

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF GENETIC COUNSELORS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF GENETIC COUNSELORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, July 7, 2016
09:30 a.m.**

**239 Causeway Street ~ Floor ~ Room 417 A/B
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
	I.	Call to Order Determination of Quorum		
	II.	Approval of Agenda	Draft Agenda	
	III.	Approval of Minutes A. January 28, 2016 Minutes	Draft Minutes	
	IV.	Speaker A. Commisioner Monica Bharel, MD, MPH		MB
	V.	Applications A. Kristen Rauch – Unlicense practice	Boston Globe Article	PB/MS
	VI.	Probation Monitor Report None	None	
	VII.	Regulatory Review	Draft Regulations	MS
	VIII.	Policies A. SSN Affidavit – No SSN Policy B. Division Policy - Routine responses	Draft Policy	MS

	IX.	Other Business/Announcements None	None	
	X.	Flex Session A. Topics for next agenda	Verbal	
	XI.	Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. 1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provision of a pending application. 2. In addition, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change. The Board will not reconvene in open session subsequent to the executive session.	Closed Session	
	XII.	Adjournment -next Board meeting scheduled for October 6, 2016		

COMMONWEALTH OF MASSACHUSETTS

Board of Registration of Genetic Counselors

Board Meeting

January 28, 2016

239 Causeway Street, Boston, MA 02114

Room 417

MINUTES

Board Members Present: Gretchen Schneider, Genetic Counselor 2, Chair
Kayla Sheets, Genetic Counselor 4, Vice-Chair
Jillian Fleming, Public Member

Staff Present: Philip Beattie, Interim Executive Director, Multi-Boards, DHPL
Office Support Specialist, DHPL
Mary Strachan, Board Counsel, Office of the General Counsel, DPH

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I. Call to Order – Determination of Quorum

A quorum of the Board was present. Ms. Schneider, Board Chair, called the meeting to order at 10:03 a.m.

II. Approval of the Agenda

The Meeting Agenda was reviewed.

DISCUSSION: None

ACTION: Ms. Schneider made a motion to approve the agenda as presented; Ms. Sheets seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Document: January 28, 2016 Board Meeting Agenda

III. Approval of Minutes

Minutes of the October 1, 2015 Regularly Scheduled Board Meeting were reviewed

DISCUSSION: None

ACTION: Ms. Schneider made a motion to approve the Minutes as presented; Ms. Sheets seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Document: October 1, 2015 Regularly Scheduled Board Meeting Minutes

IV. Regulations Review

A. Regulatory Review

DISCUSSION: Ms. Strachan gave a brief overview of the freeze by the governor, the request by the Governor to revise the regulations and the process of the regulatory review. Ms. Strachan went over each section with the Board starting with CMR 2.00. Ms. Strachan presented minor proposed changes to section 2.00, including “ACG” in the definition section, updating the statutory citations, and style changes. The Board reviewed proposed amendments to section 3.00, licensing including re-arrangement of the order, updated statutory citations and more extensive changes to the language of this section to improve readability. . Under General Supervision and Supervisor definition, there were several modifications.. Moving on to CMR 3.00, Ms. Strachan explained to the Board that the title usage of a genetic counselor was not deleted but was moved under the disciplinary section to stay consistent. On the first page under CMR 3.00, they Board removed the first bullet point as it seems redundant with the following bullet point. After the Board’s discussion, 3.02 (g), section was removed as well. As the Board moved on to 3.04, Ms. Schneider brought up the concern of her past student that is related to this section regarding Provisional Genetic Counselor license and the “active candidate status” from ABGC. As this section has been discussed multiple times since last year after ABGC changed their testing dates to be more frequent now, the Board needs to tighten up the language as the current regulations were written since 2009. On 3.04 (2), the Board decided to remove the failing of the ABGC from the second time to the third time – as a way to mirror the current language under ABGC’s policy. The Board decided to remove 3.05 (2)(C) bullet point 1. Ms. Strachan also informed the Board that there were multiple request for a “retirement” status from other Boards and 3.07 is an entirely new section for that new license status.

ACTION1: Ms. Schneider made a motion to approve the revised CMR 3.00 and send the revised regulations up for review; Ms. Sheets seconded the motion. Motion passed with Board members present and voting in favor unanimously.

ACTION2: Ms. Schneider made a motion to approve the revised CMR 2.00 and send the revised regulations up for review; Ms. Sheets seconded the motion. Motion passed with Board members present and voting in favor unanimously.

DISCUSSION: Ms. Strachan continued to review the draft regulation with the Board. Under 4.00, Ms. Schneider suggests to add and list all the various titles out for 4.00 (1). Finally, Ms. Strachan explained to the Board that CMR 5.00 is a new section for disciplinary actions and it is consistent with the other Boards’ regulations.

ACTION3: Ms. Schneider made a motion to approve the revised CMR 4.00 and send the revised regulations up for review; Ms. Sheets seconded the motion. Motion passed with Board members present and voting in favor unanimously.

ACTION4: Ms. Schneider made a motion to approve the revised CMR 5.00 and send the revised regulations up for review; Ms. Sheets seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Document: Draft Regulations

V. Other Business/Announcements
None

VI. Flex Session
None

VII. Adjourn

There being no other business before the Board, Ms. Schneider made a motion to adjourn the Meeting; Ms. Sheets seconded the motion. Motion passed with Board members present and voting in favor unanimously. The Meeting adjourned at 11:37 a.m.

The next meeting of the Board of Registration of Genetic Counselor will be held on Thursday, April 7, 2016, at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:

Gretchen Schneider
Chair

Date