

**COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION IN NURSING**

250 Washington Street, Room 3C  
Boston, MA 02108

And Via Zoom

Wednesday, November 26, 2025 9:00 am | 1 Hour | (GMT-04:00) Eastern Time (US & Canada)

Event Address for Attendees:

<https://zoom.us/j/97645414429>

Webinar ID: 976 4541 4429

Join by Phone:

+1 929 436 2866 US (New York)

Webinar ID: 976 4541 4429

**Minutes of the Regularly Scheduled Board Meeting**

Wednesday, November 26, 2025

**Board Members Present In Room 3C**

None

**Board Members Present Via Audio Or Video**

A. Alley, MSN, RN, Chairperson  
L. Kelly, DNP, RN, CNP, Vice Chairperson  
S. Abshir, LPN  
K. Crowley, DNP, RN  
L. Keough, PhD, RN, CNP  
D. Nikitas, BSN, RN  
R. Reynolds, PhD, MSN, RN  
K. Sanclemente, BSN, RN  
R. Sesay, ASN, RN  
H. Underwood, LPN

**Staff Present In Room 3C**

P. Scott, Licensing Coordinator  
L. Bermudez, Program Coordinator I  
S. Gaun, Office Support Specialist I

**Staff Present Via Audio Or Video**

J. Matthews, MSN, APRN, MPH, Deputy Executive Director  
L. Hillson, PhD, MSN, RN, Assistant Director for Policy and Research  
R. Barros, JD, Board Counsel  
M. Bresnahan, JD, Board Counsel  
C. Walsh, MSN, RN, Nursing Education Coordinator  
P. McNamee, MS, RN, Nursing Practice Coordinator

**Board Members Not Present**

A. Joseph, MD  
K. Pelletier, ADN, RN

**Staff Not Present**

H. Cambra, JD, BSN, RN, Executive Director  
H. Caines Robson, MSN, RN, Nursing Education Coordinator  
L. Almeida, RN, Nursing Investigations Supervisor  
M. Waksmonski, MSN, RN, SARP Coordinator  
H. Engman, JD, Chief Board Counsel  
K. Jones, Probation Compliance Officer  
E. Conlon, SARP Monitoring Coordinator

C. DeSpirito, JD, BSN, RN, Complaint Resolution Coordinator  
A. Hallowell, BSN, RN, Complaint Resolution Coordinator  
G. Luke, MBA, SARP Monitoring Coordinator  
R. Cody, Compliance Officer  
S. McCauley, Compliance Officer  
R. Laguerre, Compliance Officer  
M.F. Sheckman, Compliance Officer  
V.A. McDonough, Compliance Officer  
E. Ketchum, Program Coordinator I

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**TOPIC:**

Call to Order & Determination of Quorum

**DISCUSSION:**

A. Alley confirmed by roll call that a quorum of the Board members was present and announced that the meeting was being recorded.

**ACTION:**

At 9:05 a.m., A. Alley, MSN, RN, Chairperson, called the November 26, 2025 Regularly Scheduled Board Meeting to order.

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**TOPIC:**

Regularly Scheduled Board Meeting

**DISCUSSION:**

None.

**ACTION:**

Motion by A. Alley, seconded by L. Kelly, and voted by roll call with S. Abshir, A. Alley, K. Crowley, L. Kelly, L. Keough, D. Nikitas, R. Reynolds, K. Sanclemente, R. Sesay, and H. Underwood unanimously in favor to convene the Regularly Scheduled Board Meeting at 9:07 a.m.  
Motion carries.

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**TOPIC:**

Approval of Agenda

**DISCUSSION:**

C. Walsh stated that she will be presenting V. B. 1. Stonehill College, Baccalaureate Degree Program for H. Caines Robson.

**ACTION:**

Motion by A. Alley, seconded by L. Kelly, and voted by roll call with S. Abshir, A. Alley, K. Crowley, L. Kelly, L. Keough, D. Nikitas, R. Reynolds, K. Sanclemente, R. Sesay, and H. Underwood unanimously in favor to approve the Agenda as revised.  
Motion carries.

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**TOPIC:**

Approval of Board Minutes for the October 8, 2025 Meeting of the Regularly Scheduled Board Meeting

**DISCUSSION:**

None.

**ACTION:**

Motion by L. Kelly, seconded by K. Crowley, and voted by roll call with S. Abshir, A. Alley, K. Crowley, L. Kelly, L. Keough, D. Nikitas, R. Reynolds, K. Sanclemente, R. Sesay, and H. Underwood unanimously in favor to accept the Minutes of the October 8, 2025 Regularly Scheduled Board Meeting as presented. Motion carries.

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**TOPIC:** Reports, Announcements and Administrative Matters

Announcements

**DISCUSSION:**

J. Matthews wished everyone a Happy Thanksgiving and reminded Board Members that the next Board Meeting is December 10, 2025.

J. Matthews reminded Board Members to sign up for Complaint Committee meetings and noted that the 2026 schedule was sent out, alongside a link to a survey to collect feedback from the Board Members on the best timing for those meetings.

J. Matthews reminded Board Members to change their Outlook passwords to avoid being locked out of their accounts.

J. Matthews encouraged appropriate candidates to apply to the vacant Board seats via the BORN website portal.

K. Crowley asked J. Matthews to resend the survey link due to the previous one not working.

**ACTION:**

So noted.

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**TOPIC:** Education

244 CMR 6.03(2) Out of State Programs

University of New Hampshire, Baccalaureate Degree Program – Represented by Interim Director of Nursing R. Board, present via Zoom Audio and Video

**DISCUSSION:**

C. Walsh summarized her previously distributed memorandum and attached exhibits to the Board.

K. Crowley asked for verification that the additional 127 students were provided by the Program or did Board staff identify them, and C. Walsh stated that of the 127, there were several that Board staff had identified, and the Program did a complete audit from 2021 to current to identify any students who may continue to be in the pipeline of needing approval. K. Crowley asked if the original audit where the Program submitted 10 students did not include the wide time frame and C. Walsh confirmed.

**ACTION:**

Motion by R. Reynolds, seconded by K. Crowley, and voted by roll call with S. Abshir, A. Alley, K. Crowley, L. Kelly, L. Keough, D. Nikitas, R. Reynolds, K. Sanclemente, R. Sesay, and H. Underwood unanimously in favor to:

1. Accept the board staff memo;
2. Accept and approve the Part B form and the clinical experiences for the clinical experiences conducted in Massachusetts for the following time frames: 1/26/2021-5/09/2025 as outlined; and
3. Authorize the Executive Director, Nursing Education Coordinator(s) or Board Designee to review and approve clinical experiences conducted by University of New Hampshire in Massachusetts without prior approval during the timeframe of 1/26/2021-5/09/2025 as stated that meets the requirements as stated in 244 CMR 6.03 (2).

Motion carries.

Motion by R. Reynolds, seconded by K. Crowley, and voted by roll call with S. Abshir, A. Alley, K. Crowley, L. Kelly, L. Keough, D. Nikitas, R. Reynolds, K. Sanclemente, R. Sesay, and H. Underwood unanimously in favor to authorize staff action authority under 19-01 to Nursing Education Coordinators to staff action requests for clinical outside of Massachusetts.

Motion carries.

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**TOPIC:** Education

244 CMR 6.05 (2) Initial Approval

Stonehill College, Baccalaureate Degree Program – Represented by Interim Dean of Nursing S. Taylor, with President J. Denning, Vice President for Academic Affairs P. Ubertaino, Associate Vice President for Academic Operations C. Kelley, Vice President of General Counsel T. Flynn, and Associate General Counsel K. Marsland, present via Zoom Audio and Video

**DISCUSSION:**

C. Walsh summarized her previously distributed memorandum and attached exhibits to the Board.

S. Taylor stated that there have been multiple conference calls with H. Caines Robson regarding the areas of noncompliance and have submitted an additional document to Board staff that addresses these concerns further. A. Alley asked if the documents were received and C. Walsh confirmed that they were, but is unsure if they have been reviewed.

K. Crowley asked, regarding the first non-met area, what's the onboarding plan and if the February 19<sup>th</sup> date will allow enough time for faculty to be hired so their input can be included in the SEP. S. Taylor stated that in the supplemental document, the Program addressed each of the areas and will not have faculty onboarded by February to have their input in the SEP. S. Taylor added that students are not starting nursing courses until their sophomore year, so the plan is to initially hire a full-time Professor of Practice to help set up clinical contracts and helping push the Program forward. S. Taylor stated that faculty will most likely be hired the following Spring, so they can help with push out the course content. S. Taylor stated that the supplemental document answers everything that H. Caines Robson asked the Program to.

**ACTION:**

Motion by K. Crowley, seconded by R. Reynolds, and voted by roll call with S. Abshir, A. Alley, K. Crowley, L. Kelly, L. Keough, D. Nikitas, R. Reynolds, K. Sanclemente, R. Sesay, and H. Underwood unanimously in favor to:

1. Accept the staff compliance report;

2. Accept the Program's 244 CMR 6.05(2) Initial Approval Application
3. Find that the Program has provided satisfactory evidence of compliance with the regulations at 244 CMR 6.04 (1)(a), (1)(b), (1)(c), (1)(d), 1(e), (1)(f), 1(g), 1(i), 1(j), (1)(k), (1)(m), (2)(a), (2)(b), (2)(c), (3)(a), (3)(c), (3)(d), (4)(a), (4)(b)(1), (4)(b)(2), (4)(b)(3), (4)(b)(4), (5)(a), (5)(c), (5)(d), (5)(e) and (5)(f), partially met 244 CMR 6.04(1)(h) and noncompliance with 244 CMR 6.04 (1)(l) and (3)(b);
4. Determine if the Program warrants Initial Approval for the establishment of a Bachelor of Science Nursing Program.
5. Direct the Program to provide to the Board the following in order to demonstrate correction of the regulatory deficiencies:
  - a. Due February 19, 2026:
    - i. A revised Systematic Plan of Evaluation (SEP) that includes, but not be limited to, measurable expected levels of achievement, and the evaluation of the effectiveness of the 14 Board required policies ref: 244 CMR 6.04(1)(h)];
    - ii. A revised records maintenance policy addressing the maintenance and retirement of school, faculty, student and graduate records [244 CMR 6.04 (1)(l)]
    - iii. Revised Board-required policies ensuring that all current policies clearly describe specific nondiscriminatory criteria for admissions and other relevant areas.
6. Failure to correct these regulatory deficiencies by the established due dates will result in the Board's evaluation of the Program's approval status [ref 244 CMR 6.08(1)].

Motion carries.

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**TOPIC:** Strategic Development, Planning and Evaluation

Presentation / Report

Proposed AR 25-04: Full-time Program Administrator requirement

**DISCUSSION:**

C. Walsh summarized her previously distributed memorandum and attached exhibits to the Board.

**ACTION:**

Motion by R. Reynolds, seconded by A. Alley, and voted by roll call with S. Abshir, A. Alley, K. Crowley, L. Kelly, L. Keough, D. Nikitas, R. Reynolds, K. Sanclemente, R. Sesay, and H. Underwood unanimously in favor to approve the Advisory Ruling 25-04: Full-time Program Administrator requirement.

Motion carries.

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**TOPIC:** Strategic Development, Planning and Evaluation

Topics for Next Agenda

**DISCUSSION:**

None.

**ACTION:**

So noted.

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**TOPIC:**

Adjournment

**DISCUSSION:**

None.

**ACTION:**

Motion by A. Alley, seconded by L. Kelly, and voted by roll call with S. Abshir, A. Alley, K. Crowley, L. Kelly, L. Keough, D. Nikitas, R. Reynolds, K. Sanclemente, R. Sesay, and H. Underwood unanimously in favor to adjourn the meeting at 9:32 a.m.

Motion carries.

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Minutes of the Board's November 26, 2025, Regularly Scheduled Meeting were approved by the Board on December 10, 2025.



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Anthony Alley, MSN, RN  
Chairperson  
Board of Registration in Nursing

Agenda with exhibits list attached.

**Commonwealth of Massachusetts  
Board of Registration in Nursing**

**Notice of the Regularly Scheduled Meeting**

**Regular Session**

250 Washington Street  
Conference Room 3C  
Boston, Massachusetts 02108

And Via Zoom

Wednesday, November 26, 2025 9:00 am | 1 Hour | (GMT-04:00) Eastern Time (US & Canada)

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**Wednesday, November 26, 2025**

**PRELIMINARY AGENDA AS OF 11/17/25 11:30 am**

<b>Estimated Time</b>	<b>Item #</b>	<b>Item</b>	<b>Exhibit</b>	<b>Presented by</b>
9:00 a.m.	<b>I.</b>	<b>CALL TO ORDER &amp; DETERMINATION OF QUORUM</b>	None	
	<b>II.</b>	<b>APPROVAL OF AGENDA</b>	Agenda	
	<b>III.</b>	<b>APPROVAL OF MINUTES</b> A. Draft Minutes for the October 8, 2025 Meeting of the Board of Registration in Nursing, Regular Session Via Zoom	Minutes	
	<b>IV.</b>	<b>REPORTS, ANNOUNCEMENTS AND ADMINISTRATIVE MATTERS</b> A. Announcements	Oral / Memo	HC
	<b>V.</b>	<b>EDUCATION</b> A. 244 CMR 6.03(2) Out of State Programs 1. University of New Hampshire, Baccalaureate Degree Program B. 244 CMR 6.05 (2) Initial Approval 1. Stonehill College, Baccalaureate Degree Program	Memo  Compliance Report	CW  HCR

	<b>VI.</b>	<b>STRATEGIC DEVELOPMENT, PLANNING AND EVALUATION</b> A. Proposed AR 25-04: Full-time Program Administrator requirement B. Topics For Next Agenda	Memo/Proposed AR	CW
10:00 a.m.	<b>VII.</b>	<b>ADJOURNMENT</b>		

***If you need reasonable accommodations in order to participate in the meeting, contact the DPH ADA Coordinator Stacy Hart at Stacy.Hart@mass.gov in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.***