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COMMISSIONER, DIVISION OF  
PROFESSIONAL LICENSURE

Minutes

**Board of Elevator Regulations**  
**1000 Washington Street**  
**Boston, MA 02118**  
**1<sup>st</sup> Floor – Room 1C**  
**March 26, 2019**

**Board Members Present:**

Walter Zalenski, Chairman  
Eric Morse  
John O'Donoghue  
David Morgan  
Brian Ronan  
Cheryl Davis  
David Gaudet

**Division of Professional Licensure Staff:**

Charles Kilb  
Ruthy Barros

**The Board discussed the following:**

**1. Approval of meeting minutes from March 19, 2019 [Exhibit 1]**

A motion was put forth by Cheryl Davis to accept the minutes as amended. The motion was seconded by Eric Morse. **Vote: 6-0; Granted.** Brian Ronan abstained.

**2. 46 Wareham Street – Boston, MA [Exhibit 2]**

A motion was put forth by Cheryl Davis for the Board to go into Quasi-Judicial Session pursuant to M.G.L. c. 30A, §18 (Closed Session) at 1:27 p.m. to discuss and review a draft decision for a proposed product variance request for the allowance to install two Model No. 4 Post parking device to be located at 46 Wareham Street, Boston. **Vote: 7-0; Granted.**

At 1:44 p.m. a motion was put forth by Cheryl Davis to end the Quasi-Judicial Session. The motion was seconded by Eric Morse. **Vote: 7-0; Granted.**

A motion was put forth by Cheryl Davis to accept the draft decision as amended with the justification that the Board has thoroughly gone through the supporting documentation for the proposed product. The motion was seconded by Brian Ronan.

**Motion:** David Morgan

**Seconded:** Brian Ronan

**Vote: 6-0; Granted.** Walter Zalenski abstained.

The Board recessed at 1:46 p.m. After the recess, the Board meeting reconvened at 1:50 p.m.

3. **Discussion regarding the adoption of the 2016 Elevator Code [Exhibit 3 and 3A]**

The Board reviewed 524 CMR and recommended date changes and clerical updates for the 2016 Elevator Code. Also, the Board discussed placing any code changes that would be retroactive in Section 10.00. Mr. Morse agreed to draft what could be in Section 10.00, in addition to door restrictors, top car handrails, door retention devices and rupture valves. The Board further discussed possibly defining the definition of a minor injury and a serious injury. Lastly, the Board recommended that the Office of Public Safety and Inspections send out a Constant Contact clarifying the requirement of a decommission inspection.

**Exhibit List:**

Exhibit 1: Meeting minutes from March 19, 2019

Exhibit 2: Draft decision for 46 Wareham Street – Boston, MA

Exhibit 3: ASME A17.1-2016/CSA B44-16 Summary of Changes

Exhibit 3A: 524 CMR Sections 1.00-38.00

**Motion to Adjourn:** David Morgan

**Seconded:** Brian Ronan

**Vote: 7-0; Adjourned.**

Hearing concluded at 3:02 p.m.

Prepared by: Ruthy Barros