

Commonwealth of Massachusetts
Division of Professional Licensure
Board of Registration of Chiropractors
1000 Washington Street
Boston, MA 02118

DECEMBER 5, 2019

A posted public meeting of the Massachusetts Board of Registration of Chiropractors (the Board) was held in Room 1D, 1000 Washington Street, Boston, Massachusetts.

Dr. Dodes noted a quorum of members present and called the meeting to order at 10:06 a.m.

MEMBERS PRESENT:

Dr. Glenn Dodes, Chairman
Dr. Peter Martone, Vice Chair
Dr. Kirk Shilts, Secretary
Ms. Barbara Bush, Public Member
Dr. Daniel Fanselow, Member
Dr. Gabrielle Freedman, Member
Dr. Candace Maddalo, Member

STAFF PRESENT (at various times):

Richard Lawless, Board Executive Director
Melyssa Bennett, Associate Exec. Director
Sheila York, Esq., Board Legal Counsel
Ellen D'Agostino, Office of Investigations

CHAIRMAN'S MESSAGE

Dr. Dodes wished everyone a happy and healthy holiday season.

CONFLICT OF INTEREST REMINDER

Dr. Dodes briefly reviewed the state's conflict of interest process and procedures for Board member recusals.

AGENDA

Dr. Dodes reviewed the draft agenda with the Board. Mr. Lawless asked to remove an item from the Reinstatement (License Renewal) section. Dr. Shilts asked to add a brief discussion about the Board's Policy Guidelines that are not presently posted on the Board's website.

Thereafter, a motion was made by Dr. Shilts, seconded by Dr. Freedman and VOTED (unanimous);
to approve the meeting's agenda as amended.

OLD BUSINESS

Mr. Lawless reviewed the following two documents with those Board members who were absent from the prior meeting.

- **Summary of the Conflict of Interest Law for State Employees**

Thereafter, Drs. Dodes, Martone and Maddalo attested to receiving the summary.

- **Office of the Attorney General, OPEN MEETINGS regulations 940 CMR 29.00**

Thereafter, Drs. Dodes, Martone and Maddalo attested to receiving the regulations.

PUBLIC MEETING MINUTES

The Board reviewed the draft public meeting minutes of November 7, 2019.

Thereafter, a motion was made by Dr. Shilts, seconded by Dr. Fanselow and VOTED (unanimous); **to approve the public meeting minutes of November 7, 2019 as drafted.**

NEW & OPEN CASES:

The Board prepared to discuss investigative matters involving new and open cases.

Thereafter, a motion was made by Dr. Shilts, seconded by Dr. Freedman and VOTED (unanimous); **to enter into Closed Session under M.G.L. c. 112, s. 65C at 10:16 a.m. for the purpose of discussing investigatory matters.**

Dr. Dodes estimated open session would resume in about 30 minutes.

Open Session resumed at 10:52 p.m.

During Closed Session the Board took the following actions:

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|--|--|
| • 2018-000692-IT-ENF [KC] | Postponed |
| • 2019-000513-IT-ENF [MN] | Advisory Letter read and filed |
| • 2019-000950-IT-ENF [MC] | Gave direction to staff |
| • Automobile Ins. Bureau Report | Granted request for extension on response due date |
| • NPDB Malpractice Report, 10-3-19 [CC] | Received |

LEGAL REPORT

- **Proposed Regulations Update to 233 CMR**
Atty. York said that all required accompanying forms have been completed and submitted for review and approval. The Board is planning a 2/6/20 Public Hearing to accept public comment on the updated changes.

CASE MONITORING:

- **2016-111CH033-IT-ENF [SF]**
The Board accepted the licensee's request for postponement to appear until the next meeting.
- **2018-000164-IT-ENF [WL]**
The Board rejected the proposed clinical monitors that were submitted.

LICENSE RENEWALS

- **Dr. Kris Lower**
The Board reviewed a renewal application for a lapsed license, including 156 hours of continuing education certificates.

Thereafter, a motion was made by Dr. Martone, seconded by Dr. Freedman and VOTED (unanimous); **to approve the submitted continuing education (CE) certificates for CE credits, and allow this renewal to continue through the application process.**

DISCUSSION

- **Online License Renewals**

Mr. Lawless said that chiropractic registration renewals will be exclusively online starting in 2020, and that paper renewals will no longer be accepted.

CORRESPONDENCE

None received

NEW BUSINESS:

- **Board Policy Guidelines**

Dr. Shilts said that not all of the Board's Policy Guidelines are posted on the Board's website. He recommended the Board review the complete list of its Policy Guidelines, Policy Statements and Policy Bulletins at its next meeting.

Thereafter, the Board gave direction to Dr. Shilts.

PUBLIC COMMENT PERIOD

None offered

NEW LICENSEE INTERVIEWS

After the meeting, the following candidates were scheduled to complete their new licentiate orientation/interview:


- Jacob Henricksen (TN); Derrick Pallas (MA); and Nicole Smith (GA)

ADJOURNMENT

Dr. Dodes noted there were no more agenda items.

Thereafter, a motion was made by Dr. Martone, seconded by Dr. Freedman and VOTED (unanimous); to adjourn the December 5, 2019 public meeting at 11:30 a.m.

**The above minutes were approved during the open meeting of the Board held on February 6, 2020.*



Kirk Shilts, D.C., Secretary
Board of Registration of Chiropractors

Documents used by the Board during open session:

- Proposed meeting agenda for 12/5/19
- Draft public meeting minutes from 11/7/19
- Summary of the Conflict of Interest Law for State Employees, dated 5/10/13
- Open Meetings Law material, including regulations 940CMR29.00, dated 10/6/17
- Proposed monitor applications for 2018-000164-IT-ENF
- Continuing education documentation for K. Lower, D.C.

