

**COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION IN NURSING**

250 Washington Street, Room 3C  
Boston, MA 02108

AND VIA ZOOM

ADD ZOOM INFORMATION HERE IN TIMES NEW ROMAN FONT POINT SIZE 12

**Minutes of the Regularly Scheduled Board Meeting  
Wednesday, November 9, 2022**

**Board Members Present In Room 3C**

None

**Board Members Not Present**

**Board Members Present Via Audio Or Video**

**L. Kelly, DNP, RN, CNP, Chairperson**

**(Joined at 9:08AM)**

**A. Alley, MSN, RN, Vice Chairperson**

**K.A. Barnes, JD, RPh**

**K. Crowley, DNP, RN**

**M. Harty, LPN**

**L. Keough, PhD, RN, CNP**

**J. Monagle, PhD, RN**

**D. Nikitas, BSN, RN**

**C. Norris, LPN (Joined 9:10AM)**

**V. Percy, MSN, RN**

**R. Reynolds, PhD, MSN, RN**

A. Sprague, BS, RN

L. Wu, MBA, RN

**Staff Present In Room 3C**

P. Scott, Licensing Coordinator

S. Gaun, Office Support Specialist I

V. Pettigrew, Office Support Specialist I

**Staff Not Present**

**Staff Present Via Audio Or Video**

C. MacDonald, DNP, RN, Executive Director

H. Cambra, JD, RN, Deputy Executive Director

L. Hillson, PhD, MSN, RN, Assistant Director for  
Policy and Research

O. Atueyi, JD, Board Counsel

M. Jardonnet, JD, Board Counsel

S. Waite, DNP, RN, Nursing Education Coordinator

H. Caines Robson, MSN, RN, Nursing Education  
Coordinator

P. McNamee, MS, RN, Nursing Practice Coordinator

C. DeSpirito, JD, BSN, RN, Complaint Resolution Coordinator  
L. Almeida, RN, Nursing Investigations Supervisor  
M. Waksmonski, MSN, RN, SARP Coordinator  
G. Velez Rivera, MBA, SARP Monitoring Coordinator  
M. Toner, SARP Monitoring Coordinator  
L. Ferguson, Paralegal  
K. Jones, Probation Compliance Officer

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**TOPIC:**

Call to Order & Determination of Quorum

**DISCUSSION:**

A. Alley, MSN, RN, Vice Chairperson, confirmed by roll call that a quorum of the Board members was present and announced that the meeting was being recorded.

**ACTION:**

At <9:01> a.m., A. Alley, MSN, RN, Vice Chairperson, called the November 9, 2022 Regularly Scheduled Board Meeting to order.

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**TOPIC:**

Approval of Agenda

**DISCUSSION:**

<Proposed change of renaming of item XA, identified as Signature Authority; Changed to Proposed Staff Action Policy on Voluntary Agreement Not to Practice. Approval of the Draft Minutes September 22<sup>nd</sup> Regular Session will be deferred.>

**ACTION:**

Motion by <L. Keough>, seconded by <K.A. Barnes>, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, M. Harty**, L. Kelly (absent until 9:08am), **L. Keough, J. Monagle, D. Nikitas**, C. Norris (absent until 9:10am), **V. Percy, R. Reynolds**, A. Sprague (absent) and L. Wu (absent) unanimously in favor to approve the agenda as presented/as revised.

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**TOPIC:** Reports, Announcements and Administrative Matters

Announcements

**DISCUSSION:**

<Claire McDonald announced the new secured file exchange system, Move it. As well as new Board Members.>

**ACTION:**

So noted.

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**TOPIC:** SARP

Activity Report

**DISCUSSION:**

M. Waksmonski was available for questions.

**ACTION:**

So noted.

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**TOPIC:** SARP

SAREC Introduction of the appointments of C. Turner and G. Poirier.

**DISCUSSION:**

M. Waksmonski was available for questions.

**ACTION:**

So noted.

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**TOPIC:** Probation

Staff Action Report: None

**DISCUSSION:** None

**ACTION:** None.

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**TOPIC:** Practice Coordinator Staff Report

**DISCUSSION:**

P. McNamee briefed Claie McDonald for available questions.

**ACTION:**

So noted.

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**TOPIC:** Education

Standards for Nursing

<University of Massachusetts, Boston represented by Rosanna DeMarco participating by Zoom Video Conferencing>

**DISCUSSION:**

< H. Caines Robson > summarized his or her previously distributed memorandum and attached exhibits to the Board. The University submitted updated job descriptions for the Associate Provost. The recommendation to the board is to determine CMR compliance. The responsibility is College and University level and to oversee pre and post graduate level programs.

**ACTION:**

Motion by <K. Crowley> to not accept the job description as it does not meet the CMR requirements, seconded by <R. Reynolds>, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, M. Harty,**

**L. Kelly, L. Keough, J. Monagle, D. Nikitas, C. Norris, V. Percy, R. Reynolds, A. Sprague (absent) and L. Wu (absent) unanimously in favor to <carry the motion>.**

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**TOPIC:** Education  
Standards for Nursing

<Southeastern Technical Institute Practical Nursing Program, represented by Pamela Rose, Program Administrator accompanied by their Simulation Specialist>

**DISCUSSION:**

< H. Caines Robson > summarized his or her previously distributed memorandum and attached exhibits to the Board. The program submitted a change in CEO for the as of August 12, 2022, and it was not able to be staff actioned since it was received in the 60 days' timeframe. The recommendation is to accept the notification of the appointment.

**ACTION:**

Motion by <L. Kelly> to accept the appointment, seconded by < K. Crowley >, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, M. Harty, L. Kelly, L. Keough, J. Monagle, D. Nikitas, C. Norris, V. Percy, R. Reynolds, A. Sprague (absent) and L. Wu (absent) unanimously in favor to <carry the motion>.**

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**TOPIC:** Education  
Regularly Scheduled Site Surveys

<Montachusett Regional Vocational Technical School Practical Nursing Program, represented by Jane Case, Director of Practical Nursing, Participating by Zoom Video Conferencing.>

**DISCUSSION:**

< S. Waite> summarized his or her previously distributed memorandum and attached exhibits to the Board. The site survey was conducted by board staff to determine regulatory compliance. The Board voted to accept the staff compliance report previously. Previously, the recommendation was to correct the regulatory deficiencies by the proposed due dates. The recommendation now to the board is to accept the report with satisfactory compliance and continue with full approval at this time.

**ACTION:**

Motion by <L. Kelly> to accept the compliance report findings and continue with full approval, seconded by < K. Crowley >, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, M. Harty, L. Kelly, L. Keough (absent), J. Monagle, D. Nikitas, C. Norris, V. Percy, R. Reynolds, A. Sprague (absent) and L. Wu (absent) unanimously in favor to <carry the motion>.**

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**TOPIC:** Education  
Waiver

<Endicott College Baccalaureate Degree Nursing Program; represented by Amy Smith, Associate Dean of the Nursing Program accompanied by Nancy Meedzan, Dean of Nursing and Health Sciences by Zoom Video Conferencing. >

**DISCUSSION:**

<H. Caines Robson > summarized his or her previously distributed memorandum and attached exhibits to the Board. The program submitted a waiver for the site survey. Previously, the board members had accepted the staff compliance report, but the areas of non-compliance needed to be submitted to comply and remove the regulatory waiver. The board accepted the staff compliance report with quality improvements.

**ACTION:**

Motion by <L. Kelly> to accept the compliance report findings and continue with full approval, seconded by <K. Crowley >, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, M. Harty, L. Kelly, L. Keough, J. Monagle, D. Nikitas, C. Norris, V. Percy, R. Reynolds,** A. Sprague (absent) and L. Wu (absent) unanimously in favor to <carry the motion>.

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**TOPIC:** Education

Waiver

<Simmons University Baccalaureate Degree Nursing Program, represented by Heather Shlosser, Associate Dean of the school of Nursing; Participating by Zoom video Conferencing.>

**DISCUSSION:**

<S. Waite > summarized his or her previously distributed memorandum and attached exhibits to the Board. The program submitted a waiver for the site survey. Previously, the board members had accepted the staff compliance report, but the areas of non-compliance needed to be submitted to comply and remove the regulatory waiver. The board accepted the staff compliance report with student participation and governance improvements. The program will submit the directives as outlined by the scheduled due date in June 2023 to include data into their systematic evaluation plan.

**ACTION:**

Motion by <J. Monagle> to accept the compliance report findings and continue with full approval, with directives to be received by June 14, 2023; seconded by <R. Reynolds>, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, M. Harty, L. Kelly, L. Keough, J. Monagle, D. Nikitas, C. Norris, V. Percy, R. Reynolds,** A. Sprague (absent) and L. Wu (absent) unanimously in favor to <carry the motion>.

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**TOPIC:** Education

Waiver

<Simmons University Direct Entry Nursing Program, represented by Heather Shlosser, Associate Dean of the school of Nursing; Participating by Zoom video Conferencing.>

**DISCUSSION:**

<S. Waite > summarized his or her previously distributed memorandum and attached exhibits to the Board. The program submitted a waiver for the site survey. Previously, the board members had accepted the staff compliance report, but the areas of non-compliance needed to be submitted to comply and

remove the regulatory waiver. The board accepted the staff compliance report with student participation and governance improvements. The program will submit the directives as outlined by the scheduled due date in June 2023 to include data into their systematic evaluation plan.

**ACTION:**

Motion by <K. Crowley> to accept the compliance report findings and continue with full approval, with directives to be received by June 14, 2023, seconded by <L. Kelly >, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, M. Harty, L. Kelly, L. Keough, J. Monagle, D. Nikitas, C. Norris, V. Percy, R. Reynolds**, A. Sprague (absent) and L. Wu (absent) unanimously in favor to <carry the motion>.

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**TOPIC:** Education

Board Approval of Specific Nursing Education Program Changes

<Curry College Accelerated entry Master of Science Degree Nursing Programs; represented by Michelle McMahon, Dean of Nursing, Participating by Zoom video Conferencing.>

**DISCUSSION:**

< S. Waite > summarized his or her previously distributed memorandum and attached exhibits to the Board. The program submitted a waiver for the site survey. Previously, the board members granted initial approval status and subsequently, a change request was submitted to increase admissions on a yearly basis.

**ACTION:**

Motion by <L. Kelly> to accept the submitted program changes and continue with full approval, with directives to be submitted by the due dates, seconded by < K. Crowley >, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, M. Harty, L. Kelly, L. Keough, J. Monagle (recused), D. Nikitas, C. Norris, V. Percy, R. Reynolds(recused)**, A. Sprague (absent) and L. Wu (absent) unanimously in favor to <carry the motion>.

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**TOPIC:** Education

Non-Compliance with Standards of Nursing Education

<Worcester State University Baccalaureate Degree Nursing Program, represented by Barry Maloney, University President, along with Lois Wims, Provost and President of Academic Affairs, and Linda Larivee, Dean of School of Science, technology, and Health, and colleagues, all Participating by Zoom video Conferencing.>

**DISCUSSION:**

< S. Waite > summarized his or her previously distributed memorandum and attached exhibits to the Board. The program was previously found to be non-compliant with their change report and a completion rate of less than 70 percent. The program was lacking in student-faculty ratios and percentage per track. The program was also lacking dedicated faculty for the workload and a faculty improvement plan; a systematic improvement plan was required. The recommendation is to continue with full approval with correction of specified deficiencies and the submitted directives including a faculty grid and percentage of undergrad teaching hours.

**ACTION:**

November 9, 2022 Regular Session Board Meeting Minutes  
(to be Approved 1/11/2023)

Motion by <L. Kelly> to accept the recommendations and continue with full approval of the annual and change report, with directives to be received by December 14, 2022; seconded by <K. Crowley >, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, M. Harty, L. Kelly, L. Keough, J. Monagle, D. Nikitas, C. Norris, V. Percy, R. Reynolds, A. Sprague** (absent) and L. Wu (absent) unanimously in favor to <carry the motion>.

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**TOPIC:** Education

2022 Q3 NCLEX Results

<2022 Q3 NCLEX Report MA Graduates Regardless of State Licensure, 2022 Q3 NCLEX Report MA Licensure Candidates Regardless of State Education, and 2022 Q3 NCLEX Rates Below 80% >

**DISCUSSION:**

<H. Caines Robson > summarized his or her previously distributed memorandum and attached exhibits to the Board.

**ACTION:**

So noted.

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**TOPIC:** Requests for License Reinstatement

<M. Kernizan; Present by Zoom Audio Conferencing>

**DISCUSSION:**

<L. Ferguson> summarized his or her previously distributed memorandum and attached exhibits to the Board. The licensee wrote a letter for a friend which was considered to be a false document. She has since completed continuing education on ethics and law as it applies to nursing practice.

**ACTION:**

Motion by <L. Kelly> to accept the request for reinstatement <L. Keough >, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, M. Harty, L. Kelly, L. Keough, J. Monagle, D. Nikitas, C. Norris, V. Percy, R. Reynolds, A. Sprague** (absent) and L. Wu (absent) unanimously in favor to <carry the motion>.

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**TOPIC:** Strategic Development, Planning and Evaluation

Proposed Staff Action Policy on Voluntary Agreement Not to Practice

Presentation / Report

**DISCUSSION:**

<Claire McDonald and Heather Cambria> summarized his or her previously distributed memorandum and attached exhibits to the Board. The executive director and deputy director explained that the Board would be able to staff action when there is an immediate and serious threat to public safety or if there was a need to expedite a case to prosecution to show cause.

**ACTION:**

Motion by <L. Kelly> to accept the draft staff action policy for non disciplinary voluntary agreement not to practice, <K.A. Barnes >, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, M. Harty,**

L. Kelly, L. Keough, J. Monagle, D. Nikitas, C. Norris, V. Percy, R. Reynolds, A. Sprague (absent) and L. Wu (absent) unanimously in favor to <carry the motion>.

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**TOPIC:** SARP

SAREC Approval of the appointments of C. Turner and G. Poirier.

**DISCUSSION:**

M. Waksmonski was available for questions.

**ACTION:**

Motion by <L. Kelly> to approve the appointments for C. Turner and G. Poirier, < A. Alley >, and voted by roll call with A. Alley, K.A. Barnes, K. Crowley, M. Harty, L. Kelly, L. Keough, J. Monagle, D. Nikitas, C. Norris, V. Percy, R. Reynolds, A. Sprague (absent) and L. Wu (absent) unanimously in favor to <carry the motion>.

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**TOPIC:**

Approval of Board Minutes for the September 14, 2022 Meeting of the Regularly Scheduled Board Meeting

**DISCUSSION:**

<No Changes>

**ACTION: Deferred**

Motion by <L. Kelly>, seconded by <A. Alley>, and voted by roll call with A. Alley, K.A. Barnes, K. Crowley, M. Harty abstain), L. Kelly, L. Keough, J. Monagle, D. Nikitas, C. Norris (abstain), V. Percy, R. Reynolds, A. Sprague (absent) and L. Wu (absent) unanimously in favor to accept the Minutes of the September 14, 2022 Regularly Scheduled Board Meeting as presented/as revised.

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**TOPIC:** Strategic Development, Planning and Evaluation  
Topics for Next Agenda

**DISCUSSION:**

<None>

**ACTION:**

So noted.

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**TOPIC:**

G.L. c.30A, §21 Executive Session

**DISCUSSION:**

None.

**ACTION:**



Motion by <L. Kelly>, seconded by <A. Alley>, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, L. Kelly, L. Keough, J. Monagle, D. Nikitas, V. Percy, R. Reynolds**, A. Sprague (absent) and L. Wu (absent) unanimously in favor to convene the Executive Session at <10:53> a.m. as per Purpose One of G.L. c.30A, §21 (a)(1).

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**G.L. c. 30A, § 21 Executive Session <11:53> a.m. to <4:29> p.m.**

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**TOPIC:**

G.L. c. 112, s. 65C Session

**DISCUSSION:**

None.

**ACTION:**

Motion by ◇, seconded by ◇, and voted by roll call with A. Alley, K.A. Barnes, K. Crowley, L. Kelly, L. Keough, J. Monagle, D. Nikitas, V. Percy, R. Reynolds, A. Sprague and L. Wu unanimously in favor to convene the G.L. c. 112, s. 65C Session at ◇ p.m.

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**G.L. c. 112, s. 65C Session <10:55> a.m. to <11:20> a.m.**

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**TOPIC:**

Adjudicatory Session

**DISCUSSION:**

None.

**ACTION:**

Motion by ◇, seconded by ◇, and voted by roll call with A. Alley, K.A. Barnes, K. Crowley, L. Kelly, L. Keough, J. Monagle, D. Nikitas, V. Percy, R. Reynolds, A. Sprague and L. Wu unanimously in favor to convene the Adjudicatory Session at ◇ p.m. to deliberate on proposed final decisions and orders, and rulings on pending adjudicatory matters.

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**Adjudicatory Session <11:20> a.m. to <11:40> a.m.**

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**TOPIC:**

Adjournment

**DISCUSSION:**

None.

**ACTION:**

Motion by <L. Kelly>, seconded by <A. Alley>, and voted by roll call with **A. Alley, K.A. Barnes, K. Crowley, L. Kelly, L. Keough, J. Monagle, D. Nikitas, V. Percy, R. Reynolds**, A. Sprague (absent) and L. Wu (absent) unanimously in favor to adjourn the meeting at <4:31> p.m.

Minutes of the Board's November 9, 2022, Regularly Scheduled Meeting were approved by the Board on January 11, 2022.

Linda J. Kelly on behalf of:  
Linda Kelly, DNP, RN, CNP  
Chairperson  
Board of Registration in Nursing

A large, stylized handwritten signature in blue ink, likely belonging to Linda Kelly, is positioned to the right of the signature line.

Agenda with exhibits list attached.