL1CZcgdKLMV3.1>

Call-In Telephone number: +1 (929) 436-2866

Webinar ID: 988 8029 2352

Passcode: 524753

Agenda

All votes must be via roll call

Time	Item #	Item	Staff Contact
12:30p.m.	I	Call to Order & Introductions Determination of Quorum Notice of Electronic Recording	Executive Director
	II	Approval of Agenda	Executive Director
	III	CHW Education & Training Program Application A. Massachusetts Association of Community Health Workers B. UMass Boston Online & Continuing Education	Executive Director
	IV	Adjournment	Executive Director

Board of Certification of Community Health Workers

ADA Compliance Notice: If you need reasonable accommodations in order to participate in the meeting, contact Stacy Hart the DPH ADA Coordinator at phone number 857-274-1120 in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.

COMMONWEALTH OF MASSACHUSETTS

**BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS
TRAINING PROGRAM SUB-COMMITTEE**

**250 Washington Street
Boston, MA 02108**

**Tuesday, March 03, 2026
Via Zoom**

GENERAL SESSION MINUTES (OPEN SESSION)

BOARD MEMBERS

PRESENT:

Joanne Calista (Vice Chair), Community Health Worker Training Organization Representative
Nicole Simpson, (Secretary)

STAFF PRESENT:

Tracy Hellmer, Executive Director, Multi-Boards 1, BHPL, DPH
Tracy Ottina, Board Counsel, Office of the General Counsel, BHPL, DPH
Andrew Behr, Office Support Specialist, Multi-Boards, BHPL, DPH

I. CALL TO ORDER | DETERMINATION OF QUORUM

At 12:30 p.m., Ms. Tracy Hellmer, Executive Director, called the CHW Training Program Sub-Committee Meeting to order. Ms. Hellmer reminded Board members the meeting was being recorded and asked for a roll call vote to determine quorum.

Roll call as follows: Joanne Calista: present, Ms. Nicole Simpson: present, Ms. Tracy Hellmer: present.

II. APPROVAL OF GENERAL SESSION AGENDA | CONFLICT OF INTEREST

Discussion: The Sub-Committee reviewed the CHW Training Program Sub-Committee Meeting Agenda.

Action:

Motion to approve the agenda as written was made by Ms. Joanne Calista, seconded by Ms. Nicole Simpson and was passed by roll call vote as follows: Ms. Joanne Calista: yes, Ms. Nicole Simpson: yes, Ms. Tracy Hellmer: yes.

Document: March 03, 2026, CHW Training Program Sub-Committee Agenda

III. COMMUNITY HEALTH WORKER EDUCATION AND TRAINING PROGRAM APPLICATION

A. Massachusetts Association of Community Health Workers

Discussion: The Sub-Committee reviewed the CHW Education and Training Program application from the Massachusetts Association of Community Health Workers.

Action:

Motion to approve the Community Health Worker Education and Training Program application was made by Ms. Nicole Simpson, seconded by Ms. Joanne Calista and was passed by roll call vote as follows: Ms. Joanne Calista: yes, Ms. Nicole Simpson: yes, Ms. Tracy Hellmer: yes.

B. UMass Boston Online & Continuing Education

Discussion: The Sub-Committee reviewed the CHW Education and Training Program application from the UMass Boston Online & Continuing Education.

Action:

Motion to approve the Community Health Worker Education and Training Program application was made by Ms. Tracy Hellmer, seconded by Ms. Joanne Calista and was passed by roll call vote as follows: Ms. Joanne Calista: yes, Ms. Nicole Simpson: yes, Ms. Tracy Hellmer: yes.

IV. ADJOURNMENT

At 12:50 p.m., motion to adjourn the meeting was made by Ms. Tracy Hellmer, seconded by Ms. Nicole Simpson, and was passed by roll call vote as follows: Ms. Joanne Calista: yes, Ms. Nicole Simpson: yes, Ms. Tracy Hellmer: yes.

Let the record show the meeting adjourned at 12:50 p.m.

Respectfully submitted by:
The Board of Certification of Community Health Workers