

Board of Registration of Dispensing Opticians  
1000 Washington St. Room 1C  
Date: March 4, 2020 Time: 10:00 a.m.

Public Meeting Minutes

**Board Members Present:**

Gary Peters  
David Fogg  
Deanna Kurlowecz

**Staff Present:**

Bruce Hopper, Board Counsel  
Michael Hawley, Executive Director  
Thomas F. Burke, Associate Exec. Director

**Members of the Public Present:**

George Bourque  
James Russo  
Camille Pensavalli, Division of Apprentices Standards  
Ahhyee R. Ma  
Latanya Ford-Fisher  
Douglas S. Tomm  
Sheila Moores  
Maliyah Tan  
Christopher Rahe

**Meeting called To Order:**

- Mr. Peters called the meeting to order at 10:03 a.m.
- Mr. Hawley reviewed exit procedures in the case of an emergency.

**Review Meeting Minutes:**

- The review of the minutes of January 8, 2020 Meeting: **Mr. Fogg moved to accept the minutes as amended. Ms. Kurlowecz seconded. The motion passed unanimously.**
- The review of the minutes of February 5, 2020 Meeting: **Mr. Fogg moved to accept the minutes. Ms. Kurlowecz seconded. The motion passed unanimously.**

**Board Business:**

- **Report from Executive Director, Michael Hawley**  
Mr. Hawley noted that license renewals for Dispensing Opticians will be processed electronically and paper-based renewals will be phased out within the year. He reported that Board staff will post revisions to the practical exam on the Board website and notify current applicants in writing on the Board approved procedure to register for the practical exam.

**Apprentice Reinstatement Requests:**

- **Latanya Ford-Fisher** – Ms. Ford-Fisher appeared before the Board to request an extension of her apprenticeship that began on 1/24/2014. Ms. Ford-Fisher was granted a one-year extension by the Board on 2/6/2019; this is her second request. Ms. Ford-

Fisher took but did not pass the ABO exam in February 2019, and took but did not pass the NCLE exam twice in May and August 2019. She did not take the exams every time they were available. Mr. Douglas Tomm addressed the Board in support of Ms. Ford-Fisher's extension request.

**After discussion, Mr. Fogg moved to deny Ms. Ford-Fisher's extension request. Ms. Kurlowecz seconded. The motion passed by a majority of Board members present. Mr. Fogg abstained.**

- **Kerri Bosi** – Tabled. Apprentice did not attend the meeting.
- **Albert Odei-Boateng** – Mr. Odei-Boateng appeared before the board to request an extension of his apprenticeship that began 9/1/2014. Mr. Odei-Boateng was granted a six month extensions by the Board on 8/7/2019. Mr. Odei-Boateng passed the ABO exam on 11/9/2019 and has taken the NCLE every time it is available but has not, as of yet, achieved a passing score. His sponsor/mentor provided a written letter in support of his ability to complete the apprenticeship program and pass the NCLE.

**Mr. Fogg moved to grant Mr. Odei-Boateng a six-month extension of his apprenticeship on the condition that he take the NCLE every time it is available. Ms. Kurlowecz seconded. Motion passed unanimously.**

- **Sheila Moores** – Ms. Moores began a new apprenticeship on January 29, 2016 at Family Vision in Weymouth, Massachusetts. Ms. Moores has passed the ABO exam. She took but did not pass the NCLE exam on 11/6/2019. Ms. Moores's sponsor was unable to attend the meeting but provided a letter in support of the completion of her apprenticeship. This is her first apprentice extension request.

**Mr. Fogg moved to grant Ms. Moores a six-month extension of her apprenticeship on the condition that she take the NCLE every time it is available. Ms. Kurlowecz seconded. Motion passed unanimously.**

### **CEPA Extension Requests**

- **Maliyah Tan** – Ms. Tan is currently enrolled at Benjamin Franklin Technical Institute ("BFIT") with an anticipated graduation date in May 2020. After discussion with Ms. Tan, the Board determined that an extension of her CEPA agreement is not needed at this time. No vote was taken.
- **Sajeannah Cadet** – Ms. Cadet is a recent graduate of Benjamin Franklin Institute of Technology ("BFIT") and employed at Warby Parker. Ms. Cadet was unable to attend but submitted a letter of request and a copy of her BFIT transcript with conferral of degree on 8/30/2019. Mr. Christopher Rahe, her sponsor and mentor, addressed on her behalf and spoke in support of her request for a CEPA agreement extension.

**After discussion, Mr. Fogg moved to grant Ms. Cadet a six-month extension of her CEPA agreement on the condition that she take the NCLE every time it is available. Ms. Kurlowecz seconded. Motion passed unanimously.**

**Board Discussion:**

- **Frequently Asked Questions**

The Board directed Mr. Hawley and staff to begin a revision of the Frequently Asked Questions (“FAQ’S”) on the Board website based on discussion held at the January 8, 2020 Board meeting. Mr. Hawley will provide an update to the Board at a subsequent meeting.

**Open session for topics not reasonably anticipated 48 hours in advance meeting:**

- **Revised Practical Exam Procedure** - George Bourque inquired about the correct order for applicants seeking to take the practical exam. Mr. Hawley responded that applicants may take the exam at any time and multiple times. He noted that the practical exam is available almost every day of the calendar year and applicants no longer need to submit an application to receive exam registration approval. Applicants may take the practical exam at any time it is available.

**Cases, Investigative Conference, [Closed session pursuant to G.L. c. 112 §65C]:**

**At 11:03 a.m., Mr. Fogg moved to enter into Investigative Conference to discuss pending cases. [Closed session pursuant to G.L. c. 112 §65C]. Ms. Kurlowecz seconded the motion. Motion passed unanimously.**

At the end of the closed session, the open meeting resumed.

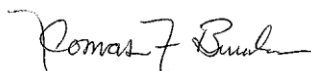
During the closed session, the Board voted to take the following actions:

- Investigative Intake – Tabled.

**Adjournment:**

**At 11:30 a.m., Mr. Fogg moved to adjourn the meeting. Ms. Kurlowecz seconded. Motion passed unanimously.**

Respectfully Submitted,



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Thomas F. Burke  
Associate Executive Director

Documents used in the open meeting:

- Agenda for DO Board Meeting of March 4, 2020
- Minutes of January 8, 2020 and February 5, 2020 Board meetings
- Apprentice and CEPA Agreement Extension Requests
- Investigative Intake