

Board of Dietitians and Nutritionists Application Instructions

To apply for your license, create an account on the ePLACE portal and complete the online application.

Your application will not be complete until all required items listed below have been received by the Board.

Items That Must Be Uploaded to Your Application:

- Notarized CORI Form: <https://www.mass.gov/files/documents/2018/02/09/cori-acknowledgment-instructions-form.pdf> (All Applicants)
- Copy of your CDR Card (Registered Dietitians only)
- Copy of your work experience Form, signed by your supervisor: <https://www.mass.gov/files/documents/2018/02/09/NU%20Work%20Experience%20Form.pdf> (Non-Registered Dietitians only)
- Copy of your resume/CV (Non-Registered Dietitians only)

Items that Must Be Mailed to the Board:

- Transcript of your highest-level degree related to Dietetics/Nutrition, in a sealed envelope from your University registrar
- Verification/Certification of all licenses you currently hold or have ever held, in a sealed envelope from the licensing Board.
- For applicants who have passed the Board for Certification of Nutrition Specialists Exam (BCNS), a letter confirming your exam passage, in a sealed envelope from BCNS.

The Board's mailing address is:

Board of Dietitians and Nutritionists
1000 Washington Street, Suite 710
Boston, MA 02118

For information on licensure requirements, please consult our regulations on the Board's Procedure for Licensure: <https://www.mass.gov/files/documents/2017/10/30/268cmr3.pdf>.