

**COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF GENETIC COUNSELORS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED  
MEETING OF THE BOARD REGISTRATION OF GENETIC COUNSELORS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, G.L. c. 30A, § 20**

Thursday, October 4, 2012  
9:30 a.m.  
239 Causeway Street – 4th floor, Room 421  
Boston, MA 02114

**Agenda**

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
  - A. April 5, 2012 Regularly Scheduled Board Meeting
- IV. Adjudicatory Session (closed session)
  - None.
- V. M.G.L. c. 112, § 65C Session (closed session)
  - None.
- VI. Staff Assignments
  - None.
- VII. Complaints
  - None.
- VIII. Scope of Practice Inquiries
  - None.
- IX. Other Business/Announcements
  - A. 270 CMR 3.08(5): CEU requirements for individuals licensed one year or less
  - B. Election of Board Officers:
    - Chair: Gretchen Schneider, Chair (current)
    - Vice-Chair: Kristen Mahoney (current)
  - C. 2013 Board Meeting Dates
- X. Adjourn

**COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF GENETIC COUNSELORS**

BOARD MEETING  
April 5, 2012  
239 CAUSEWAY STREET, BOSTON, MA 02114  
ROOM 419

MINUTES

Board Members Present: Gretchen Schneider, Chair  
Kristen Shannon, Vice-Chair

Board Member

Not Present: Jacqueline Rodriguez-Louis, Public Member

Staff Present: Sally Graham, Executive Director  
Joelle Stein, Board Counsel, OGC, DPH  
Maura Drury, Administrative Assistant

- I. Call to Order  
Ms. Schneider, Chair, called the Meeting to order at 9:41 a.m.
  
- II. Approval of Agenda  
The agenda was reviewed. Ms. Schneider made a motion to accept the agenda as presented; Ms. Shannon seconded the motion. The motion passed unanimously.  
  
Document: April 5, 2012 Board Agenda
  
- III. A. Approval of the December 1, 2011 Board Meeting Minutes  
Ms. Schneider made a motion to accept the minutes of the December 1, 2011 Board Meeting as presented; Ms. Shannon seconded the motion. The motion passed unanimously.  
  
Document: December 1, 2011 Board Meeting Minutes
  
- IV. Adjudicatory Session (closed session)  
None.
  
- V. M.G.L. c. 112, § 65C Session (closed session)  
None.
  
- VI. Staff Assignments  
None.
  
- VII. Complaints

None.

VIII. Scope of Practice Inquiries

None.

IX. Other Business/Announcements

A. Draft Policy No. GC-12-01: *License Reinstatement Following License Surrender, License Suspension or License Revocation*

Ms. Schneider made a motion to adopt the Policy as amended; Ms. Shannon seconded the motion. The motion passed unanimously.

Document: Draft Policy No. GC-12-01

B. American Board of Genetic Counselors (ABGC): Policy Changes

The ABGC notified the Board of policy changes that the ABGC is implementing. Ms. Graham reviewed the changes with the Board members. The changes are not in conflict with the Board's regulations. An explanation of the changes will be posted on the Board's website.

Document: January 26, 2012 letter from American Board of Genetic Counselors and related documents

X. Adjournment

There being no other business before the Board, Ms. Schneider made a motion to adjourn the meeting; Ms. Shannon seconded the motion. The motion passed unanimously. The meeting was adjourned at 10:17 a.m.

The next meeting of the Board of Registration of Genetic Counselors will be held on Thursday, October 4, 2012, beginning at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:

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Gretchen Schneider  
Chair

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Date