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JOHN C. CHAPMAN
UNDERSECRETARY OF
CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Minutes

Board of Elevator Regulations
1000 Washington Street
Boston, MA 02118
1st Floor – Room 1C
February 26, 2019

Board Members Present:

Stephen Sampson, Chairman
Eric Morse
John O'Donoghue
Brian Ronan
Cheryl Davis
David Gaudet
David Morgan

Division of Professional Licensure Staff:

Charles Kilb
Ruthy Barros

The Board discussed the following:

1. Approval of meeting minutes from January 29, 2019 [Exhibit 1]

A motion was made by John O'Donoghue to accept the minutes with the noted corrections. The motion was seconded by Brian Ronan. **Vote: 7-0; Granted.**

2. Approval of meeting minutes from February 19, 2019 [Exhibit 1]

A motion was made by Cheryl Davis to accept the minutes with the noted corrections.

The motion was seconded by Eric Morse. **Vote: 6-0; Granted.** David Morgan abstained.

3. The Chairman informed the Board of a recent site visit to 2 Central Street, Framingham. The Chairman along with Elevator Supervisor, George Ramian and Technical Coode Coordinator, Joseph O'Malley made a site visit on February 20, 2019 to 2 Central Street, Framingham, to view the existing temporary scaffolding system. Upon inspection, the Chairman stated all other violations listed on the 90-day write up were corrected, there is a tag on the temporary scaffolding indicating that the scaffolding was erected by competent installers, the scaffolding was surrounded by a secured fence, scaffolding was secured to the building at three different locations, additional solar panels were removed from the roof to allow access to the machine room, and a new machine room door and lock were installed. The Office of Public Safety and Inspections allowed the car to run pending a permanent solution to access the machine room.
4. The Board agreed that the Office of Public Safety and Inspections should have an Elevator Inspector go out to 8 Harrison Avenue, Boston and confirm if the two newly installed disconnects are active and the Chairman will update the Board on the Inspector's findings.
5. The Board reviewed and discussed possible changes on the existing Office of Public Safety and Inspections Firefighter's Emergency Elevator Operation and Elevator Extrication Response form. The Chairman will follow up with Phase I and Phase II and the other clerical amendments to the form.
6. The Board discussed the stop switch in Group 2 security versus Group 1 security as amended by 524 CMR Section 35. The Board agreed to continue the conversation and review 524 CMR Sections 1-10.

Exhibit List:

Exhibit 1: Meeting minutes from January 29, 2019

Exhibit 2: Meeting minutes from February 19, 2019

Exhibit 3: Email dated February 22, 2019 from John O'Donoghue

Motion to Adjourn: David Morgan
Seconded: Brian Ronan
Vote: 7-0; Adjourned.

Hearing concluded at 3:03 p.m.
Prepared by: Ruthy Barros