

Board of Registration of Dispensing Opticians  
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Access Code: 621-560-133  
Date: June 3, 2020 Time: 10:00 a.m.

### Public Meeting Minutes

#### **Board Members Present:**

Gary Peters  
David Fogg  
Deanna Kurlowecz  
Marty Bregman

#### **Staff Present:**

Sheila York, Board Counsel  
Michael Hawley, Executive Director  
Thomas F. Burke, Associate Exec. Director

#### **Members of the Public Present:**

Camille Pensavalli, Division of Apprentice Standards  
James Russo  
Ahhyee R. Ma  
Blair Wong

#### **Meeting called To Order:**

- Mr. Peters called the meeting to order at 10:07 a.m.
- Exit and Evacuation procedures were tabled.

#### **Review Meeting Minutes:**

- The review of the minutes of May 6, 2020 Meeting: **Mr. Fogg moved to accept the minutes. Ms. Kurlowecz seconded. Motion passed by a roll call vote: Mr. Peters: “Yes”, Mr. Fogg: “Yes”, Mr. Bregman: “Yes”, Ms. Kurlowecz: “Yes”.**

#### **Board Business:**

- **Report from Executive Director, Michael Hawley**  
Mr. Hawley reported that Board staff continues to work remotely at this time, but staff is processing mail when present in the office. In light of the remote working conditions, electronic submissions are preferred. Mr. Hawley noted that ABO exam scores have been received and reviewed by Board staff. Mr. Fogg requested that, in addition to Board staff review, a member of the Board also review applications and report to Board members in anticipation of licensure.

#### **Apprenticeship Training:**

- **Krysten Healey** – Tabled. The Board directed staff to invite Ms. Healey to attend the next Board meeting to discuss her out-of-state apprenticeship training.

### **Discussion:**

- **FAQ Scope of Practice** – The Board tabled discussion of this topic so that staff may compile guidelines from other entities and agencies to assist the Board in formulating FAQ’s for licensed opticians in the Commonwealth. The Board agreed that it would be helpful to review these guidelines at a special meeting to be convened on June 24, 2020 and welcome broader input from the public. The Board directed staff to submit guidelines to Board members for review.
- **Impact of COVID-19**
  - Test Center – Updates – Mr. Hawley reported that testing centers are open and operating at reduced capacity. Applicants are encouraged to contact the centers to schedule their exams.
  - Governor’s Executive Orders – Mr. Hawley noted that the emergency order is still in effect and that the Governor’s phased reopening plans will go into effect later this month.
  - Other Impacts – The Board directed staff to send an invitation to the Opticians Association of Massachusetts (“OAM”) to attend the June 24<sup>th</sup> meeting and to encourage OAM to publicize the meeting on their website. Mr. Blair Wong provided an update on students enrolled at the Benjamin Franklin Institute of Technology (“BFIT”) and noted that most students are enrolled in coursework and are scheduled to take the required exams for licensure. Mr. Wong reported that the OAM meeting will occur via electronic means later this fall. Finally, the Board agreed to send the finalized letter to Mr. James O’Connor to thank him for his service as Board Counsel.

### **Cases, Investigative Conference, Settlement Offers [Closed session pursuant to G.L. c. 112 §65C]:**

- **At 12:12 p.m., Ms. Kurlowecz moved to enter into Investigative Conference to discuss settlement. [Closed session pursuant to G.L. c. 112 §65C]. Mr. Fogg seconded the motion. Motion passed by a roll call vote: Mr. Peters: “Yes”, Mr. Fogg: “Yes”, Mr. Bregman: “Yes”, Ms. Kurlowecz: “Yes”.**

At the end of the closed session, the open meeting resumed.

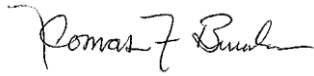
During the closed session, the Board voted to take the following actions:

- DO-2019-001504-IT-ENF –discussed settlement terms with prosecutor.

**Adjournment:**

**At 12:40 p.m., Mr. Peters moved to adjourn the meeting. Mr. Fogg seconded. Motion passed unanimously. Motion passed by a roll call vote: Mr. Peters: “Yes”, Mr. Fogg: “Yes”, Mr. Bregman: “Yes”, Ms. Kurlowecz: “Yes”.**

Respectfully Submitted,



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Thomas F. Burke  
Associate Executive Director

**Documents used in the open meeting:**

- Agenda for DO Board Meeting of June 3, 2020
- Minutes of May 6, 2020 Board meeting
- Apprenticeship Training Request for Krysten Healey