

COMMONWEALTH OF MASSACHUSETTS

**NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF GENETIC COUNSELORS**

Thursday, September 26, 2013

9:30 a.m.

239 Causeway Street ~ Floor ~ Room 421

Boston, Massachusetts 02114

Agenda

Time	Item #	Item	Exhibits	Staff Contact
9:00 a.m.	I.	Call to Order and Staff Introductions		
	II.	Approval of Agenda	Agenda	
	III.	Approval of Minutes A. July 2, 2013, Regularly Scheduled Meeting B. July 2, 2013, 112 §65C Session	Minutes	
	IV.	Adjudicatory Session None	None	
	V.	G.L. c. 112, § 65C Session None	None	
	VI.	Application fro Full Licensure A. <u>Rashid, Asma</u> , PGC044	Written Summary	AO
	VII.	Staff Assignments A. <u>Giovanni, Monica</u> , GC148 (Expires 01/31/15)	Written Summary and Copy of Board Supervision Guidelines	IH
	VIII.	Complaints None		

	IX.	Scope of Practice Inquiries None		
	X.	Other Business/Announcements A. Revised Provisional Letter accordance to 270 CMR 3.02 B. Appointment of Board Chair and Vice-Chair C. FY2014 Priorities	Copy of Letters	IH
11:00 a.m.	XI.	Adjournment		

COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF GENETIC COUNSELORS

BOARD MEETING
July 2, 2013
239 CAUSEWAY STREET, BOSTON, MA 02114
ROOM 421

MINUTES

Board Members Present: Gretchen Schneider, Chair
Kristen Mahoney Shannon, Vice-Chair
Jacqueline Rodriguez-Louis, Public Member

Staff Present: Stephanie Everett, Executive Director
Ichelle Herbu, Assistant Executive Director
Joelle Stein, Board Counsel, OGC, DPH
Anson Chu, Administrative Assistant

I. Call to Order

Ms. Schneider, Chair, called the Meeting to order at 9:40 a.m.

II. Approval of Agenda

The Board Meeting Agenda was reviewed. Ms. Schneider made a motion to accept the Agenda as presented; Ms. Rodriguez-Louis seconded the motion. The motion passed unanimously.

Document: July 2, 2013 Board Meeting Agenda

III. Approval of Minutes

A. June 3, 2013 Board Meeting

Ms. Schneider made a motion to accept the Minutes of the June 3, 2013 Board Meeting as presented; Ms. Rodriguez-Louis seconded the motion. The motion passed unanimously.

Document: June 3, 2013 Board Meeting Minutes

IV. Adjudicatory Session (closed session)

None.

V. M.G.L. c. 112, § 65C Session (closed session)

[Ms. Shannon made a motion to go into the Section 65C Session at 9:41 a.m.; Ms. Schneider seconded the motion. The motion passed unanimously.]

A. Investigative Conference

SA-INV-4010: Review of requested investigation materials

Conference with applicant for full license 10:15 a.m.

[Ms. Schneider made a motion to go out of the Section 65C Session at 11:12 a.m.; Ms. Shannon seconded the motion. The motion passed unanimously.]

VI. Applications for Full Licensure

None.

VII. Staff Assignments

None.

VIII. Complaints

None.

IX. Scope of Practice Inquiries

None.

X. Other Business/Announcements

A. Introductions of new Multiboard staff

Ms. Stein introduced Stephanie Everett, the new Executive Director for the MultiBoards.

Documents: None

B. Delegation of Authority to Executive Director

Ms. Stein discussed with the Board the delegation of Board authority to the Executive Director to perform specific actions and to sign documents on behalf of the Board.

Motion by Ms. Shannon to delegate the authority delegated to the former Executive Director to Ms. Everett, Executive Director; Ms. Rodriguez-Louis seconded the motion. The motion passed unanimously.

Documents: None

XI. Adjournment

There being no other business before the Board, Ms. Schneider made a motion to adjourn the meeting; Ms. Rodriguez-Louis seconded the motion. The motion passed unanimously. The meeting was adjourned at 11:38 a.m.

The next meeting of the Board of Registration of Genetic Counselors will be held on Thursday, September 26, 2013, beginning at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:

Gretchen Schneider
Chair

Date