

**Board of Registration of Podiatry  
Minutes of the May 8, 2018 Public Meeting  
1000 Washington Street, Boston, MA 02118  
Room 1C**

**Board Members Present:**

Raymond Murano, DPM Chair  
LeRoy Kelley, DPM Secretary  
Kenneth Leavitt, DPM Member

**Members of the public Present:**

Frank S. Campo, DPM  
Kimberly S. Giese, Esq.

**Administrative Staff Present at Various Times:**

Michael Hawley, Executive Director  
Thomas F. Burke, Assoc. Exec. Director  
Sheila York, Board Counsel  
Anne Driscoll, Investigator Supervisor

**I. Housekeeping Matters and Evacuation Procedures**

Dr. Murano, the Board Chair, observed a quorum of board members to be present and opened the meeting at 10:00 am.

Executive Director, Michael Hawley informed attendees of the evacuation procedures.

**II. Vote on Minutes:**

- April 10, 2018 Public Session Minutes:  
**Dr. Kelley moved to accept the minutes of the April 10 Board Meeting public session. Dr. Murano seconded the motion. The motion passed unanimously.**
- April 10, 2018 Executive Session Minutes:  
**Dr. Kelley moved to accept the minutes of the April 10 Board Meeting executive session and to keep these minutes confidential until the purpose for the executive session has transpired. Dr. Murano seconded the motion. The motion passed unanimously.**

**III. New Items:**

a. **Board Chair**

The chair reported that Dr. Donald Adams of Metro West Medical Center requested 2 CME credits for a July course on total contact casting. The Chair reported that he approved the course in his role as subcommittee for CME.

b. **Executive Director Report:**

- 1) Mr. Hawley reported that there have been a small number of transmissions of licenses from the vendor, Professional Credential Services (“PCS”) to the

Division of Professional Licensure's record keeping system. There have been no technical failures in the past month.

- 2) Attorney York continues to review and update the licensure application to assure that it reflects the current regulations and processes.

c. **Board counsel, Sheila York's report to the board:**

- 1) Update on EO 562 regulation changes – Nothing to report.
- 2) Reciprocity Evaluations – None.

d. **Discussion::**

- I. Scope of practice question regarding skin grafts. The Board received an emailed inquiry regarding Podiatrists obtaining skin grafts from the calves and ankles to treat wounds on the foot. Attorney York reported that the board had previously addressed this issue and confirmed that the language previously used was still applicable. The Board directed Attorney York to respond to the inquiry
- II. Medical Malpractice Tribunals. The Board received an inquiry about providing lists of licensees who have indicated a willingness to serve on medical malpractice tribunals per a Massachusetts Supreme Judicial Court rule. Since the rule impacts several boards at the Division of Professional Licensure, the issue will be reviewed and responded to by DPL executive staff. Board Counsel and staff will update the Board as appropriate.

e. **Open session for topics not reasonably anticipated by the chair 48 hours in advance of meeting.**

The Board discussed additional ways to communicate the opioid CME requirements to licensees practicing out-of-state. Staff was directed to review the renewal notices and texts.

**V. Investigative Session - Closed Session under M.G.L. c. 112, Section 65C:**

At 10:25 am, Dr. Murano moved to enter investigative session [Closed Session under M.G.L. c. 112, § 65C] to discuss open investigative matters: 2018-000186-IT-ENF, 2017-001454-IT-ENF, 2018-000285-IT-ENF, 2018-000296-IT-ENF, 2018-000279-IT-ENF, 2018-000280-IT-ENF, and an audit related Letter from J.L. Dr. Leavitt seconded the motion. The motion passed unanimously.

At the end of the closed session, the open meeting resumed. Report of action taken during investigative session:

2018-000186-IT-ENF Tabled  
2017-001454-IT-ENF Dismiss  
2018-000285-IT-ENF Dismiss with advisory  
2018-000296-IT-ENF Tabled  
2018-000279-IT-ENF Dismiss with advisory  
2018-000280-IT-ENF Dismiss with advisory  
Audit related Letter from J.L. Open Complaint

**Dr. Kelley moved to adjourn the meeting at 11:24 am. Dr. Leavitt seconded. The motion passed unanimously.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Michael Hawley".

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Michael Hawley, Executive Director

**List of Documents Used at the Public Meeting:**

1. Agenda dated May 8, 2018
2. Draft of minutes from April 10, 2018 Podiatry Board meeting public session.
3. Draft of minutes from April 10, 2018 Podiatry Board meeting executive session.
4. Email from Lisa Mahoney, RHIT, CCS-P dated 4/05/2018
5. Email from Andrea Davulis dated 4/25/2018
6. Text of Massachusetts Supreme Judicial Court Rule 73